



Item
Meeting 2019 Jun 24

COUNCIL REPORT

TO: CITY MANAGER

DATE: 2019 June 18

FROM: DIRECTOR FINANCE

FILE: 5820-20
RFP# 44-02/16

**SUBJECT: CONTRACT EXTENSION
TIRES AND RELATED SERVICES**

PURPOSE: To obtain Council approval for a one year contract extension for the supply, delivery, and installation of tires and related services.

RECOMMENDATION:

1. **THAT** Council approve a one year contract extension to Son Tirecraft Burnaby Inc. for a total estimated value of \$550,000.00 including GST and PST in the amount of \$58,928.57. Final payment will be based on actual quantity of goods delivered and services provided.

REPORT

On 2017 May 15, the Council awarded a contract to Son Tirecraft Burnaby Inc. for \$850,000.00 including GST and PST in the amount of \$91,071.43 for the period from 2017 July 01 to 2019 June 30, with options to extend additional terms at the discretion of the City. The work of this contract includes the supply, delivery and installation of tires and related services. Since the award of this contract, there has been one contract increase valued at \$235,000.00 including GST and PST in the amount of \$25,178.57.

This recommendation is for the first one year contract extension period from 2019 July 01 to 2020 June 30 for an estimated value of \$550,000.00 including GST and PST in the amount of \$58,928.57. Pricing remains the same as initial contract award. The total estimated contract value will be \$1,635,000.00 including GST and PST in the amount of \$175,178.57.

Son Tirecraft Burnaby Inc., has provided goods and services in the past with a proven track record to the satisfaction of the City. The Director Engineering concurs with this recommendation.

Funding for this requirement is provided under various Engineering, Fire Department, and Parks, Recreation and Cultural Services operating budgets within the 2019 – 2023 Financial Plan.

A handwritten signature in black ink, appearing to read "Noreen Kassam".

Noreen Kassam, CPA, CGA
DIRECTOR FINANCE

NK:SL:CC /ry

Copied to: Director Engineering