
TO: CITY MANAGER **DATE:** 2019 May 27

FROM: DIRECTOR ENGINEERING **FILE:** 38000-40

SUBJECT: ANNUAL SOUTH BURNABY NEIGHBOURHOOD HOUSE SUMMER BARBEQUE EVENT

PURPOSE: To seek Council approval for a road closure.

RECOMMENDATIONS:

1. **THAT** Council approve the road closure as discussed in this report.
2. **THAT** the coordinator of the event, Antonia Beck, Executive Director, Burnaby Neighbourhood House, 4460 Beresford Street, Burnaby, BC V5H 0B8, be sent a copy of this report.

REPORT

INTRODUCTION

A request to use City streets for an annual barbecue on Wednesday, 2019 August 07 has been received from Antonia Beck, Executive Director of the South Burnaby Neighbourhood House. Council approval is required by the Street & Traffic Bylaw.

POLICY SECTION

The Annual Summer Barbecue is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan.

Goal

- A Connected Community
 - Social connection – Enhance social connections throughout Burnaby
- An Inclusive Community
 - Create a sense of community – Provide opportunities that encourage and welcome all community members and create a sense of belonging

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- A Healthy Community
 - Community involvement –
Encourage residents and businesses to give back to and invest in the community

DISCUSSION

South Burnaby Neighbourhood House is a not-for-profit organization that offers a wide range of programs and services to people of all ages and diverse cultures living in Burnaby. This annual Summer Barbeque Event is a public event that further promotes their work in building welcoming and inclusive neighbourhoods. Over 700 people are expected to attend this year's event. In addition to the barbecue, the event will have a variety of interactive and display booths hosted by community partners and local businesses. There will also be children and family activities such as games, face painting, crafts, music and entertainment.

The Neighbourhood House is requesting the closure of Beresford from Telford to Silver (see *attached* map) from 2:00 pm to 8:00 pm which includes set up and take down. The Neighbourhood House has consulted with all of the businesses on Beresford within the road closure and they are all supportive of this request. Parking will be removed on Beresford for the event.

The organizers are aware that approval is subject to the following conditions:

1. That the road closure be conducted under the supervision of one person as organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered enroute.
3. That the organizers are responsible for arranging barricade volunteers for all barricade locations.
4. That all emergency and transit services are advised of the event.

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5. That the road closure be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.
6. That a signed copy of the "City of Burnaby Permit For Short Term Use and Occupancy Of City Lands" be received no later than one week prior to the event.



Leon A. Gous, P. Eng. MBA
Director Engineering

SP/ac

Attachment

Copied to: Director Corporate Services
Director Public Safety & Community Services
RCMP – OIC Burnaby Detachment Chief Supt. Deanne Burleigh
Fire Chief – Joe Robertson
BC Ambulance Special Operations, via email EMSO@bcehs.ca
Emergency Program Coordinator – Charmaine Pflugrath
Supervisor - Sports & Outdoor Recreation – Jill Porter
Fraser Health – Gordon Stewart, Manager
300 – 4946 Canada Way Burnaby BC V5G 4H7

