

INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS
FINANCIAL MANAGEMENT COMMITTEE

DATE: 2019 June 18

FROM: DIRECTOR FINANCE

FILE: 7600-20

SUBJECT: FINANCIAL REPORT AS AT 2019 PERIOD 05

The purpose of this memorandum is to provide the Financial Management Committee with an overview of the City's financial activity as of the end of Period 05 and to compare that activity with the 2019-2023 Financial Plan adopted by Council on 2019 May 13.

The City of Burnaby uses four week accounting periods to capture budget and posted accounting data. Therefore, this report is based on revenue and expenditure figures for closed 2019 Periods 01 to 05 (2019 January 01 to 2019 May 12).

The City has accrued significant known expenditures for Period 05 reporting, therefore expenditures reflect costs incurred to date for goods and services that have been delivered but not billed.

In Tables 1 and 2, the Period 05 Variance is the difference between Period 05 Actual and Period 05 Budget. A positive amount is a favourable variance which could result from either lower expenditure or higher revenue compared to budget. A negative amount is an unfavourable variance which could result from either higher costs or lower revenue compared to budget. Variances identify any pressures or opportunities on the operating budget. Departments are continuing to proactively monitor their actual results compared to the approved budget on a monthly basis.

1.0 OPERATING BUDGETS

1.1. General Revenue Fund – Operations

The Corporate Strategic Plan continues to guide the departments in the delivery of services through the goals of A Safe Community, A Connected Community, An Inclusive Community, A Healthy Community, A Dynamic Community and A Thriving Organization. As a result, the City has continued to make positive progress with operating initiatives and have completed numerous activities thus far.

The following is a list of some achievements to the end of 2019 Period 05:

- Burnaby Public Library continues to enhance its partnerships with local organizations. Connections built so far in 2019 have included an Arabic Women group that meets monthly at the Edmonds Community Resource Centre, clients in the MOSAIC's Refugee Training and Employment program, and a group of job seekers who learned how the library's online resources that can support their job search and skills building.
- In 2019 May, the Business Licence Office with the cooperation of the RCMP has launched the Burnaby Mobilization and Resiliency Table (BMART). BMART is a group of multi-sector service providers that target resources to assist individuals or families that are experiencing immediate risk of harm. Funding for this initiative was provided through a provincial grant by the Ministry of Public Safety and Solicitor General (Office of Crime Reduction and Gang Outreach).
- The Burnaby Fire Department has initiated a new internal program for the development and proactive support of its personnel with regard to positively managing and caring for the mental health impacts on firefighters. The program utilizes a highly acclaimed and successful format developed by a cooperative of mental health professionals and fire service representatives.
- The Solid Waste & Recycling Division of the Engineering Department commenced a resident drop-off collection at the Eco-Centre for poly-laminated plastic packaging (Cat 9) which includes: crinkly wrappers and bags, non-food protective packaging, and stand-up and zipper lock pouches. The collection of this type of packaging is significant as it represents a trend in the packaging content used today by manufacturers to facilitate transport and increase shelf life.
- The Revenue Services Division of the Finance Department successfully went live with the City's new property tax and utility system, Tempest. The system now offers considerable functionality improvements for the City as well as providing customers with a new online platform which customers can now view their accounts, enroll in e-billing, make payments and claim their annual home owner grants.
- The City continued the operations of four warming centres that were initially opened in 2018 December at Swangard Stadium, Kensington Pitch and Putt, Beresford Civic Operations Centre, and South Central Youth Centre. With the return of warmer weather, three of the four centres closed at the end of 2019 March. The City will continue operations at the Beresford centre until further notice to provide continuity of services until other homelessness initiatives are operational. There were a total of 2,575 visits to the centres over 109 nights between 2018 December 12 and 2019 March 31. Since the closures of the three other centres, the Beresford Centre has seen a peak attendance of 29 people in one night and accommodates an average of 21 persons per night.

To: Financial Management Committee
From: Director Finance
Re: FINANCIAL REPORT AS AT 2019 PERIOD 05
2019 June 18..... Page 3

- The Burnaby Art Gallery kicked off the year with a traveling exhibition from the Canadian Museum of History, Picturing Arctic Modernity: North Baffin Drawings from 1964. The exhibition and related programs drew many visitors and scholars.

Overall, the City is in a favourable position of \$6.0M at the end of Period 05. Table 1 summarizes Period 05 General Revenue Operating results.

