

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2018 Nov 08

FROM: DIRECTOR PARKS, RECREATION &
CULTURAL SERVICES

SUBJECT: **2018 PARKS, RECREATION AND CULTURAL SERVICES TRANSFER
OF DONATIONS/SPONSORSHIP FUNDS TO RESERVES**

PURPOSE: To request a transfer to Parks, Recreation and Cultural Services operating reserves.

RECOMMENDATIONS:

1. **THAT** a transfer to Parks, Recreation and Cultural Services operating reserves of \$12,200 in donations be approved for use in future years.
2. **THAT** a transfer from Parks, Recreation and Cultural Services operating reserves of \$9,909 be approved for current year programs.

REPORT**INTRODUCTION**

The donation program, officially known as the Presenting Burnaby Parks Gift Program, was approved at the 1990 November 07 Parks and Recreation Commission meeting. The program has been successful in providing new and replacement opportunities of benches, picnic tables, drinking fountains and trees throughout our park system. Donors are able to make contributions to various programs or areas such as youth or seniors as well as make a donation as a memorial. The program provides citizens with an opportunity to show their generosity and appreciation for the parks and recreation facilities that they utilize.

In addition to the donations program, Parks, Recreation and Cultural Services receive sponsorship amounts for various events such as Giro di Burnaby. In most cases, sponsorship agreements stipulate that funds in excess of current year expenditures may be used for future year events.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: 2018 Parks, Recreation and Cultural Services
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The Parks, Recreation and Cultural Services Department requests a transfer to Parks, Recreation and Cultural Services operating reserves for the following donations received in excess of current year expenditures:

Cultural Services	\$1,604
Recreation Services (Giro di Burnaby)	<u>\$10,596</u>
Total Transfer to operating reserves	\$12,200

The Parks, Recreation and Cultural Services Department requests a transfer from Parks, Recreation and Cultural Services operating reserves for the following:

Parks Services	\$2,010
Recreation Services	<u>\$7,899</u>
Total Transfer from operating reserves	\$9,909

POLICY SECTION

The Presenting Burnaby Parks Donation Program is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the plan:

Goals

- An Inclusive Community
 - Create a sense of community –
Provide opportunities that encourage and welcome all community members and create a sense of belonging
- A Healthy Community
 - Community involvement –
Encourage residents and businesses to give back to and invest in the community
- A Thriving Organization
 - Financial viability –
Maintain a financially sustainable City for the provision, renewal and enhancement of City services, facilities, and assets

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RECOMMENDATION

It is recommended that the request to transfer \$12,200 to the operating reserves be approved so that funds can be used for future programs and projects in the specific areas. It is further recommended that the request to transfer \$9,909 from the operating reserves for current year programs in the specific areas be approved.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

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cc: Director Finance
Asst. Director Finance, Budgets and Reporting