

**CITY OF BURNABY**

**BYLAW NO. 14052**

A BYLAW to amend Burnaby Waterworks Regulation  
Bylaw 1953

The Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY WATERWORKS REGULATION BYLAW 1953, AMENDMENT BYLAW NO. 2, 2019.**

2. Burnaby Waterworks Regulation Bylaw 1953, as amended, is further amended:

(a) by repealing subsection 3(2) and replacing it with the following:

“(2) If a flat rate water service is applied for via a Building Permit, the land owner shall also pay in advance the annual flat rate water service fee prescribed in the said Schedule “A” less a proportionate rebate for that portion of the calendar year expired at the date of such application. The Collector will apply the flat rate water service fee or part thereof paid to be entered in the current year’s tax roll. The land owner shall be responsible for the payment of all rates until the land owner provides written notice to the Collector ordering the discontinuance of such service.”

(b) by repealing section 41 and replacing it with the following:

“41. (1) Every owner of any parcel of land or premises of which water is supplied by the City under the provision of this BYLAW, and not on metered service, shall pay the flat rate service fee prescribed in Schedule “A” of this BYLAW. The Collector shall render accounts for such flat rate service for the period commencing on the 1st day of January and ending on the 31st day of December in each and every year, and the Collector may tabulate and render such

accounts on the statement of the Collector of Taxes showing the taxes due on such parcel of land or premises and upon the improvements thereon as required by the Community Charter. Such flat rate service fee shall be due and payable on the 1st day of January in each year, and shall be entered by the Collector on the tax roll of the City for such year against the parcel of land or premises in respect of which water is, on the said date, supplied or ready to be supplied by the City, as aforesaid, for that year, unless such parcel of land or premises is by law exempt from the imposition of such rates against the same.

(2) Except as set out in subsection (5) below, every owner of a single family dwelling and two family dwelling with a suite shall pay the fee for a rented suite prescribed in Schedule “A” of this BYLAW if the suite was, is or will be rented at any time during the calendar year for which the fee is payable.

(3) Every owner of a single family dwelling and two family dwelling shall submit a declaration, in form and content established by the Director Finance, to the City confirming the following in respect to the dwelling by November 30th of each year for the next calendar year:

- (a) whether the dwelling contains a suite or not;
- (b) if the dwelling contains a suite, whether the suite is or will be rented at any time; and
- (c) if the dwelling is or will be rented, whether one or more of the owners is or will be residing at the dwelling.

Where a declaration is not submitted by the November 30th due date, the information contained in the City’s latest record for the property is deemed to be the current information for the year in which the fee is payable pursuant to subsection (2) above.

(4) An owner shall submit a further declaration within 30 days if the status of a suite changes from not rented to rented or will be rented at any time following the submission of a declaration pursuant to subsection (3) above.

(5) A single family dwelling or two family dwelling with a suite is exempt from the fee under subsection (2) above if the dwelling:

- (a) is rented and not occupied by one or more owners of the dwelling; and
- (b) has been issued a House Rental Business Licence under the Burnaby Business Licence Bylaw.

(6) For the purpose of this section 41:

- (a) “rented” shall mean the receipt of rental income in exchange for use or occupancy of the suite for any period of time, including renting to family members or relatives; and
- (b) “suite” shall mean one or more habitable rooms constituting one self-contained unit with a separate entrance and containing a kitchen or set of cooking facilities, all of which are accessory to a single family dwelling or two family dwelling, whether or not such “suite” complies with other City bylaws.

(7) No owner shall submit to the City a declaration pursuant to subsection (3) or (4) above that contains false or inaccurate information.

(8) The fee imposed pursuant to subsection (2) above shall not be:

- (a) prorated if a suite is only rented for part of a calendar year; or
- (b) refunded if a declaration is submitted pursuant to subsection (3) or (4) confirming the suite is or will be rented but the owner subsequently does not rent the suite.”

(c) under the heading Flat Rates in Schedule “A”, by repealing the two rows titled “Secondary suite, or in-law suite in a Single Family Dwelling” and “In-Law Suite in a Two Family Dwelling” and replacing them with the following:

	Effective 2020 Jan 01 Paid by Mar. 15	Effective 2020 Jan 01 Paid after Mar. 15
Supplementary Utility Fee for Single Family or Two Family Dwelling with a Rented Suite	\$294.00	\$310.00

3. This Bylaw comes into force and effect on January 1, 2020.

Read a first time this	day of	, 2019
Read a second time this	day of	, 2019
Read a third time this	day of	, 2019
Reconsidered and adopted this	day of	, 2019

MAYOR

CITY CLERK