



BURNABY POTTERS' GUILD

April 4, 2019

Mayor and Council;

This letter requests that you consider again our group, the Burnaby Potters' Guild, to have temporary signage for our Summer show and sale on June 8, 2017 and also our Winter Sale dates of November 9 and 10, 2019 which again will be held at the Capitol Hill Hall.

We are a community minded group. We've made and donated bowls for the Empty Bowls Project and the Go Go bowls project. We volunteer time at the Rhododendron Festival each year. For many years we did the popular Raku-U, and continue to do the kids clay table each year.

Our signs are 18X26 inches with black lettering on a bright yellow back ground. We have 35 signs with most locations in the central/North Burnaby area. As per Sheryl Pordan's suggestion, I've included a list of the locations requested. We would like to have them up for 2 weeks prior to the sale, if possible.

Previous permission in April 2018 was granted and consideration would be appreciated again. My contact numbers are (604)434-0651, cell (604)230-0412 and my email address is swanson.pa@gmail.com

Yours truly,

A handwritten signature in blue ink that reads "Penny Swanson". The signature is fluid and cursive.

Penny Swanson
Burnaby Potters' Guild

Copied to:
City Manager
Dir. Corporate Services
Dir. Engineering

Note from Director Engineering:

In accordance with the Burnaby Street and Traffic Bylaw and Burnaby Sign Bylaw, a motion of Council is required to permit the temporary placement of signs on street rights-of-way for this event.

The request is generally supportable and Engineering staff will work with event organizers to limit the signs to approximately 16 locations only in close proximity to the venue (similar to our approval last year), and to have the signs removed immediately after the event.

	Burnaby Potters Guild Sign list.
1	Boundary – south of 2 nd (east side)
2	Boundary /Moscrop (South East side)
3	Willingdon and Albert St. by the rock on the West side of Willingdon
4	Willingdon and Parker (if possible – landscaping done or at least level)
5	Willingdon and William
6	Willingdon and Union (Georgia)
7	Willingdon and Still Creek (Costco area) – across from Costco – tie onto fence
8	Patterson and Moscrop between fence and sidewalk (there is a Park there)
9	Hastings and Springer (NE side outside the Church
10	Hastings and Ingleton – near Hydro box
11	Hastings and Gamma - (by MacDonalds, N side (2 blocks before Delta)
12	Parker and Gamma
13	Parker and Holdom (NE corner)
14	Gilmore and Dawson (Home Depot) boulevard on Gilmore outside apartments
15	Gilmore and Parker (on Gilmore, N of Parker)
16	Broadway and Holdom – East side up on bern
17	Canada Way /Royal Oak – outside school buildings
18	Sperling and Halifax
19	Delta and Southlawn
20	Kensington and Curtis (on the hill)
21	Kensington and Hastings
22	Deer Lake PKWY/Royal Oak going East.
23	Deer Lake Municipal Hall - Boulevard in front of school
24	Canada Way and Beta
25	Boundary and Vanness (N of Kingsway) on bern
26	Gaglardi/ Broadway (N of Broadway coming down the hill.)
27	Lougheed and Springer
28	Curtis and Phillips
29	Burnaby Mountain Parkway
30	Broadway and Phillips
31	Parker and Delta
32	Boundary and William
33	Boundary and Georgia
34	Boundary and Nithsdale
35	Gilmore way - 1=2 blocks south of Canada Way