It is anticipated at this time that operating results will remain in a favourable position of approximately \$7.2M at year end. The forecasted favourable position is mainly attributable to higher than anticipated permit revenues driven by continued construction activity throughout the City, as well as, savings in the RCMP contract and staff vacancies in various departments.

Table 1 – Revenue and Expenditure by Department to Period 05

Department - Revenue	P05 Actual	P05 Budget	P05 Variance Favourable/ (Unfavourable)	Variance %	2019 Annual Budget	2019 Year End Forecasted Variance Favourable/ (Unfavourable)
Mayor & Council	8,075	9,808	(1,733)	(17.7%)	355,500*	-
Human Resources	4,290	14,805	(10,515)	(71.0%)	623,578*	-
Burnaby Public Library	657,726	627,249	30,477	4.9%	1,406,172*	20,100
Information Technology	2,534	-	2,534	0.0%	1,151,793*	(339,500)
Corporate Services Administration	26,430	23,750	2,680	11.3%	447,500*	-
City Clerk	56	-	56	0.0%	500	-
Legal Services	113,272	98,842	14,430	14.6%	425,275	126,000
Citizen Support Services	263,375	355,288	(91,913)	(25.9%)	623,350*	(84,100)
Public Safety & Community Services Administration	28,629	17,308	11,321	65.4%	170,000*	-
Business Licence & Property Management	7,793,228	7,660,263	132,965	1.7%	15,189,106	92,000
Burnaby Fire	161,543	54,203	107,340	198.0%	782,000*	105,000
RCMP Burnaby Detachment	343,034	283,765	59,269	20.9%	3,320,505*	40,500
Engineering	6,320,580	6,096,663	223,917	3.7%	22,857,920*	200,000
Finance	167,261	222,308	(55,047)	(24.8%)	982,785*	(236,800)
Planning & Building	9,048,035	7,225,710	1,822,325	25.2%	18,660,532*	4,323,000
Parks, Recreation & Cultural Services	12,593,467	12,035,104	558,363	4.6%	34,525,700*	1,550,700
Fiscal Items	9,905,052	9,614,871	290,181	3.0%	35,959,782*	(632,300)
Tax Levy for City Services	-	-	-	0.0%	273,077,700	607,100
Total Revenue	\$47,436,586	\$44,339,937	\$3,096,649	7.0%	\$410,559,697	\$5,771,700

Department - Expenditures	P05 Actual	P05 Budget	P05 Variance Favourable/ (Unfavourable)	Variance %	2019 Annual Budget	2019 Year End Forecasted Variance Favourable/ (Unfavourable)
Mayor & Council	1,125,972	1,010,231	(115,741)	(11.5%)	3,073,010*	-
City Manager's Office	218,052	228,201	10,149	4.4%	626,857	-
Human Resources	1,654,161	1,860,997	206,836	11.1%	5,045,224*	(285,000)
Burnaby Public Library	5,846,662	5,890,665	44,003	0.7%	15,190,642*	(18,100)
Information Technology	9,736,927	9,951,800	214,873	2.2%	25,935,269*	419,700
Corporate Services Administration	860,894	945,978	85,084	9.0%	2,913,039*	14,000
City Clerk	646,225	703,009	56,784	8.1%	1,956,852	50,000
Legal Services	534,981	554,119	19,138	3.5%	1,799,946	(103,600)
Citizen Support Services	373,944	368,589	(5,355)	(1.5%)	1,177,385*	84,100
Public Safety & Community Services Administration	560,287	636,744	76,457	12.0%	1,864,008*	60,000
Business Licence & Property Management	3,424,148	3,648,590	224,442	6.2%	10,955,077	17,000
Burnaby Fire	15,992,000	16,007,012	15,012	0.1%	44,363,012*	(201,200)
RCMP Burnaby Detachment	15,390,861	16,126,953	736,092	4.6%	63,471,414*	700,000
Engineering	28,683,479	29,754,203	1,070,724	3.6%	83,007,772*	(950,000)
Finance	4,326,773	4,978,195	651,422	13.1%	13,676,710*	1,272,500
Planning & Building	5,238,267	5,667,438	429,171	7.6%	16,392,624*	704,000
Parks, Recreation & Cultural Services	33,130,974	32,479,885	(651,089)	(2.0%)	95,249,003*	(1,415,800)
Fiscal Items	10,040,902	9,842,045	(198,857)	(2.0%)	23,861,851*	1,096,500
Total Expenditures	\$137,785,508	\$140,654,657	\$2,869,149	2.0%	\$410,559,697	\$1,444,100
Net Result	(\$90,348,921)	(\$96,314,720)	\$5,965,799		-	\$7,215,800

*2019 Annual Budget includes budgeted funding and expenditures for operating initiatives approved from one-time funding including Stabilization, Surplus, Gaming and Gaming Interest.

