



Item.....
Meeting..... 2019 Jan 28

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2019 January 21

FROM: DIRECTOR FINANCE **FILE:** 5820-20
Reference: RFP #127-06/18

SUBJECT: CONTRACT AWARD
HAULING OF RESIDENTIAL RECYCLABLE MATERIALS

PURPOSE: To obtain Council approval to award a contract for Hauling of Residential Recyclable Materials.

RECOMMENDATION:

1. **THAT** Council approve a contract award to Urban Impact Recycling Ltd. for a total estimated cost of \$683,340 including GST in the amount of \$32,540 as outlined in this report. Final payment will be based on actual quantities and material type.

REPORT

Three submissions following a Request for Proposal were received by the closing time on 2018 October 25. The scope of work of this contract involves hauling services for residential curbside and multi-family recyclable materials from the City's Eco-Centre to RecycleBC's designated receiving facilities. This contract award is for a two year period from 2019 February 01 to 2021 January 31, with options of up to three individual one year extension periods at the discretion of the City.

Based on the Request for Proposal evaluation criteria consisting of work program, methodology, experience, qualification, past performance, cost and value added offering, Urban Impact Recycling Ltd. received the highest overall scoring and also offers many value added features including:

- Design and fabrication of a waterproof tarping system to maintain the marketability of fibre recycled materials awaiting transport;
- Supply and maintenance of a large compactor for the Mixed Container recycled materials;
- Service on statutory holidays at no additional charge; and
- Capacity to provide additional enhanced service during peak times.

The recommended bidder, Urban Impact Recycling Ltd., has provided services in the past with a proven track record to the satisfaction of City staff. The Director Engineering concurs with this recommendation.

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Funding for this contract is provided in various operating accounts within the 2018 – 2022 Financial Plan.



Noreen Kassam, CPA, CGA
DIRECTOR FINANCE

NK:GC:JN/ew

Copied to: Director Engineering