

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL

DATE: 2019 May 13

FROM: DIRECTOR PARKS, RECREATION AND
CULTURAL SERVICES

**SUBJECT: GRANT APPLICATION #19.18.o - REQUEST FOR ROOM USAGE BY
NIKKEI PLACE AT THE ALAN EMMOTT CENTRE**

PURPOSE: To provide additional information on the rental of Alan Emmott Centre by Nikkei Place, as requested by the Executive Committee of Council at the 2019 April 02 meeting.

RECOMMENDATION:

1. **THAT** this report be received for information.

REPORT

1.0 INTRODUCTION

At the Executive Committee of Council meeting on 2019 April 02, **Grant Application # 19.18.o-Nikkei Senior's Health Care and Housing** was referred to staff for follow up information in regards to the requested room usage. City of Burnaby staff were instructed to contact the Nikkei Place staff to discuss the particulars of the request for the Nikkei Place to expand their community programs in the area of fitness and wellness programming.

Cathy Makiyara, Executive Director at Nikkei Place, has requested the use of Alan Emmott Centre for two days a week of daytime programming. The programs that the Nikkei Senior's Health Care and Housing would like to offer are Boxing for Seniors (Beginners) and Boxing for Moms (Beginners). They wish to limit their participation at 25 participants. They would require 2 hours per day - a 4 hour minimum requirement including the set up and take down. The start date for these programs will be mid-May 2019.

Nikkei Place can provide liability insurance based on the City's requirements. Nikkei Place is asking the City of Burnaby to consider a nominal rent charge (e.g. \$10 for the year), as this would allow Nikkei Place to continue offering programs at cost.

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2019 June 06

2.0 POLICY SECTION

The Facility Use Fee Schedule is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan, while attempting to achieve a balance between two areas.

An Inclusive Community:

- Create a sense of community-
Provide opportunities that encourage and welcome all community members and create a sense of belonging

A Thriving Organization:

- Organizational culture –
Ensure that our core values are reflected in our policies, programs and service delivery
- Financial viability –
Maintain a financially sustainable City for the provision, renewal and enhancement of City services, facilities and assets

3.0 BACKGROUND

There are openings in the Alan Emmott Centre schedule that could accommodate this use for approximately 50 weeks of the year. However, Nikkei Place falls under the category of the "private meeting rate" in the Parks, Recreation and Cultural Services Facility Use Fee Schedule and would be required to pay regular fees and charges.

Typically, the cost for the usage of Alan Emmott for this request would be the following:

- Up to 30 people \$21.09/hr. + GST (private meeting rate) including custodial costs.
- The total cost is approximately \$8,500 for 50 weeks.

Many organizations and groups use Alan Emmott Centre including Western Community Centered College for the Retired. The College occupies three rooms on the lower floor. The College uses the space during the winter, fall and spring season. They do not use the facility during summer. With the exception of summer, Nikkei Place has been informed that an allotment would be a shared use of the facility. They would be prepared to keep noise levels to a minimum in order to share Alan Emmott Centre with the College cohesively.

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4.0 CONCLUSION

This is for the information of the Executive Committee of Council. Staff informed Cathy Makiyara that Alan Emmott Centre is available for rental at regular rates as outlined in this report.

A handwritten signature in black ink, reading "D. Ellenwood". The signature is written in a cursive, flowing style.

Dave Ellenwood
DIRECTOR PARKS, RECREATION, AND CULTURAL SERVICES

DP:km:tc