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| Item |
| Meeting 2019 Jan 22 |

COMMITTEE REPORT

TO: CHAIR AND MEMBERS FINANCIAL MANAGEMENT COMMITTEE **DATE:** 2019 Jan 14

FROM: DIRECTOR PUBLIC SAFETY & COMMUNITY SERVICES **FILE:** 42000-01

SUBJECT: 2019 PUBLIC SAFETY AND COMMUNITY SERVICES (PSCS) CAPITAL PROJECTS BYLAW FUNDING REQUEST

PURPOSE: To request a Capital Reserve Fund Bylaw to finance 2019 PSCS capital projects.

RECOMMENDATION:

1. **THAT** the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserves Fund Bylaw in the amount of \$2,195,000 to finance PSCS capital projects, as outlined in this report.

INTRODUCTION

The 2019 – 2023 Provisional Financial Plan will provide funding for various PSCS capital projects. Upon approval of this funding request by Council, these expenditures will be included in the 2019 – 2023 Financial Plan (PSCS Section). In order to proceed with the award of contracts for procurement, funding approval is requested for the projects listed below. This report is to seek Council approval of fund allocation for 2019 PSCS projects in advance of council adoption of the 2019 financial plan. Sufficient Capital Reserves are available to fund the capital projects outlined in this report.

POLICY SECTION

The following projects are aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan.

Goal

- A Safe Community
 - Maintain a high level of safety in City buildings and facilities for the public and City staff.
- A Dynamic Community
 - Build and maintain infrastructure that meets the needs of our growing community.
- An Inclusive Community

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- Support a diversified City workforce by identifying barriers and implementing proactive strategies.

Early funding approval is requested for the commencement of capital projects identified as necessary to meet operational needs. This approval will allow for the timely start of these projects and facilitate the lead times required to complete the projects in the current year.

1.0 Business Licence & Property Management

| Project Mask | Description | 2019 Budget |
|--------------|---|--------------------|
| CAX.0018 | Deer Lake Building Access Upgrades 2 nd Phase <ul style="list-style-type: none"> Replace two remaining glass swing doors with automatic glass slide doors, to provide better access to persons with strollers & wheelchairs. | \$50,000 |
| CAX.0028 | Deer Lake Centre Building Envelope Upgrades <ul style="list-style-type: none"> Building condition report revealed failing caulking sealant around windows causing damage to interior wood sills and wall cavities. This project will prevent water damage and preserve the building life. | \$860,000 |
| CAX.0029 | Irmin Complex Driveway Resurfacing (20 Driveways) <ul style="list-style-type: none"> Current driveways have cracks and potholes that posed tripping hazards to tenants, postal delivery, and visitors. Resurfacing the driveways will enhance safety and improve the image of the complex. | \$150,000 |
| Total | | \$1,060,000 |

2.0 Fire

| Project Mask | Description | 2019 Budget |
|--------------|--|------------------|
| ABX.0012 | Dorm Suitability Upgrades <ul style="list-style-type: none"> The existing layout/design of the dormitories at Stations 1, 4, and 6 do not provide for adequate security and privacy for members. This renovation project will provide gender neutral fire station dormitories at these facilities. | \$110,000 |
| ABX.0011 | Restroom Suitability Upgrades <ul style="list-style-type: none"> This renovation project will aim at providing gender neutral washrooms at Stations 1 and 4. | \$200,000 |
| ABX.0016 | In Ground Fuel Tank Replacements <ul style="list-style-type: none"> To provide for the replacement of In Ground Fuel Tank and systems at Station 1, 2, 3, and 5. The current tanks and systems have reached the end of their intended life cycles. The replacement tanks will prevent the risk to ground water contamination. | \$350,000 |
| Total | | \$660,000 |

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3.0 RCMP

| Project Mask | Description | 2019 Budget |
|--------------|---|------------------|
| ACX.0017 | Community Police Office Reconfiguration/Security Enhancements <ul style="list-style-type: none">Installation of anti-vault barriers at each of the Community Police Offices as required by the RCMP. This glass partition will enhance security for staff working at each location. | \$150,000 |
| ACX.0021 | Detachment Third Floor Security Improvements <ul style="list-style-type: none">Installation of a moveable barrier to ensure the security of various offices on the third floor of the Detachment. | \$25,000 |
| ACX.0022 | Exhibit Storage Space (Offsite) <ul style="list-style-type: none">Acquisition or construction of an offsite storage facility to serve as a depository of exhibits. | \$300,000 |
| Total | | \$475,000 |

These expenditures will be included in the 2019-2023 Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

RECOMMENDATION

It is recommended that the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$2,195,000 to finance PSCS capital projects, as outlined in this report.



Dave Critchley
DIRECTOR PUBLIC SAFETY &
COMMUNITY SERVICES

DC/ch

Copied to: City Manager
Director Finance
City Solicitor
Fire Chief
OIC Burnaby Detachment