



Item .....  
Meeting .....2019 Jan 28

COUNCIL REPORT

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**TO:** CITY MANAGER **DATE:** 2018 Dec 13  
**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES **FILE:** 62500-01  
**SUBJECT:** 2018 DECEMBER – PARKS, RECREATION AND CULTURAL SERVICES CAPITAL FUNDING BYLAW  
**PURPOSE:** To request a Capital Reserve Fund Bylaw to finance the projects outlined in this report.

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**RECOMMENDATION:**

1. **THAT** Council authorize the City Solicitor to bring forward a Capital Reserve Fund bylaw in the amount of \$4,335,000 to finance the projects outlined in this report.

**REPORT**

At its Open meeting of 2018 December 12, the Parks, Recreation and Culture Commission received the attached report and adopted the recommendation contained therein.

A handwritten signature in blue ink, appearing to read "D. Ellenwood".

Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:km  
Attachment  
2018 December PRCS Capital Funding Bylaw (2019.01.28)

cc: Director of Finance  
City Solicitor



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COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION AND CULTURE  
COMMISSION **DATE:** 2018 Nov 28

**FROM:** DIRECTOR PARKS, RECREATION AND  
CULTURAL SERVICES **FILE:** 62500-01

**SUBJECT: 2018 DECEMBER - PARKS, RECREATION AND CULTURAL  
SERVICES CAPITAL FUNDING BYLAW**

**PURPOSE:** To request a Capital Reserve Fund Bylaw to finance the projects outlined  
in this report.

**RECOMMENDATION:**

1. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$4,335,000 to finance the projects outlined in this report.

**REPORT**

**INTRODUCTION**

Bylaw funding approval is being requested to enable work to go ahead on the projects listed below. Expenditure for all projects is planned for 2019, subject to operating conditions.

This report is to seek Council approval of fund allocation for 2019 Parks projects in advance of council adoption of the 2019 financial plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

**POLICY SECTION**

The projects identified in this report align with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan:

- A Safe Community
  - Community amenity safety –

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From: Director Parks, Recreation and Cultural Services  
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Maintain a high level of safety in City buildings and facilities for the public and City staff

- A Connected Community
  - Social connection –  
Enhance social connections throughout Burnaby
- A Healthy Community
  - Healthy environment –  
Enhance our environmental health, resilience and sustainability
- A Dynamic Community
  - City facilities and infrastructure –  
Build and maintain infrastructure that meets the needs of our growing community

## BACKGROUND

- 1. Vehicle Purchase** **\$265,000 (estimated)**  
**(DPZ.0024)**  
Additions to the Park Fleet to reduce response time and improve maintenance standards. The units required include one Ford 550 crew cab for horticulture, a wood chipper for forestry, and an allowance for customization.
- 2. Minor Equipment** **\$95,000 (estimated)**  
**(DPY.0101)**  
Purchase of the annual replacement of small mowers, weed eaters, leaf blowers, power saws, small turf attachments, and janitorial equipment.
- 3. Playground Replacement** **\$555,000 (estimated)**  
**(DPW.0370, DPW.0371, DPW.0412)**  
Replacement of the playground structures at Rene Memorial, Charles Rummel, and Springer Park to meet lifecycle renewal timeline. Accessibility improvements will be included in the work. Includes excavation and removal of old play structures, preparation of sub-base, installation of surface materials and edging, installation of new play equipment and landscape restoration.
- 4. CSA Playground Compliance** **\$160,000 (estimated)**  
**(DPW.0369)**  
Equipment replacement, due to wood preservative and lead paint on equipment in order to comply with playground equipment safety standards set out by the Canadian Standard Association.

