



Item .....  
Meeting .....2019 Feb 25

COUNCIL REPORT

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**TO:** CITY MANAGER **DATE:** 2019 February 13  
**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES **FILE:** 02410-20  
**SUBJECT:** BURNABY ARTS COUNCIL LICENCE AGREEMENT RENEWAL  
**PURPOSE:** To obtain approval for a licence agreement renewal with the Burnaby Arts Council.

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**RECOMMENDATIONS:**

1. **THAT** approval be granted to renew the licence agreement with the Burnaby Arts Council for use of the house at 6584 Deer Lake Avenue for a further three year term.
2. **THAT** Council approve the renewal of the licence with the Burnaby Arts Council as outlined in this report.
3. **THAT** Council authorize the City Solicitor to execute a licence agreement with the Burnaby Arts Council as outlined in this report.

**REPORT**

At its Open meeting of 2019 February 12, the Parks, Recreation and Culture Commission received the attached report and adopted the recommendations contained therein.

A handwritten signature in blue ink that reads "D. Ellenwood".

Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:km  
Attachment

cc: Director of Finance  
City Solicitor



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COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE  
COMMISSION

**DATE:** 2019 Feb 04

**FROM:** DIRECTOR PARKS, RECREATION &  
CULTURAL SERVICES

**FILE:** 02410-20

**SUBJECT: BURNABY ARTS COUNCIL LICENCE AGREEMENT RENEWAL**

**PURPOSE:** To obtain approval for a licence agreement renewal with the Burnaby Arts Council.

**RECOMMENDATIONS:**

1. **THAT** approval be granted to renew the licence agreement with the Burnaby Arts Council for use of the house at 6584 Deer Lake Avenue for a further three year term.
2. **THAT** the Parks, Recreation and Culture Commission recommend Council approve the renewal of the licence with the Burnaby Arts Council as outlined in this report.
3. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the City Solicitor to execute a licence agreement with the Burnaby Arts Council as outlined in this report.
4. **THAT** a copy of this report be sent to the Burnaby Arts Council.

**REPORT**

**1.0 INTRODUCTION**

The Burnaby Arts Council has used the City owned building at 6584 Deer Lake Avenue for over 20 years as their society office and program space and to operate the Deer Lake Gallery. Use of this house on Deer Lake Avenue was formalized in 2005 with a standard licence agreement which allows the society use of the building, along with custodial, gardening, maintenance and utility support provided by the City valued at approximately \$33,000 annually. This is provided in addition to the annual operating assistance of \$25,000 received from the City.

To: *Parks, Recreation & Culture Commission*  
From: *Director Parks, Recreation & Cultural Services*  
Re: *BURNABY ARTS COUNCIL LICENCE  
AGREEMENT RENEWAL*

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The support for the Burnaby Arts Council ensures the continuance of a healthy relationship between the City and community driven arts that has existed for 49 years. The Arts Council supports the development of Burnaby based arts and artists as a hub of information and resources. They promote the arts through a community based gallery and a wide array of accessible arts events.

Under the licence agreement, the City maintains responsibility for capital improvements to the house. A new roof was put on the house in 2013 and improvements to the driveway and landscaping were completed in 2014.

## **2.0 POLICY SECTION**

The licence agreement renewal is in alignment with the Corporate Strategic Plan by providing:

- **A Connected Community**
  - Social connection –  
Enhance social connections throughout Burnaby
  - Partnership –  
Work collaboratively with businesses, educational institutions, associations, other communities and governments
- **An Inclusive Community**
  - Create a sense of community –  
Provide opportunities that encourage and welcome all community members and create a sense of belonging
- **A Healthy Community**
  - Healthy life –  
Encourages opportunities for healthy living and well-being
  - Community involvement –  
Encourage residents and businesses to give back to and invest in the community

## **3.0 RECOMMENDATION**

The following is a summary of the agreement extension:

1. The licence shall be for a term of three (3) years commencing on 2018 January 01 and ending on 2020 December 31.
2. The Burnaby Arts Council shall pay to the City as a licence fee the sum of \$1 per year in advance on the first day of each and every year during the term.

To: *Parks, Recreation & Culture Commission*  
From: *Director Parks, Recreation & Cultural Services*  
Re: **BURNABY ARTS COUNCIL LICENCE  
AGREEMENT RENEWAL**

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It is recommended that approval be given for the renewal of the licence agreement, as outlined in the report.



Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DP:tc

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Copied to: Director Finance  
City Solicitor