



Item.....
Meeting.....2019 May 13

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2019 May 08

FROM: DIRECTOR FINANCE **FILE:** 5820-20
Reference: RFP#79-03/19

**SUBJECT: CONTRACT AWARD
SUPPLY AND INSTALLATION OF SYNTHETIC TURF
BURNABY LAKE SPORTS COMPLEX WEST FIELD #4**

PURPOSE: To obtain Council approval to award a contract for the supply and installation of synthetic turf at Burnaby Lake Sports Complex West Field #4.

RECOMMENDATION:

1. **THAT** Council approve a contract award to AstroTurf West Distributors Ltd. for a total cost of \$563,010.00 including GST in the amount of \$26,810.00 for the supply and installation of synthetic turf. Final payment will be based on actual quantity of goods and services delivered and unit prices as tendered.

REPORT

Five submissions to a Request for Proposal (RFP) were received by the closing time on 2019 April 29. Based on the RFP's evaluation criteria, AstroTurf West Distributors Ltd. received the highest overall scoring. The work of this contract includes the supply and installation of new synthetic turf at Burnaby Lake Sports Complex West Field #4.

AstroTurf West Distributors Ltd.'s synthetic turf product meets the performance specifications. Their project team also has extensive installation experience with local representation for immediate responses to post construction issues.

The recommended company, AstroTurf West Distributors Ltd, has completed several contracts to the satisfaction of the City, including the most recent work at Byrne Creek Community School and Cariboo Hill School Park. Review by City staff and the consultant indicates that the contractor has the equipment and personnel to successfully complete the work required under this contract. The Director Parks, Recreation and Cultural Services concurs with this recommendation.

Funding for this capital work is included in the 2019 – 2023 Provisional Financial Plan under the following WBS element: DPW.0279 (\$536,200).

A handwritten signature in black ink, appearing to read "Noreen Kassam".

Noreen Kassam, CPA, CGA
DIRECTOR FINANCE

NK:GC:sl/ry

Copied to: Director Parks, Recreation and Cultural Services