



Item .....  
Meeting ..... 2019 Jan 28

COUNCIL REPORT

---

**TO:** CITY MANAGER **DATE:** 2019 Jan 24  
**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES **FILE:** 62500-01  
**SUBJECT:** 2019 JANUARY – PARKS, RECREATION AND CULTURAL SERVICES CAPITAL FUNDING BYLAW  
**PURPOSE:** To request a Capital Reserve Fund Bylaw to finance the projects outlined in this report.

---

**RECOMMENDATION:**

1. **THAT** Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$2,659,000 to finance the projects outlined in this report.

**REPORT**

At its Open meeting of 2019 January 23, the Parks, Recreation and Culture Commission received the attached report and adopted the recommendation contained therein.

A handwritten signature in black ink, appearing to read "D. Ellenwood".

Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:km  
Attachment

cc: Director of Finance  
City Solicitor



Item .....	5
Director's Report No.....	1
Meeting .....	2019 Jan 23

COMMISSION REPORT

---

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION AND CULTURE  
COMMISSION

**DATE:** 2019 Jan 16

**FROM:** DIRECTOR PARKS, RECREATION AND  
CULTURAL SERVICES

**FILE:** 62500-01

**SUBJECT:** 2019 JANUARY - PARKS, RECREATION AND CULTURAL SERVICES  
CAPITAL FUNDING BYLAW

**PURPOSE:** To request a Capital Reserve Fund Bylaw to finance the projects outlined  
in this report.

---

**RECOMMENDATION:**

1. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$2,659,000 to finance the projects outlined in this report.

**REPORT**

**INTRODUCTION**

The 2019–2023 Provisional Financial Plan will provide funding for various capital improvement projects. Upon approval of this funding request by Council, these expenditures will be included in the 2019 – 2023 Financial Plan (Parks Section). Expenditure for all projects is planned for 2019, subject to operating conditions.

This report is to seek Council approval of fund allocation for 2019 Parks projects in advance of council adoption of the 2019 financial plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

**POLICY SECTION**

The projects identified in this report align with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan:

- A Safe Community – Community amenity safety

To: *Parks, Recreation and Culture Commission*  
From: *Director Parks, Recreation and Cultural Services*  
Re: *2019 January - Parks, Recreation and Cultural Services Capital Funding Bylaw*

..... Page 2

- A Healthy Community – Healthy environment
- A Dynamic Community – City facilities and infrastructure
- A Connected Community – Social connection.

**1. Riverway Golf Course** **\$630,000 (estimated)**  
**(DPW.0242) (DPW.0405) (DPW.0406) (DPX.0228) (DPW.0409) (DPW.0410)**  
**(DPW.0408) (DPX.0229) (DPW.0407) (DPX.0232) (DPX.0230) (DPX.0231)**

Upgrades to include:

- Increasing height of back fence line of both ranges.
- Enhancements to lighting and ball handling equipment.
- Replacement and upgrades to irrigation systems, adjustable head installation and field equipment.
- Upgrades and renovations to buildings include siding, window frames, door access, and landscaping.
- Redesign and development of playing areas to enhance safety and playability.
- Upgrade to entry gate.
- Replacements of and additional grid drainage piping to provide upgrades to existing irrigation systems.
- Upgrades to maintenance building including shop heating system and washroom locker facilities.
- Modification and improvements to soil profile and over seeding with drought tolerant turf varieties.
- Improvements to administration office work space including furniture and equipment.
- Expand storage for rental fleet carts to add additional parking spaces.
- Upgrades to retail display fixtures to enhance visibility of products for resale.

**2. Burnaby Mountain Golf Course** **\$445,000 (estimated)**  
**(DPW.0400) (DPW.0404) (DPY.0111) (DPW.0403) (DPX.0195) (DPW.0402)**  
**(DPW.0242) (DPW.0401) (DPX.0227) (DPX.0226)**

Upgrades to include:

- Redesign and development of playing areas to enhance safety and playability.
- Replacements and upgrades to irrigation systems and minor equipment.
- Improvements to administration office work space including furniture and equipment.
- Modification and improvements to soil profile and over seeding with drought tolerant turf varieties.
- Upgrades to driving range area including replacement of fence poles and netting panels.

