

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2018 Nov 21

FROM: DIRECTOR - PARKS, RECREATION &
CULTURAL SERVICES

FILE: 62500-01

SUBJECT: 2018 NOVEMBER - PARKS, RECREATION & CULTURAL SERVICES
CAPITAL FUNDING BYLAW

PURPOSE: To request a Capital Reserve Fund Bylaw to finance the projects outlined
in this report.

RECOMMENDATION:

1. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$945,000 to finance the projects outlined in this report.

REPORT**INTRODUCTION**

Bylaw funding approval is being requested to enable work to go ahead on the projects listed below. Expenditure for all projects is planned for 2018, subject to operating conditions.

1. **Sports Fields Renovation Program** **\$350,000 (estimated)**
(DPW.0255)
Resurfacing of playing fields, upgrading of irrigation and drainage, and design specifications for sports fields within the park system. Focus on 2019 is for Willingdon Heights, Bell Field, Cariboo Hill School Park, Kisbey Park Field, and Squint Lake Field.
2. **Cariboo Hill School Lacrosse Court Upgrade** **\$185,000 (estimated)**
(DPW.0368)
Replacement of Cariboo Hill School Lacrosse box. Work to include paving and rebuilding of sub-base and renewal of the baseboard walls.

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3. Burnaby Lake Pavilion – Piers & Docks \$110,000 (estimated)
(DPW.0365)

Work to include structural inspections, design, and cost options for replacement of the Burnaby Lake Pavilion Pier and Dock system.

4. Metrotown Events Centre Conceptual Plan \$100,000 (estimated)
(DPX.0215)

Development of concept designs for the new events and presentation centre planned for Metrotown. Work will include site analysis, preliminary concept designs, and program analysis.

5. Artificial Turf Field Replacement – BLSCW Field #4 \$70,000 (estimated)
(DPW.0279)

Design specifications and tender documents for the replacement of the Burnaby Lake Sports Complex West Field #4 in 2019.

6. Burnaby Mountain Clubhouse Improvements \$130,000 (estimated)
(DPX.0194)

Work to include replacement of the front door entrance, renewal of exterior door, upgrade of kitchen pass-through area, expansion of wall into office area to increase restaurant seating capacity, and removal of banquet room divider wall.

These expenditures are included in the 2018 – 2022 Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

POLICY SECTION

The projects identified in this report align with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan:

Goal

- A Safe Community
 - Community amenity safety –
Maintain a high level of safety in City buildings and facilities for the public and City staff
- A Connected Community
 - Social connection –
Enhance social connections throughout Burnaby

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- A Dynamic Community
 - City facilities and infrastructure –
Build and maintain infrastructure that meets the needs of our growing community

RECOMMENDATION

It is recommended that the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$945,000 to finance the projects outlined in this report.



Dave Ellenwood

DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

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Copied to: Director Finance
City Solicitor