



PARKS, RECREATION AND CULTURE COMMISSION MINUTES

Wednesday, 2018 November 21

An Open meeting of the Parks, Recreation and Culture Commission was held in the Council Chambers, City Hall, 4949 Canada Way, Burnaby, B.C. on Wednesday, 2018 November 21 at 7:00 p.m.

1. CALL TO ORDER

PRESENT: Councillor Paul McDonell, Chair
Commissioner Karin Alzner
Commissioner Guyle Clark
Commissioner Stace Dayment
Commissioner James Jang
Councillor Dan Johnston
Commissioner Barbara Larkin
Commissioner Lance Matricardi
Commissioner Dan Staschuk
School Trustee Baljinder Narang

STAFF: Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services
Mr. Craig Collis, Assistant Director - Recreation
Mr. Steve Bruneau, Assistant Director - Parks
Mr. David O'Connor, Assistant Director - Golf Operations
Mr. Denis Nokony, Assistant Director - Cultural Services
Mr. Dean Pelletier, Manager - Business Operations
Ms. Heather Edwards, Manager – Parks Planning, Design & Dev.
Mr. Johannes Schumann, Sr. Current Planner - Planning & Building
Ms. Theresa Cheng, Commission Secretary
Ms. Vanessa Olarte, Recording Secretary

The Chair called the Open Commission Meeting to order at 7:02 p.m.

2. MINUTES

a) **Open meeting of 2018 October 24**

MOVED BY COMMISSIONER MATRICARDI
SECONDED BY COMMISSIONER STASCHUK

THAT the minutes of the Open Commission meeting held on 2018 October 24 be now adopted.

CARRIED UNANIMOUSLY

3. **DELEGATION**

MOVED BY COMMISSIONER MATRICARDI
SECONDED BY COMMISSIONER STASCHUK

THAT the delegation be heard.

CARRIED UNANIMOUSLY

- a) **Burnaby Arts Council**
Re: Year in Review, New Strategic Plan and Pilot Fundraising Project
Speaker: Ms. Teena Martin, Executive Director

Ms. Teena Martin, Executive Director of the Burnaby Arts Council, appeared before the Commission and provided a presentation highlighting the year's activities and events. Burnaby Arts Council will continue to review the programming to identify areas to expand and improve in 2019. In celebration of its 50th anniversary in 2020, the Burnaby Arts Council would like to explore ways to partner with the City for an exciting community experience. The Parks, Recreation and Culture Commission's support is requested to hold a 50/50 raffle at the 2019 Burnaby Blues and Roots Festival with proceeds going to Burnaby Arts Council.

4. **CORRESPONDENCE**

MOVED BY COUNCILLOR JOHNSTON
SECONDED BY COMMISSIONER LARKIN

THAT the following items of correspondence be received.

CARRIED UNANIMOUSLY

- a) **Correspondence from Mr. Roger Whitehouse**
Re: Work Boots on Bonsor Pool Deck

Correspondence was received from Mr. Roger Whitehouse regarding work boots on

Bonsor Recreation Complex pool deck.

A note on the correspondence from staff advised that the concern of how tradesmen can access pool mechanical spaces for their work purposes has been brought to the attention of facility and trades supervisors for workable solutions. In the older and renovated facilities, swimming pool mechanical rooms are only accessible from the pool decks. Staff will provide an update at a future meeting.

**b) Memorandum from Administrative Officer
Re: Burnaby Art Gallery Legacy Reserves**

A memorandum was received from the Administrative Officer advising that Council, at the Open Council meeting held on 2018 October 29, received and adopted the above noted report recommending creation of Burnaby Art Gallery Legacy Programming and Art Acquisition Operating Reserves.

**c) Correspondence from Nicas en Vancouver Canada Foundation
Re: Fee Waiver Request for Bonsor Banquet Hall**

Correspondence was received from Eva Franco, Nicas en Vancouver Canada Foundation requesting a fee waiver for Bonsor Banquet Hall.

Item 4 of the Director's Report refers to this matter.

5. DIRECTOR'S REPORT

**a) Director's Report No. 10
2018 November 21**

The Director Parks, Recreation and Cultural Services submitted his Report No. 10, dated 2018 November 21, covering the following items listed as 1 – 9.

MOVED BY COMMISSIONER LARKIN
SECONDED BY COUNCILLOR JOHNSTON

THAT the Director's Report be received.

CARRIED UNANIMOUSLY

**i) Commission Meeting Schedule – 2019
Community Commission Meeting Schedule – 2019**

The Director Parks, Recreation and Cultural Services submitted a report outlining the Parks, Recreation and Culture Commission meeting schedule for 2019. The proposed change to Tuesday nights starting in February will result in efficiency gains for the Parks, Recreation and Cultural Services Department.

It was recommended:

1. THAT approval be given for the 2019 Commission meeting schedule including the dates and locations for the Community Commission meetings.

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation be adopted.

