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**TO:** CITY MANAGER **DATE:** 2019 February 19

**FROM:** DIRECTOR FINANCE **FILE:** 5820-20  
*Reference:* RFQ#01-07/19

**SUBJECT: CONTRACT AWARD**  
**MINI SIDE LOAD REFUSE TRUCKS**

**PURPOSE:** To obtain Council approval to award a contract for the supply and delivery of two mini side load refuse trucks.

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**RECOMMENDATION:**

1. **THAT** Council approve a contract award to Rollins Machinery Ltd. for a total cost of \$593,272.96 including GST and PST in the amount of \$63,564.96 as outlined in this report.

**REPORT**

Two submissions including two different combinations of chassis/body were received by the closing time on 2019 January 24. This contract includes the supply and delivery of two mini side load refuse trucks. This purchase is an addition to the fleet to accommodate the pickup of mixed garbage and recyclables.

The recommended bidder, Rollins Machinery Ltd., has provided similar vehicles in the past with a proven track record of performance and reliability to the satisfaction of the City. The recommendation is based on findings of overall standardization of equipment and parts, interchangeability of fleet components, and parts and servicing availability.

The Director Engineering concurs with the above recommendation.

Funding for these requirements will be included in the 2019 – 2023 Financial Plan under the following WBS element: ENZ.0058 (\$566,800).



Noreen Kassam, CPA, CGA  
DIRECTOR FINANCE

NK:GC:CC/ml

Copied to: Director Engineering