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## COMMISSION REPORT

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**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION AND CULTURE  
COMMISSION

**DATE:** 2019 Jan 23

**FROM:** DIRECTOR PARKS, RECREATION AND  
CULTURAL SERVICES

**FILE:** 62500-01

**SUBJECT:** **2019 FEBRUARY - PARKS, RECREATION AND CULTURAL  
SERVICES CAPITAL FUNDING BYLAW**

**PURPOSE:** To request a Capital Reserve Fund Bylaw to finance the projects outlined  
in this report.

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### **RECOMMENDATION:**

1. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$1,240,000 to finance the projects outlined in this report.

## **REPORT**

### **1.0 INTRODUCTION**

The 2019–2023 Provisional Financial Plan will provide funding for various capital improvement projects. Upon approval of this funding request by Council, these expenditures will be included in the 2019 – 2023 Financial Plan (Parks Section). Expenditure for all projects is planned for 2019, subject to operating conditions.

This report is to seek Council approval of fund allocation for 2019 Parks projects in advance of Council adoption of the 2019 financial plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

### **2.0 POLICY SECTION**

The projects identified in this report align with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan:

To: Parks, Recreation and Culture Commission  
From: Director Parks, Recreation and Cultural Services  
Re: 2019 February - Parks, Recreation and Cultural  
Services Capital Funding Bylaw

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- A Safe Community – Community amenity safety
- A Connected Community – Geographic connection
- A Healthy Community – Healthy environment
- A Dynamic Community – City facilities and infrastructure

**1. Cafferky Park Site Development** **\$100,000 (estimated)**  
**(DPW.0396)**

Work to include excavation, grading, drainage, asphalt work, and re-landscaping.

**2. Docks and Piers** **\$100,000 (estimated)**  
**(DPW.0376)**

This is an annual replacement program of aging docks and piers throughout the parks system. Locations and priorities are evaluated according to their current condition and usage; and with City staff input.

**3. Central Park Perimeter Trail** **\$900,000 (estimated)**  
**(DPW.0237)**

This project is the next phase of a multiyear project to create a continuous multi-use trail on the perimeter of the Park. The funding will be used for detail design and construction documents for the construction works including excavation, removals, grading, asphalt, rubberized surfacing, trail lighting and site furniture. Specifically, funding will allow for the completion of detailed design and construction documents in anticipation of tender and construction in 2019 and 2020.

**4. Burnaby Art Gallery Interior Fit Outs** **\$30,000 (estimated)**  
**(DPX.0225)**

Funding is for retrofitting of program offices and gallery storage space. Work to include removal of existing office desks and built-in shelves; and replacing them with custom-built desks, shelves, and storage frames to increase work space functionality and staff efficiency.

**5. Food Services Equipment** **\$110,000 (estimated)**  
**(DPY.0105)**

Funding to upgrade and replace existing restaurant and bar equipment to keep up with industry standards and ensure the functioning of a high-volume kitchen for the food service division. Examples of equipment being replaced include fridges, freezers, ovens, fryers, an ice machine, and other kitchen appliances.

These expenditures will be included in the 2019–2023 Provisional Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

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### 3.0 RECOMMENDATION

It is recommended that the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$1,240,000 to finance the projects outlined in this report.

A handwritten signature in black ink that reads "D. Ellenwood". The signature is fluid and cursive, with the first letter of each word being capitalized and prominent.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION and CULTURAL SERVICES

DP:jq:tc:km

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Copied to Director of Finance  
City Solicitor