CARRIED UNANIMOUSLY

ii) **Burnaby Festival of Learning**

The Director Parks, Recreation and Cultural Services submitted a report requesting support for the 4th annual Burnaby Festival of Learning to be held the first week of May 2019. The Festival offers an opportunity for Simon Fraser University and the City of Burnaby as well as a growing number of community partners to showcase and cross-promote the learning opportunities each provides. There will be a rich and varied offering of events that encourage our community to “Learn, Grow, and Thrive.”

It was recommended:

1. THAT the Parks, Recreation & Culture Commission support, in principle, the partnership between the City and Simon Fraser University to host the Burnaby Festival of Learning in 2019, 2020, and 2021 as outlined in this report, subject to a more detailed identification and review, in each of those years, of the availability of venues and other in-kind support that would be required.
2. THAT staff report back to the Commission seeking final approval once the event plan is finalized by the Festival Steering Committee each year.

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COMMISSIONER JANG

THAT the recommendations be adopted.

CARRIED UNANIMOUSLY

iii) **Special Outdoor Events 2019**

The Director Parks, Recreation and Cultural Services submitted a report requesting approval for the 2019 Special Outdoor Events. This will include the City's annual Symphony in the Park, the Burnaby Blues and Roots Festival and up to 10 ticketed concerts hosted by outside organizers and/or community groups at the Festival

Lawn. Events at Swangard Stadium will include the Burnaby Celebrates Canada Day and up to 14 other special events.

It was recommended:

1. THAT approval be granted for up to 12 outdoor events at Deer Lake Park Festival Lawn between 2019 May 01 and 2019 September 30, and up to 15 special events at Swangard Stadium between 2019 April 01 and 2019 November 01.
2. THAT the Parks, Recreation and Culture Commission recommend Council approve up to 12 outdoor events at Deer Lake Park Festival Lawn between 2019 May 01 and 2019 September 30, and up to 15 special events at Swangard Stadium between 2019 April 01 and 2019 November 01.

MOVED BY COMMISSIONER DAYMENT
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendations be adopted.

CARRIED UNANIMOUSLY

iv) Western Community-Centred College for the Retired Lease Renewal

The Director Parks, Recreation and Cultural Services submitted a report seeking approval for a lease renewal for Western Community-Centred College for the Retired. The existing five-year agreement will expire 2018 December 31. The recommended term would continue from 2019 January 01 to 2023 December 31. The leasable portion of the lower floor of the building totals approximately 3,000 square feet. The tenant is currently paying \$739.50 a month plus taxes. The proposed monthly rent is \$760.95 per month plus taxes. The landlord is responsible for all utilities, repairs, maintenance, and janitorial services. All provisions from the current license agreement regarding the Landlord and Tenants Covenants are recommended to be continued.

It was recommended:

1. THAT approval be granted to renew the license agreement with the Western Community-Centred College for the Retired, for an additional five-year term beginning 2019 January 01, and ending on 2023 December 31 under the terms and conditions as outlined in this report.
2. THAT the Parks, Recreation and Culture Commission recommended Council authorize the City Solicitor to approve the renewal of the license agreement with the Western Community-Centred College for the Retired as outlined in this report.

3. THAT the Parks, Recreation and Culture Commission recommended Council authorize the City Solicitor to execute a license agreement with the Western Community-Centred College for the Retired as outlined in this report.

MOVED BY COMMISSIONER CLARK
SECONDED BY COMMISSIONER DAYMENT

THAT the recommendations be adopted.

CARRIED UNANIMOUSLY

v) Burnaby Minor Hockey Association Fee Waiver Request

The Director Parks, Recreation and Cultural Services submitted a report requesting a fee waiver approval for the Burnaby Minor Hockey Association's (BMHA) 56th Annual Burnaby Bantam and Pee wee Christmas Tournament. The tournament was rebranded in 2015 in partnership with Tourism Burnaby and is now called the Pat Quinn Classic. Teams from Western Canada, the United States, Asia, and Europe will compete in the tournament. The tournament will consist of approximately 60 games over 4 days. BMHA is anticipated to receive \$5,000 in tournament proceeds plus fundraising from the event which helps offset the overall cost of the sport for all participants in BMHA, but particularly for minor hockey members who have financial challenges.

It was recommended:

1. THAT the Burnaby Minor Hockey Association be granted a fee waiver of \$11,733 for the use of Bill Copeland Sports Centre and Kensington Arena from 2018 December 28-31 to host the Pat Quinn Classic Hockey Tournament.
2. THAT a copy of this report be forwarded to Mr. Larry Hayes, Executive Administrator, Burnaby Minor Hockey Association.

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COMMISSIONER MATRICARDI

THAT the recommendations be adopted.

CARRIED UNANIMOUSLY

vi) Fee Waiver Request for the Use of Bonsor's Banquet Room

The Director Parks, Recreation and Cultural Services submitted a report on the request for a fee waiver by Nicas en Vancouver Foundation to host a fundraiser for Nicaraguan refugees at the Bonsor Recreation Complex Banquet Hall. The

allotment fees for non-profit groups already reflects a reduced fee and staff were not provided information that demonstrated the Nicas en Vancouver Foundation is a registered non-profit organization.

