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**TO:** CITY MANAGER **DATE:** 2019 May 21

**FROM:** DIRECTOR ENGINEERING **FILE:** 38000-40

**SUBJECT:** ROAD CLOSURES – DUNDAS & TRIUMPH ST (GILMORE  
COMMUNITY SCHOOL FUNDRAISER)

**PURPOSE:** To seek Council approval for road closures along Dundas & Triumph St.

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**RECOMMENDATIONS:**

1. **THAT** Council approve the road closures as discussed in this report.
2. **THAT** the coordinator of the event, Mischa Greenwood, Gilmore Community School Coordinator, 50 South Gilmore Avenue, Burnaby, BC V5C 4P5, be sent a copy of this report.

**REPORT****INTRODUCTION**

A request to use City streets in support of a fundraising event on Thursday, 2019 June 06 has been received from Mischa Greenwood, Gilmore Community School Coordinator. Council approval is required by the Street & Traffic Bylaw.

**POLICY SECTION**

The Gilmore Community School Fair is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan.

**Goal**

- A Connected Community
  - Social connection –  
Enhance social connections throughout Burnaby
- An Inclusive Community
  - Create a sense of community –  
Provide opportunities that encourage and welcome all community members and create a sense of belonging
- A Healthy Community
  - Community involvement –  
Encourage residents and businesses to give back to and invest in the community

To: City Manager  
From: Director Engineering  
Re: Road Closure – Duncan Avenue (Gilmore  
Community School Fundraiser)  
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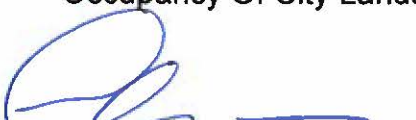
## DISCUSSION

Gilmore Community School is hosting its 12<sup>th</sup> Biennial Spring Fair to raise money to purchase new resources and equipment for the school and after hour's programs and services to the Heights Community. This event is open to the whole community with an expected attendance of over 1,500 people between 4:00 pm & 9:00 pm on Thursday June 06. The event requires the closure of Dundas St & Triumph St between Carleton & Gilmore from 1:00 pm to 10:00 pm to reduce congestion and provide a safety buffer around the school where all activities are planned (See *Attachment #1*).

The organizers have polled and received approval from the impacted residents of their proposed event.

The organizers are aware that approval is subject to the following conditions:

1. That the road closure be conducted under the supervision of one person as marshal or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. That the organizer has agreed to monitor all barricades for the duration of the road closure.
4. That all emergency and transit services are advised of the event.
5. That the road closures be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.
6. That a signed copy of the "City of Burnaby Permit For Short Term Use and Occupancy Of City Lands" be received no later than one week prior to the event.



Leon A. Gous, P. Eng. MBA  
DIRECTOR ENGINEERING

SP/ac

Attachment

Copied to: Director Corporate Services  
Director Public Safety & Community Services  
RCMP – OIC Burnaby Detachment Chief Supt. Deanne Burleigh  
Fire Chief Joe Robertson  
BC Ambulance Special Operations via email EMSO@bcehs.ca  
Emergency Program Coordinator – Charmaine Pflugrath





The information has been gathered and assembled on the City of Burnaby's computer systems. Data provided herein is derived from a number of sources with varying levels of accuracy. The City of Burnaby disclaims all responsibility for the accuracy or completeness of information contained herein.

 Barricades

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