



Office of the City Clerk

K. O'Connell, City Clerk
B. Zeinabova, Deputy City Clerk

INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL

DATE: 2019 APRIL 09

FROM: DEPUTY CITY CLERK

FILE: 02410-20

SUBJECT: COMPLIMENTARY PASSES
(ITEM NO. 8(4), MANAGER'S REPORTS, COUNCIL 2019 APRIL 08)

Burnaby City Council, at the Open Council meeting held on 2019 April 08, received the above noted report and adopted the following recommendations contained therein:

1. THAT Council receive this report for information.
2. THAT a copy of this report be sent to the Executive Committee and the Parks, Recreation and Culture Commission.

As per recommendation #2, a copy of the staff report is attached for your information.


Blanka Zeinabova
Deputy City Clerk

TO: CITY MANAGER**DATE:** 2019 Apr 03**FROM:** DIRECTOR - PARKS, RECREATION &
CULTURAL SERVICES**SUBJECT: COMPLIMENTARY PASSES****PURPOSE:** To provide Council with information they had requested about municipally owned golf courses and complimentary passes in surrounding communities.

RECOMMENDATIONS:

1. **THAT** Council receive this report for information.
2. **THAT** a copy of this report be sent to the Executive Committee and the Parks, Recreation and Culture Commission.

REPORT**1.0 INTRODUCTION**

Appearing elsewhere on the Council Agenda is a report from the Executive Committee tabled by Council at the meeting of 2019 March 25. The tabled report contained the following recommendations:

1. Continue to issue passes to current Councillors, current Parks, Recreation and Culture Commissioners, and freemen of the City.
2. Restrict the total equivalent value of pass use to a maximum of \$1,500 per year for each pass holder; and
3. Remove the \$55,000 maximum of total equivalent value of pass use in the Burnaby Recreation Fees and Admissions Bylaw.

Arising from the tabling motion, Council requested staff to submit a further report to provide information on the number of municipally owned golf courses in the Lower Mainland, how these golf courses are administered and operated, and if complimentary passes are issued by the organizations responsible for these golf courses. This report provides the requested information.

2.0 FINDINGS

There are 87 golf courses in the Lower Mainland and approximately 60 are regulation 18-hole golf courses. Of these, there are 9 courses owned by municipalities which include:

- Gleneagles (9 holes - owned by West Vancouver)
- Maple Ridge (9 holes - owned by Maple Ridge)
- Ledgeview (owned by Abbotsford)
- Fraser View, Langara & McCleery (owned by Vancouver)
- Northlands (owned by District of North Vancouver)
- Riverway & Burnaby Mountain (owned by Burnaby)

These 9 courses were surveyed, plus 2 additional municipally owned courses in Saanich (Cedar Hill) and Kelowna (Shadow Ridge). The 7 municipalities not including Burnaby were asked if they had a program that extended golf course playing privileges, or free access to recreation facilities, to Council or a Commission or another overseeing agency within the municipality. Among the municipally owned courses surveyed, Burnaby is the only community who extends these privileges through a pass, waiver or other type of benefit. The survey also asked how each component of the golf operations is administered. Grounds keeping and course operations at 8 of the courses surveyed are directly handled by municipal staff, however at most courses the other ancillary operations (pro shop, lessons, cart rentals and driving range) are contracted out. The details of the survey are shown in Attachment #1.

It should be noted that while Vancouver Councillors or Park Board Commissioners do not receive complimentary passes similar to Burnaby Councillors and Parks, Recreation & Culture Commission members, Vancouver's Councillors and Park Board Commissioners are elected and they receive annual remuneration. In 2018 remuneration for Vancouver Park Board Commissioners was \$17,077 and for the Chair was \$21,346. Burnaby Parks, Recreation & Culture Commission members are volunteer appointees.

It also should be noted that Northlands golf course is operated by North Vancouver District staff who report to the Chief Administrative Officer who is accountable to District Council. Ledgeview golf course, owned by the City of Abbotsford is managed by a non-profit society whose overseeing Board is made up of paying club members.

To: City Manager
From: Director - Parks, Recreation & Cultural Services
Re: Complimentary Passes
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This report is provided for the information of Council.

A handwritten signature in black ink, appearing to read "D. Ellenwood". The signature is fluid and cursive, with the first letter "D" being large and prominent.

Dave Ellenwood
DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

DE:tc
Attachment
Complimentary Passes in Surrounding Municipalities (final) (2019.04.08)