To: Financial Management Committee
From: Director Finance
Re: FINANCIAL REPORT AS AT 2019 PERIOD 05
2019 June 18..... Page 5

The major revenue and expenditure variances for Period 05 in the General Revenue Operations are as follows:

Revenues are favourable by \$3.1M or 7.0%:

Planning & Building: A favourable variance of \$1.8M is primarily due to higher than anticipated permits & fee revenues from strong development activity within the City. It is estimated at year end that the favourable variance will be \$4.3M as development activity within the City is projected to continue throughout the year.

Parks, Recreation and Cultural Services: A favourable variance of \$0.6M is primarily due to higher than anticipated revenues of: \$0.4M in food services, \$0.1M from program registration at recreational facilities, and \$0.1M from the Parks Division related to tree removal fees, recoveries and donations. It is anticipated that the favourable variance will increase to \$1.5M by year end primarily due to continued strong revenues in the Food Services Division as well as higher user fee revenues from the Recreation and Golf Divisions.

Fiscal: A favourable variance of \$0.3M is mainly due to higher than anticipated WCB rebates and external recoveries. It is expected that this favourable variance will reduce to \$0.6M unfavourable by the end of the year. This is primarily due to a forecast of a higher allocation of investment income to capital reserves rather than operating reserves, thus contributing to the overall reduction in fiscal revenue in the General Operating Fund.

Expenditures are favourable by \$2.9M or 2.0%:

Human Resources: A favourable variance of \$0.2M is primarily due staffing levels. It is anticipated that expenditures will become unfavourable by \$0.3M due to higher than anticipated external legal expenses.

Information Technology: A favourable variance of \$0.2M currently exists due to staffing levels. This variance is expected to increase to \$0.4M from continued savings due to staffing levels.

RCMP Burnaby Detachment: A favourable variance of \$0.7M is primarily attributable to RCMP contract savings of \$0.6M from continued RCMP vacancies and \$0.1M due to civilian staffing vacancies. This variance is expected to remain the same by year end due to continued vacancies in both the RCMP contract and civilian staffing.

Engineering: A favourable variance of \$1.0M is largely due to the timing of expenditures in various operating accounts such as contracted services, consulting services and building services. It is projected that by year end this variance will become unfavourable by \$1.0M primarily due to operations ramping up for the summer/fall months and the projected costs for the level of service related to snow and winter activities.

Finance: A favourable variance of \$0.6M is primarily due to \$0.5M from compensation savings related to current staffing levels and lower activity of \$0.1M in consulting, contracted services, and materials and supplies. This variance is expected to increase to \$1.3M favourable by year end primarily due to the timing in filling vacancies.

Planning & Building: A favourable variance of \$0.4M is mainly due to savings attributed to current staff levels. This variance is expected to be \$0.7M favourable by year end primarily due to the timing in filling vacancies.

Parks, Recreation and Cultural Services: An unfavourable variance of \$0.7M is primarily due to higher than anticipated materials and supplies related to snow removal and the City's four warming shelters. It is anticipated that by year end, this variance will increase to \$1.4M mainly due to the continued operations of the warming centres as well as higher food & bar supplies for food services due to increased activity.

Fiscal: An unfavourable variance of \$0.2M currently exists and is largely due higher than anticipated maintenance related to private crossings and other third party service connections; however, there is a corresponding increase in external recoveries to cover these expenditures. It is anticipated that this variance will be favourable by \$1.1M primarily due to savings in employee benefits as a result of lower than anticipated staffing levels due to vacancies as well as lower than anticipated property tax assessment appeals.

1.2. Waterworks Utility and Sanitary Sewer Operations

Table 2 summarizes Period 05 Waterworks Utility and Sanitary Sewer operating results which show a favourable net variance of \$0.7M. Of this favourable net variance, \$0.1M is related to Waterworks Utility and \$0.6M is related to Sanitary Sewer.

Revenues are unfavourable by \$0.4M due to secondary suites program credits; however, expenditures are favourable by \$1.1M as a result of compensation savings and lower contracted services and consulting in relation to maintenance activity.

It is estimated at this time that by year end, both the Waterworks Utility and Sanitary Sewer will each show a favourable net variance of \$0.5M for a combined favourable net variance of \$1.0M due to continued savings from staffing levels and lower than anticipated maintenance activity in both Utilities.

