

## COUNCIL REPORT

**TO:** CITY MANAGER**DATE:** 2018 November 28**FROM:** DIRECTOR FINANCE**FILE:** 5820-20*Reference:* RFSO #120-08/14**SUBJECT: CONTRACT EXTENSION  
HIRED EQUIPMENT SERVICES  
MCRAE'S ENVIRONMENTAL SERVICES LTD.****PURPOSE:** To obtain Council approval for a one year contract extension to McRae's Environmental Services Ltd. for hired equipment services.**RECOMMENDATION:**

1. **THAT** Council approve a one year contract extension to McRae's Environmental Services Ltd. for the provision of hired equipment services for an estimated cost of \$725,000 including GST in the amount of \$34,524. Final payment will be based on rates and actual services provided.

**REPORT**

The work of this contract includes the supply of labour and equipment for hired equipment services on an "as needed" basis for various works including maintenance, capital projects, and emergency remediation including, but not limited to, sewer and storm video inspection, hydro-excavating and catch basin cleaning.

The contract was awarded for a two year period from 2015 January 01 to 2016 December 31 with options of up to three individual one year extensions at the discretion of the City. Annual extensions were provided from 2017 January 01 to 2018 December 31. This recommendation is for the third and final one year extension, term effective 2019 January 01 to 2019 December 31.

City staff's review indicates that the contractor has sufficient equipment and resources to carry out the work required under this contract and their rates are competitive. This contractor has provided similar services to the satisfaction of the City. The Director Engineering and Director Parks, Recreation and Cultural Services concur with this recommendation.

Funding for the contracted services is provided in various operating and capital accounts included in the 2018 – 2022 Financial Plan.



Noreen Kassam, CPA, CGA  
DIRECTOR FINANCE

NK:GC:JN/ew

Copied to: Director Engineering  
Director Parks, Recreation, & Cultural Services