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**TO:** CITY MANAGER **DATE:** 2019 July 30

**FROM:** DIRECTOR ENGINEERING **FILE:** 38000-40

**SUBJECT: RUMBLE ON GRAY – ROAD & LANE CLOSURE**

**PURPOSE:** To seek Council approval for road and lane closure.

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**RECOMMENDATIONS:**

1. **THAT** Council approve the road and lane closure as discussed in this report.
2. **THAT** the coordinators of the event, Debra Legge, Organizer, Jubilee United Church, 7591 Gray Ave, Burnaby, BC, V5J 3Z4 be sent a copy of this report.

**REPORT****INTRODUCTION**

A request to use a City street and laneway for a community Street Fair on Saturday, 2019 September 14 has been received from Debra Legge, Organizer for Jubilee United Church. Council approval is required by the Street & Traffic Bylaw.

**POLICY SECTION**

The Rumble On Gray Street Fair is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan.

**Goal**

- A Connected Community
  - Social connection –  
Enhance social connections throughout Burnaby
- An Inclusive Community
  - Create a sense of community –  
Provide opportunities that encourage and welcome all community members and create a sense of belonging
- A Healthy Community
  - Community involvement –  
Encourage residents and businesses to give back to and invest in the community

To: City Manager  
From: Director Engineering  
Re: RUMBLE ON GRAY – ROAD & LANE  
CLOSURE

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## DISCUSSION

Jubilee United Church is requesting the use and closure of Gray Ave between Rumble St & Irmin St and the laneway between 7551 & 7591 Gray Ave from 8:00am – 5:00pm on Saturday, 2019 September 14 (see *attached* map). The closure will allow time for set and take down. The event runs from 10:00 am to 4:00 pm.

The Street Fair is open to the community to come and meet their neighbors, giving them an opportunity to meet and participate in various events through the day which will include children's games, face painting, free crafts, bake sale, cake walk, local vendors, food trucks, fire truck, a band and other local performers.

The organizers are aware that approval is subject to the following conditions:

1. That the road closure be conducted under the supervision of one person as marshal or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered enroute.
3. That the parade be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.
4. That the organizers send out letters to residents that are affected by the road closures at least 2 weeks prior to the event.
5. That the organizers are responsible for arranging for barricade volunteers for all barricade locations.
6. That a signed copy of the "City of Burnaby Permit For Short Term Use and Occupancy Of City Lands" be received no later than one week prior to the event.



Leon A. Gous, P. Eng., MBA  
DIRECTOR ENGINEERING

SP:ac

Attachment

Copied to: Director Corporate Services  
Director Public Safety & Community Services  
RCMP – OIC Burnaby Detachment Chief Supt. Deanne Burleigh  
Fire Chief – Joe Robertson  
BC Ambulance Special Operations, via email EMSO@bcehs.ca  
Emergency Program Coordinator – Charmaine Pflugrath  
Supervisor - Sports & Outdoor Recreation – Jill Porter  
Fraser Health – Gordon Stewart, Manager  
300 – 4946 Canada Way Burnaby BC V5G 4H7



The information has been gathered and assembled on the City of Burnaby's computer systems. Data provided herein is derived from a number of sources with varying levels of accuracy. The City of Burnaby disclaims all responsibility for the accuracy or completeness of information contained herein.



**Road Closure - Saturday September 14th**  
8:00 am to 5:00 pm

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