Table 2 – Waterworks Utility and Sanitary Sewer - Revenue and Expenditure to Period 05

	P05 Actual	P05 Budget	P05 Variance Favourable/ (Unfavourable)	Variance %	2019 Annual Budget	2019 Year End Forecasted Variance Favourable/ (Unfavourable)
Revenue	66,423,152	66,799,898	(376,746)	(0.6%)	100,952,939	-
Expenditures	10,366,270	11,490,029	1,123,759	9.8%	100,952,939	1,000,000
Net Result	\$56,056,882	\$55,309,869	\$747,013	1.4%	-	\$1,000,000

To: Financial Management Committee
From: Director Finance
Re: FINANCIAL REPORT AS AT 2019 PERIOD 05
2019 June 18..... Page 7

2.0 CAPITAL PLAN

The Capital Plan for 2019 is \$254.6M. The 2019 capital expenditures to the end of Period 05 are \$21.5M. To date, 8.5% of the planned capital expenditures have been spent compared to 9.0% in the same period for 2018.

2.1 Capital Expenditure Summary

	Period 05 Actual	2019 Annual Plan	Remaining Plan	Period 05 Actual to Plan %
Total	\$21,548,551	\$254,620,700	\$233,072,149	8.5%

2.2 2019 Capital Expenditures by Departmental Program

Department	2019 Annual Plan	2019 Reallocations/ Contingency*	2019 Current Plan	2019 Actual	2019 Remaining Plan
OFFICE OF THE CITY MANAGER					
BURNABY PUBLIC LIBRARY					
LIBRARY BUILDINGS	1,055,000	158,000	1,213,000	81,461	1,131,539
LIBRARY VEHICLES	68,900	-	68,900	-	68,900
LIBRARY MATERIALS	1,682,700	-	1,682,700	531,453	1,151,247
LIBRARY EQUIPMENT	-	-	-	-	-
TOTAL BURNABY PUBLIC LIBRARY	2,806,600	158,000	2,964,600	612,914	2,351,686
INFORMATION TECHNOLOGY					
INFRASTRUCTURE EQUIPMENT	5,684,000	-	5,684,000	1,624,253	4,059,747
BUSINESS SOLUTIONS PROGRAM	6,548,600	-	6,548,600	985,839	5,562,761
TOTAL INFORMATION TECHNOLOGY	12,232,600	-	12,232,600	2,610,092	9,622,508
CORPORATE CAPITAL CONTINGENCY	6,000,000	(1,901,600)	4,098,400	-	4,098,400
OFFICE OF THE CITY MANAGER SUBTOTAL	21,039,200	(1,743,600)	19,295,600	3,223,006	16,072,594
CORPORATE SERVICES					
CORPORATE SERVICES					
CITY ARCHIVES & BUILDINGS	100,000	35,000	135,000	30,270	104,730
TOTAL CORPORATE SERVICES	100,000	35,000	135,000	30,270	104,730
CORPORATE SERVICES SUBTOTAL	100,000	35,000	35,000	30,270	104,730

To: Financial Management Committee
From: Director Finance
Re: FINANCIAL REPORT AS AT 2019 PERIOD 05
2019 June 18..... Page 8

Department	2019 Annual Plan	2019 Reallocations/ Contingency*	2019 Current Plan	2019 Actual	2019 Remaining Plan
PUBLIC SAFETY & COMMUNITY SERVICES					
ADMINISTRATIVE SERVICES					
EQUIPMENT	348,400	-	348,400	17,724	30,676
TOTAL ADMINISTRATIVE SERVICES	348,400	-	348,400	17,724	330,676
BUSINESS LICENCE & PROPERTY MANAGEMENT					
DEER LAKE CENTRE	1,240,500	180,600	1,421,100	281,665	1,139,435
IRMIN COMPLEX	154,200	-	154,200	-	154,200
TOTAL BUSINESS LICENCE & PROPERTY MANAGEMENT	1,394,700	180,600	1,575,300	281,665	1,293,635
BURNABY FIRE					
FIRE BUILDINGS	720,000	50,000	770,000	-	770,000
FIRE VEHICLES	1,740,000	-	1,740,000	-	1,740,000
FIRE EQUIPMENT	970,000	-	970,000	103,785	866,215
TOTAL BURNABY FIRE	3,430,000	50,000	3,480,000	103,785	3,376,215
RCMP BURNABY DETACHMENT					
RCMP BUILDINGS	587,000	-	587,000	33,120	553,880
RCMP VEHICLES	30,000	-	30,000	-	30,000
TOTAL RCMP BURNABY DETACHMENT	617,000	-	617,000	33,120	583,880
PUBLIC SAFETY & COMMUNITY SERVICES SUBTOTAL	5,790,100	230,600	6,020,700	436,294	5,584,406
ENGINEERING					
FACILITIES MANAGEMENT	16,144,700	18,000	16,162,700	886,704	15,275,996
INFRASTRUCTURE	60,990,500	835,000	61,825,500	6,144,974	55,680,526
TRANSPORTATION	9,435,000	285,000	9,720,000	1,031,813	8,688,187
VEHICLES & EQUIPMENT	13,392,400	174,000	13,566,400	1,419,587	12,146,813
ENGINEERING SUBTOTAL	99,962,600	1,312,000	101,274,600	9,483,078	91,791,522
FINANCE					
VEHICLES & EQUIPMENT	180,000	20,000	200,000	-	200,000
FINANCE SUBTOTAL	180,000	20,000	200,000	-	200,000

