



Item	
Meeting	2019 Jan 28

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2019 January 21
FROM: DIRECTOR FINANCE **FILE:** 5820-20
SUBJECT: **CONTRACT EXTENSION** *Reference* RFP #214-12/16
NON STOCK BUILDING SUPPLIES

PURPOSE: To request Council approval for a two year contract extension for the supply of non stock building supplies.

RECOMMENDATION:

- 1. THAT** Council approve a two year contract extension for \$313,600 including GST and PST in the amount of \$33,600 to Standard Building Supplies Ltd., as outlined in this report. Final payment will be based on unit prices and actual quantities ordered.

REPORT

The work of this contract involves the supply of non stock building supplies that are picked up from the Contractor and used by City work crews at various jobsites throughout the City.

In 2016, the City awarded a two year contract to Standard Building Supplies Ltd., for a total estimated value of \$268,800 including GST and PST in the amount of \$28,800. The initial contract was for the period 2017 March 01 to 2019 February 28, with options of up to three individual one year extensions at the discretion of the City.

This recommendation is for the renewal of two years, effective 2019 March 01 to 2021 February 28 for an estimated value of \$313,600 including GST and PST in the amount of \$33,600 with pricing remaining the same as initial contract award. Total estimated contract value will be \$582,400 including applicable taxes in the amount of \$62,400.

Standard Building Supplies Ltd., has a proven track record in the supply of these products and has met the requirements of the City during the contract term. The Director Engineering concurs with this recommendation.

Funding for this contract is provided in various operating and capital accounts within the 2018 – 2022 Financial Plan.

Noreen Kassam, CPA, CGA
 DIRECTOR FINANCE

GC:ML/ew

Copied to: Director Engineering