

TO: CHAIR AND MEMBERS
FINANCIAL MANAGEMENT COMMITTEE

DATE: 2019 June 12

FROM: DIRECTOR FINANCE

FILE: 5820-20
Reference: RFP#42-02/19

**SUBJECT: CONTRACT AWARD
TOWING AND STORAGE SERVICES**

PURPOSE: To request approval to award a contract to Mundie's Towing, Storage & Service (1976) Ltd. for the towing and storage services in the City.

RECOMMENDATION:

1. **THAT** the Financial Management Committee recommend Council approve the award of a five year contract to Mundie's Towing, Storage & Service (1976) Ltd. for towing and storage services as outlined in this report.

REPORT

One submission following a Request for Proposal (RFP) was received by the closing time of 3:00pm 2019 May 28. The work of this contract is for towing services, operation and administration of a vehicle and equipment storage facility. Based on the RFP's evaluation criteria, Mundie's Towing, Storage & Services (1976) Ltd. overall scoring meets the City's requirements.

These services are required for parking bylaw enforcement, City fleet towing services, and use by the RCMP for incidents which require vehicles to be towed or impounded. The rates for the towing services are based on the ICBC Towing and Storage Rate Payment Schedule annually.

The recommended proponent Mundie's Towing, Storage & Services (1976) Ltd. has provided services in the past with a proven track record to the satisfaction of City staff. The Director Public Safety and Community Services concur with the recommendation.

The guaranteed total revenue to the City will be \$1,110,000 and the estimated total expenditures is \$425,000 including GST of \$21,250 over five years.

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It is recommended that the Financial Management Committee recommend Council approve the award of a five year contract to Mundie's Towing, Storage & Services (1976) Ltd. for towing and storage services.

Funding for this contract is provided in various operating accounts in the 2019 – 2023 Financial Plan.



Noreen Kassam, CPA, CGA
DIRECTOR FINANCE

NK:GC:SL

Copied to: City Manager
Director Public Safety and Community Services