
TO: CITY MANAGER **DATE:** 2019 Sep 11

FROM: DIRECTOR FINANCE **FILE:** 5820 20
RFP #72-03/19

**SUBJECT: CONTRACT AWARD
SUPPLY AND DELIVERY OF DE-ICING SALT**

PURPOSE: To obtain Council approval to award a contract for the supply and delivery of de-icing salt.

RECOMMENDATION:

1. **THAT** Council approve a contract award to Mainroad Maintenance Products LP, for an estimated value of \$1,505,280.00 including GST and PST in the amount of \$161,280.00. Final payment will be based on actual quantity of goods delivered.

REPORT

Two submissions following a Request for Proposal (RFP) were received by the closing time on 2019 September 04. The work of this contract involves the supply and delivery of de-icing salt to the City for a three year period from 2019 October 01 to 2022 September 30 with options of up to two individual one year extension periods. Pricing will be firm for the first year of the contract with CPI increases for years 2 and 3.

The estimated quantities for the supply and delivery of de-icing salt has increased from 7,000 tonnes to 12,000 tonnes annually as Public Works Operations will be performing snow and ice control services on the Major Road Network (MRN), work previously performed by a contractor.

The recommended proponent, Mainroad Maintenance Products LP, has previously performed this work to the satisfaction of the City. Review by City staff indicates that Mainroad Maintenance Products LP has sufficient equipment and resources to carry out the work required under this contract. The Director Engineering concurs with this recommendation.

Funding for this contract is provided in various operating accounts within the 2019 – 2023 Financial Plan.



Noreen Kassam, CPA, CGA
DIRECTOR FINANCE

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Copied to: Director Engineering