



## **PARCEL TAX ROLL REVIEW PANEL**

### **MINUTES**

A meeting of the Parcel Tax Roll Review Panel was held in the Council Chamber, City Hall, 4949 Canada Way, Burnaby, B.C. on Wednesday, **2019 March 13** at 6:00 p.m.

#### **1. CALL TO ORDER**

PRESENT: His Worship, Mayor Mike Hurley, Chair  
Councillor Pietro Calendino, Member  
Councillor Paul McDonell, Member

ABSENT: Councillor Sav Dhaliwal, Vice Chair

STAFF: Ms. Noreen Kassam, Director Finance  
Mr. Richard Rowley, Assistant Director Finance  
Mr. Jonathan Helmus, Assistant Director Engineering  
Ms. Monica Macdonald, Administrative Officer

The Chair called the Parcel Tax Roll Review Panel to order at 6:00 p.m.

The Chair acknowledged the unceded, traditional, and ancestral lands of the hə́n̓qə́m̓iḥə́m̓ and sk̓w̓x̓w̓ú7mesh speaking people, and extended appreciation for the opportunity to hold a meeting on this shared Coast Salish territory.

#### **2. REPORTS**

##### **A) Report from the Director Finance** **Re: 2019 Parcel Taxes**

The Director of Finance submitted a report providing an overview of the parcel tax process.

The Director of Finance recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Director Finance be adopted.

CARRIED UNANIMOUSLY

**B) Report from the Director Finance**  
**Re: Local Area Service Foot Frontage Rules**

The Director Finance submitted a report providing an overview of the foot frontage rules used to charge the Local Area Service Taxes that form part of the Parcel Tax Roll.

The Director Finance recommended:

1. THAT this report be received for information purposes.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendation of the Director Finance be adopted.

CARRIED UNANIMOUSLY

**C) Report from the Director Finance**  
**Re: Appeal - 5268 Eglinton Street - LASP Trees**

The Director Finance submitted a report responding to an appeal for Local Area Service Project No. 18-701, for the property at 5268 Eglinton Street.

The Director Finance recommended:

1. THAT the foot frontage 60.99ft be affirmed in respect of the Local Area Service Project No. 18-701.

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR MCDONELL

THAT the recommendation of the Director Finance be adopted.

CARRIED UNANIMOUSLY

**D) Report from the Director Finance**  
**Re: Confirmation and Authentication of the 2019 Parcel Tax Rolls**

The Director Finance submitted a report seeking confirmation and authentication of the 2019 Sewer Parcel Tax Roll and the 2019 Local Area Service Tax Roll.

The Director Finance recommended:

1. THAT the 2019 Sewer Parcel Tax Roll, as received by the Parcel Tax Roll Review Panel, be confirmed and authenticated.
2. THAT the 2019 Local Area Service Tax Roll, as received by the Parcel Tax Roll Review Panel, be confirmed and authenticated.

MOVED BY COUNCILLOR MCDONELL  
SECONDED BY COUNCILLOR CALENDINO

THAT the recommendations of the Director Finance be adopted.

CARRIED UNANIMOUSLY

3. **ADJOURNMENT**

MOVED BY COUNCILLOR CALENDINO  
SECONDED BY COUNCILLOR MCDONELL

THAT the Parcel Tax Roll Review Panel meeting do now adjourn.

CARRIED UNANIMOUSLY

The Parcel Tax Roll Review Panel meeting adjourned at 6:03 p.m.

---

Mayor Mike Hurley  
CHAIR

---

Monica Macdonald  
ADMINISTRATIVE OFFICER