To: Parks, Recreation and Culture Commission  
From: Director Parks, Recreation and Cultural Services  
Re: 2019 January - Parks, Recreation and Cultural  
Services Capital Funding Bylaw

..... Page 3

- Enhancements to lighting and ball handling equipment.
- Improvements to maintenance building heating system, locker room, and washroom facilities.
- Upgrades to retail display fixtures to enhance visibility of products for resale.

**3. Barrier Gates and Bleachers** **\$70,000 (estimated)**  
**(DPW.0390)**

Replacement of barrier gates and bleachers at various park sites and sports fields in the park system. Installation of new gates and bleachers are based on public concerns and requests. Proposed installations will include Deer Lake Park, Burnaby Lake Sports Complex East and various other sites.

**4. Footbridges, Retaining Walls, and Stairs** **\$150,000 (estimated)**  
**(DPW.0386)**

This project is for the replacement of footbridges, stairways, retaining walls and safety railings within 236 km of trails in City Parks such as Barnet Beach, Paterson Trail, and other park sites.

**5. Fraser Foreshore Park Washroom Design** **\$380,000 (estimated)**  
**(DPX.0218)**

Work to include detail design, tender and construction of the washroom building. Site work include: excavations, removals, concrete work, asphalt work, electrical work, sewer and water hook-up.

**6. Lighting Replacement** **\$90,000 (estimated)**  
**(DPW.0388)**

Replace and upgrade various park lights that are at the end of their useful life or to improve lighting at various sites. Examples include expanding the lighting footprint, focusing light to where it is needed, and reducing light pollution.

**7. Neighbourhood Park Landscape Improvements** **\$90,000 (estimated)**  
**(DPW.0387)**

This project is to enhance and improve neighbourhood park landscaping including accessible path connection to facilities and parking areas and reconstruction of outdoor elements to meet current safety codes.

**8. Spray Parks and Wading Pools** **\$400,000 (estimated)**  
**(DPW.0397)**

Work to include retrofit of spray park pad and drain system and addition of spray park features at Central Park, Keswick Park, and other locations as required.

To: Parks, Recreation and Culture Commission  
From: Director Parks, Recreation and Cultural Services  
Re: 2019 January - Parks, Recreation and Cultural  
Services Capital Funding Bylaw

..... Page 4

**9. Cariboo Hill School Lacrosse Court Upgrade \$70,000 (estimated)**  
**(DPW.0368)**

This project continues the major maintenance work to Cariboo Hill School Lacrosse Court. Work in 2019 to include drainage and other site work including accessibility to the site.

**10. Outdoor Pool Lockers \$134,000 (estimated)**  
**(DPX.0220)**

This project is for the replacement of outdoor pool lockers that are now well beyond their useful life and in need of replacement.

**11. Swangard Stadium Improvements \$75,000 (estimated)**  
**(DPX.0219)**

Work to include installation of new bleachers in the first 8 rows of the fiberglass lower section from A to G, the wooden upper sections of A & G, and half of sections B & F.

**12. Swangard Track Updates \$125,000 (estimated)**  
**(DPW.0398)**

This project includes work to remove and dispose of the existing track surface that has exceeded its lifespan in the pole vault/steeplechase areas and the replacement with a new full pour track surface; along with other minor upgrades.

These expenditures will be included in the 2019–2023 Provisional Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

## RECOMMENDATION

It is recommended that the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$2,659,000 to finance the projects outlined in this report.



Dave Ellenwood  
DIRECTOR PARKS, RECREATION and CULTURAL SERVICES

DP:jq:tc:km

P:/admin/prcc/reports/2019.01.23/January 2019 PRCS Capital funding bylaw.docx

Copied to Director of Finance  
City Solicitor