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- 5. Parking Lots and Roads** **\$1,000,000 (estimated)**  
**(DPW.0372, DPW.0373)**  
Repaving work, as well as design specifications for tender of various major and minor access roads and parking lots in Parks. Work includes paving and drainage improvements as well as repaving of parking lots in a deteriorated condition, replacement of curbs and related landscape restoration. Locations and priorities are evaluated according to their current condition, usage, public concerns, and City staff input.
- 6. Shade Structures** **\$120,000 (estimated)**  
**(DPW.0380)**  
Installation of shade structures in coordination with recreation program needs in various locations (spray parks, playgrounds, etc.) throughout the Parks system.
- 7. Water Main Replacement** **\$90,000 (estimated)**  
**(DPW.0389)**  
This project is for installation and replacement of various park water mains originally installed from 1975-1978.
- 8. Burnaby Mountain Conservation Area** **\$200,000 (estimated)**  
**(DPW.0378)**  
Continued development of the trail system to include safety improvements, slope grading, riparian work and the extension and widening of trails.
- 9. Fencing and Support Structures** **\$150,000 (estimated)**  
**(DPW.0384)**  
This project is for fencing replacement and improvement to park and playfield fences. Work includes removal of existing structures, installation of new posts and fence fabric, and regrading and landscape restoration where required.
- 10. Trail System Development** **\$100,000 (estimated)**  
**(DPW.0381)**  
Reconstruction of trails throughout the parks system and installation of new pathways with loop trails for improved access to park features. Work includes regading steep sections, trail widening, slope stabilization, safety railings and rebuilding washout areas as well excavation of topsoil, preparation of sub-base and paving of pathway in neighborhood parks.
- 11. Deer Lake Park** **\$200,000 (estimated)**  
**(DPW.0374)**  
Continued development of the trail system, includes boardwalk replacement, trail additions, safety upgrades and culvert replacement within Deer Lake Park.

- 12. Picnic Tables and Benches** **\$100,000 (estimated)**  
**(DPW.0385)**  
Replacement program and the addition of picnic tables and benches at popular picnic sites: Older tables at various sites are replaced with concrete tables to reduce vandalism, graffiti and the possibility of fire to barbeque use.
- 13. Bear Proof Garbage Containers** **\$50,000 (estimated)**  
**(DPW.0394)**  
Replacement program and the addition of bear-proof garbage containers in select bear sighting areas.
- 14. Minor Development** **\$150,000 (estimated)**  
**(DPW.0379)**  
Minor capital replacement work and upgrades at various park locations due to breakdowns, vandalism or unanticipated capital work. Projects done in the past include irrigation systems, turf replacement, culvert excavation, and replacement, and watercourse riparian work.
- 15. Sports Courts Upgrades** **\$260,000 (estimated)**  
**(DPW.0382)**  
This project is for resurfacing, fencing and major upgrades to tennis courts, basketball courts, ball hockey courts and multi-use sports courts within the parks system.
- 16. Kiosk and Storage Box Replacement** **\$25,000 (estimated)**  
**(DPW.0393)**  
Replacement program and an addition of lighting control, electrical and irrigation kiosks and storage boxes.
- 17. Recreation Equipment** **\$300,000 (estimated)**  
**(DPY.0102)**  
This is for new and replacement equipment for the enhancement of customer experience in recreation facilities and services. Examples include arena equipment, lockers, lobby furniture, aquatic and program equipment. Life expectancies of this equipment vary depending on wear and tear, technological advancement and patron expectations.
- 18. Fitness Equipment** **\$300,000 (estimated)**  
**(DPY.0103)**  
New and replacement equipment for fitness programming: Examples include strength machines/free weights/racks (10-year life cycle), stationary bicycles (5-

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From: Director Parks, Recreation and Cultural Services  
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Services Capital Funding Bylaw

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year life cycle), treadmills (6-year life cycle), stair machines (6-year life cycle), and studio equipment for fitness classes and yoga (4-year life cycle).

**19. Fitness and Sports Equipment \$90,000 (estimated)**

**(DPY.0107)**

New and replacement equipment for sports and outdoor recreation: Examples include goals for soccer, field lacrosse and field hockey, portable bleachers, track and field equipment, kayaks, canoes, and other related equipment.

**20. Central Park Golf Shop Improvements \$75,000 (estimated)**

**(DPX.0233)**

Work to upgrade the service counter, replacement of windows, cabinets, and upgrade refrigeration equipment.

**21. Central Park Tee Box Replacement \$50,000 (estimated)**

**(DPW.0411)**

Work to include replacement of tee box area surfacing including construction of 60" x 60" wood structure coupled with new tee mat system plus paving of staging area.

These expenditures will be included in the 2019 – 2023 Provisional Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

**RECOMMENDATION**

It is recommended that the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$4,335,000 to finance the projects outlined in this report.



Dave Ellenwood  
DIRECTOR PARKS, RECREATION and CULTURAL SERVICES

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P:\ADMIN\CLERICAL\Staff\Theresa Cheng\Data\WP\jq 2018 December - Parks Recreation Cultural Services (Final)

cc: Director of Finance  
City Solicitor