To: Financial Management Committee
 From: Director Finance
 Re: FINANCIAL REPORT AS AT 2019 PERIOD 05
 2019 June 18..... Page 9

Department	2019 Annual Plan	2019 Reallocations/ Contingency*	2019 Current Plan	2019 Actual	2019 Remaining Plan
PLANNING & BUILDING					
CITY HALL BUILDINGS	131,200	-	131,200	2,650	128,550
COMMUNITY PLAN IMPLEMENTATION	47,000	-	47,000	-	47,000
LAND ASSEMBLY AND DEVELOPMENT	8,591,800	(100,000)	8,491,800	1,592,456	6,899,344
MAJOR CIVIC PROJECTS	84,443,900	225,000	84,668,900	4,668,365	80,000,535
PLANNING & BUILDING SUBTOTAL	93,213,900	125,000	93,338,900	6,263,471	87,075,429
PARKS, RECREATION, AND CULTURAL SERVICES					
CULTURAL FACILITIES	1,621,800	-	1,621,800	301,826	1,319,974
GOLF FACILITIES	3,780,700	-	3,780,700	230,675	3,550,025
PARK FACILITIES	18,743,300	-	18,743,300	1,132,253	17,611,047
VEHICLES & EQUIPMENT	2,010,000	-	2,010,000	70,058	1,939,942
PROPERTY ACQUISITIONS	3,000,000	-	3,000,000	40,000	2,960,000
RECREATION FACILITIES	5,179,100	21,000	5,200,100	337,620	4,862,480
PARKS, RECREATION AND CULTURAL SERVICES SUBTOTAL	34,334,900	21,000	34,355,900	2,112,433	32,243,467
GRAND TOTAL	254,620,700	-	254,620,700	21,548,551	233,072,149

**Reallocations & Contingency:*

Transfers of an amount from an approved Capital Plan Project to another Capital Project are primarily to address accelerated project delivery, escalating bid prices, or an unplanned priority project. For approved Capital Projects, Plan is transferred from projects which are under budget, or have fallen behind schedule. For unplanned priority projects, transfers must be approved by the City Manager and transferred from Capital Contingency.

2.3 Capital Progress Report

The following departmental sections highlight the progress of selected capital projects at the end of Period 05. Capital projects are often multi-year projects with various milestones or stages of completion.

2.3.1 Information Technology

Business Solutions Program:

- The Property Tax System Replacement project was successfully implemented in early 2019 improving and streamlining business processes around tax and utility billing and collection and improved online customer services. It enhanced reporting and analytics capabilities, and improved bill delivery to property owners in the City.

2.3.2 Public Safety & Community Services

Burnaby Fire - Fire Equipment:

- Two of the three phases of the turn out gear replacement program are underway. Phase 1 is the replacement of the fire protection jacket, pants and boots as per a programmed scheduled life, to ensure operating costs are maintained low via a time appropriate replacement. Phase 2 includes a hygiene sensitive replacement of gloves and helmet components. These phases are expected to be complete by 2019 September.

2.3.3 Engineering

Facilities Management:

- The RCMP building administration area air handling unit has been replaced and converted from water cooled to an air cooled unit resulting in a significant reduction in water usage.

