
TO: CITY MANAGER **DATE:** 2019 August 12

FROM: DIRECTOR ENGINEERING **FILE:** 38000 40

SUBJECT: REMEMBRANCE DAY PARADE - SOUTH BURNABY –
2019 NOVEMBER 11

PURPOSE: To seek Council approval for a Remembrance Day Parade on Monday,
2019 November 11.

RECOMMENDATIONS:

1. **THAT** Council approve the parade as discussed in this report.
2. **THAT** the coordinator of the event, Peter Pasanen, 1st Vice President, Royal Canadian Legion #83, 5289 Grimmer St Burnaby BC V5H 2H3, be sent a copy of this report.

REPORT**INTRODUCTION**

A request to use City streets for a Remembrance Day Parade on Monday, 2019 November 11 has been received from Branch #83 of the Royal Canadian Legion. Council approval is required by the Street & Traffic Bylaw.

POLICY SECTION

The Remembrance Day Parade is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan.

Goal

- A Connected Community
 - Social connection –
Enhance social connections throughout Burnaby

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- An Inclusive Community
 - Create a sense of community –
Provide opportunities that encourage and welcome all community members and create a sense of belonging
- A Healthy Community
 - Community involvement –
Encourage residents and businesses to give back to and invest in the community

DISCUSSION

The parade will again assemble at Fire Hall No. 3 on Bennett at Marlborough. Bennett St between Marlborough and Nelson will be closed from 9:00 am to 11:00 am for parade assembly. The streets surrounding the parade route will be barricaded at 9:00 am until 12:30 pm as shown on the *attached* map. At 10:30 am the parade will march west on Bennett, south on Nelson and southwest onto Jubilee to the cenotaph at the corner of Nelson and Imperial where the ceremony will commence at 11:00am.

City staff will be working closely with the RCMP to safely accommodate the needs of residents and participants. There is no impact to Transit services in the area.

The organizers are aware that approval is subject to the following conditions:

1. That the parade be conducted under the supervision of one person as marshal or organizer.
2. That all participants be instructed to respect the rights and property of individuals encountered en route.
3. That the parade be covered with liability insurance in the minimum amount of \$5 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.
4. That the RCMP agrees to monitor all barricades and traffic signals for the duration of the parade.

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5. That an informational letter and map be sent out to all residents and businesses impacted by the road closures at least 2 weeks in advance of the parade.
6. That a signed copy of the "City of Burnaby Permit For Short Term Use and Occupancy Of City Lands" be received no later than one week prior to the event.



Leon A. Gous, P. Eng. MBA
Director Engineering

SP/ac

Attachment

Copied to: Director Corporate Services
Director Public Safety & Community Services
RCMP – OIC Burnaby Detachment Chief Supt. Deanne Burleigh
Fire Chief – Joe Robertson
BC Ambulance Special Operations, via email EMSO@bcehs.ca
Emergency Program Coordinator – Charmaine Pflugrath
Supervisor - Sports & Outdoor Recreation – Jill Porter
Fraser Health – Gordon Stewart, Manager
300 – 4946 Canada Way Burnaby BC V5G 4H7