It was recommended:

1. THAT a request from the Nicas en Vancouver Canada Foundation, for a fee waiver for the Nicaragua Fundraiser to be held in the Bonsor Banquet Hall at the Bonsor Recreation Centre on Saturday, December 1, 2018, be denied.
2. THAT a copy of this report be sent to Eva Franco, Nicas en Vancouver Canada Foundation.

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COMMISSIONER MATRICARDI

THAT the recommendations be adopted.

CARRIED UNANIMOUSLY

vii) 2018 Parks, Recreation and Cultural Services
Transfer of Donations/Sponsorship Funds to Reserves

The Director Parks, Recreation and Cultural Services submitted a report requesting approval of a transfer to Parks, Recreation and Cultural Services operating reserves for donations received in excess of current year expenditures under the Presenting Burnaby Parks Gift Program which provides citizens with an opportunity to show their generosity and appreciation for the parks and recreation facilities that they utilize.

It was recommended:

1. THAT a transfer to Parks, Recreation and Cultural Services operating reserves of \$12,200 in donations be approved for use in future years.
2. THAT a transfer from Parks, Recreation and Cultural Services operating reserves of \$9,909 be approved for current year programs.

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COMMISSIONER MATRICARDI

THAT the recommendations be adopted.

CARRIED UNANIMOUSLY

**viii) 2018 November – Parks, Recreation,
& Cultural Services Capital Funding Bylaw**

The Director Parks, Recreation and Cultural Services submitted a report requesting a Capital Reserve Fund Bylaw for work on the Sports Fields Renovation Program, Cariboo Hill School Lacrosse Court Upgrade, Burnaby Lake Pavilion Piers and Docks, Metrotown Events Centre Conceptual Plan, Artificial Turf Field Replacement, and Burnaby Mountain Clubhouse Improvements. These expenditures are included in the 2018 – 2022 Financial Plan.

It was recommended:

1. THAT the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$945,000 to finance the projects outlined in this report.

MOVED BY COMMISSIONER MATRICARDI
SECONDED BY COUNCILLOR JOHNSTON

THAT the recommendation be adopted.

CARRIED UNANIMOUSLY

ix) Barnet Marine Park – Southeast Parking Lot Reconstruction

The Director Parks, Recreation and Cultural Services submitted a report requesting a Capital Reserve Fund Bylaw to finance the reconstruction of the parking lots and entry road of Barnet Marine Park, a destination park in North Burnaby. The popularity of the park leads to parking and overcrowding problems that pose unsafe conditions for the public and staff trying to manage the site use. It is an opportune time to review the operational needs and rebuild the southeast parking lot and entry road to current safety codes and improve accessibility standards.

It was recommended:

1. THAT the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$1,950,000 to finance the southeast parking lot reconstruction at Barnet Marine Park as outlined in this report.

MOVED BY COMMISSIONER DAYMENT
SECONDED BY COMMISSIONER STASCHUK

THAT the recommendation be adopted.

CARRIED UNANIMOUSLY

6. NEW BUSINESS

Chair McDonell – Edmonds Festival of Lights

Chair McDonell encouraged Commissioners to attend the Edmonds Festival of Lights which will be held on Saturday, November 24 from 2 p.m. to 5:30 p.m. in Edmonds Community Centre.

Chair McDonell – Rowing BC

Chair McDonell advised that Rowing BC has expressed an interest to rebuild the Burnaby Lake Pavilion for future rowing competitions. The new pavilion will be used by the City and Rowing BC. Federal funding for capital structures may be available for the project. The Chair inquired regarding the maintenance of the rowing lanes.

Staff advised that a weed harvester is rented to keep the rowing lanes free of weeds. Staff will research whether to purchase or rent a weed harvester for future use.

7. INQUIRIES

Commissioner Alzner – Weed Harvester

Commissioner Alzner inquired if the weed harvester used at Burnaby Lake could be used at Deer Lake as well to rid of the lily pads there to stop them encroaching on the lake.

Staff advised that Deer Lake has steep drop-off spots too deep for the lily pads to grow while Burnaby Lake is relatively shallow where weeds can quickly overgrow to render the lake unusable.

School Trustee Narang – Swing Set in Deer Lake Park

School Trustee Narang inquired if the swing set at a playground near the parking lot in Deer Lake Park will be replaced.

Staff confirmed that it will be replaced with a swing set up to the Canadian safety standard.

Commissioner Matricardi – End of Term

Commissioner Matricardi expressed his appreciation for the opportunity to be a part of the Commission.

Chair McDonell thanked Commissioner Matricardi for his service to the Commission.

8. **ADJOURNMENT**

MOVED BY COMMISSIONER STASCHUK
SECONDED BY COMMISSIONER MATRICARDI

THAT the Open Commission meeting do now adjourn.

CARRIED UNANIMOUSLY

The Open Commission meeting adjourned at 7:50 p.m.

Theresa Cheng
COMMISSION SECRETARY

Councillor Paul McDonell
CHAIR

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