
TO: CITY MANAGER **DATE:** 2019 Apr 03

FROM: CHIEF LIBRARIAN

SUBJECT: 2019 CAPITAL BYLAW REQUEST - LIBRARY

PURPOSE: To request a Capital Reserve Fund Bylaw to finance the project outlined in this report.

RECOMMENDATION:

1. **THAT** Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$225,000 to finance the library project outlined in this report

REPORT**1.0 INTRODUCTION**

In order to proceed with the award of contracts for design, administration, construction and procurement, funding approval is requested for the project listed below.

2.0 POLICY SECTION

The proposed request is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan:

- An Inclusive Community
 - Serve a diverse community –
Ensure City services fully meet the needs of our dynamic community
- A Healthy Community
 - Lifelong learning –
Improve upon and develop programs and services that enable ongoing learning
- A Dynamic Community
 - City facilities and infrastructure –
Build and maintain infrastructure that meets the needs of our growing community

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From: Chief Librarian
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3.0 BACKGROUND

Metrotown Branch Renovations (ADX.0009, ADX.0010, ADX.0011)

The Bob Prittie Metrotown Branch includes a 1600 square foot room, currently used for storing collections. In 2019, BPL staff will reduce the size of our little-used storage collections to free up this space for public use. Potential uses include a digital creation space, a space for events and programs, a gathering space for community, or a space that can flex to accommodate all these uses. The exact use of the space will be determined through feasibility work and consultation with staff and community in 2019.

Improvements to the first floor program room will enhance the library's ability to deliver varied programs including children's storytimes, workshops, presentations and author readings.

Renovations to the family washrooms to create accessible, universal washrooms began in 2018 and will continue into 2019. In 2019, work will begin on renovating the men's and women's washrooms.

These expenditures are included in the 2019-2023 Provisional Financial Plan, and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

4.0 RECOMMENDATION

It is recommended that the Burnaby Public Library Board recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$225,000 to finance the project outlined in this report.



Beth Davies
CHIEF LIBRARIAN

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Copy: City Manager
Director Finance
City Solicitor