Combined Sewer Separation Program – Willingdon Outfall:

- Valued at \$8.7M, this project started its construction phase in April involving the combined sewer separation that is part of the City's ongoing infrastructure renewal program required under the Integrated Liquid Waste and Resource Management Plan (ILWRMP). This project consists of building 2.0km of new watermain and 400m of new storm and sanitary sewer, along with road and sidewalk upgrades.

Transportation:

- Phase 4 of the LED streetlight conversions has been completed. All City owned streetlights are now using LED. Phase 5, the design and implementation to convert pedestrian and pathway lights, will begin later this year.

2.3.4 Planning and Building

Land Assembly & Development:

- Annually, the City funds the purchase of properties for a variety of civic uses. At the end of Period 05, 1 parcel has been purchased in the Stride Hill area to support and complete the City's adopted plans.

Major Civic Projects - South Burnaby Arena:

- Detailed design of a new twin rink arena in the Edmonds Town Centre is now complete, with a public tender for the construction of the project expected to close late 2019 May. Construction is expected to commence in 2019 July, with an estimated construction period of 24 months.

2.3.5 Parks, Recreation & Cultural Services

Cultural Facilities – Mather House Upgrade:

- The glaze lab which is an add-on to the Mather House kiln shed is used for creating ceramic art and is now completed. There was a grand opening to showcase the new lab on March 21, which opened to a warm reception and maintains Burnaby's Ceramics facilities to be leading edge in Canada.

Golf Facilities – Riverway Golf Course:

- Improvements including levelling and expansion have begun to the tee boxes at Riverway. Continuous drainage and irrigation upgrades will be continued in September.

Park Facilities – Central Park Perimeter Trail:

- The Patterson leg of the Central Park perimeter trail is wrapping up with the completion date estimated to be in late June. The Patterson trail which is 0.825 km in length stretches from Imperial Street to the Patterson Skytrain Station.

To: Financial Management Committee
From: Director Finance
Re: FINANCIAL REPORT AS AT 2019 PERIOD 05
2019 June 18..... Page 12

3.0 CONTRACT AWARDS

Attachment 1 provides a listing of all contract awards between \$250,000 and \$500,000 signed by the City Manager to the end of 2019 Period 05.

This financial update is provided for the information of the Financial Management Committee.



Noreen Kassam, CPA, CGA
DIRECTOR FINANCE

NK:RG:WK /ml

Copied to: City Manager
Members of Management Committee
City Clerk

Attachment: 1 – Purchases Orders Between \$250,000 - \$500,000 as at 2019 Period 05

Purchase Orders between \$250,000 - \$500,000 (2019 Period 01 to 05)

Purchase Order Number	Purchase Order Name	Supplier Name	Total Value (\$)*	Currency
4100168779	Gordon Food Services Food Products	Gordon Food Services British Columbia	500,000.00	CAD
4100168416	2 Ton Walk-In Vans - Water	First Truck Centre Vancouver Inc.	490,322.56	CAD
4100168454	Netapp Storage Grid Webscale Expansion	Scalar Decisions Inc.	455,606.36	CAD
4100167436	Bill Copeland: Ammonia Chiller	Cimco Refrigeration	454,125.00	CAD
4100170694	Dell Optiplex 7060 Sff Desktop Computers—Hardware Refresh	Microserve	418,010.33	CAD
4100169927	Douglas Road Shelter Renovation	Alfred Horie Construction Co. Ltd.	411,820.50	CAD
4100167331	Dell XPS 13 Laptops – Hardware Refresh	Microserve	408,983.23	CAD
4100168655	Centennial Food Products	Centennial Foods - Vancouver	400,000.00	CAD
4100166055	Flagging & Traffic Control	Ansan Traffic Group Inc.	400,000.00	CAD
4100138795	Paint And Painting Supplies	Kensington Paint & Decorating Ltd.	380,800.00	CAD
4100086186	Consulting Service – Central Park Multi-Use Trail	R.F.Binnie & Associates Ltd.	356,049.97	CAD
4100167033	Security Services Library Location	Guardteck Security Corp.	320,000.00	CAD
4100170953	Fire Hall # 3 - Re-Roofing	Bollman Roofing & Sheet Metal Ltd.	290,220.00	CAD
4100167451	Metrotown Library: Washroom Renovations	Holaco Construction (1997) Ltd.	260,400.00	CAD
4100170007	Project Management Engineering Services	Colliers Project Leaders Inc.	260,035.65	CAD
4100168567	2 Ton Walk-In Van for Signs And Markings	First Truck Centre Vancouver Inc.	252,519.68	CAD

*Total Value is inclusive of all applicable sales taxes