

**A. GETTING STARTED**

1. Are you? ☒ New Applicant ☐ Returning Applicant
2. Select the kind of Community Grant you are applying for: ☒ General Grant ☐ Recreational Sport Grant

3. Amount you are requesting

\$ 2500.-

4. Total cost of the project/event/program etc.:

\$ 125.000.- SEE ATTACHED  
BUDGET

**B. GETTING TO KNOW YOU**

1. What kind of applicant are you?

☒ Local Registered Non-Profit Society

Society No: 50069904

Date of Incorporation: AUG 31, 2018

☐ Registered Charity Charitable No.: \_\_\_\_\_

☐ National/International Non-profit operating locally

Society No: \_\_\_\_\_

Date of Incorporation: \_\_\_\_\_

☐ Sport or Recreation Organization

☐ Other Specify: \_\_\_\_\_

2. Group/Organization Name: DUTCH LIBERATION 2020 CANADIAN SOCIETY

3. Group/Organization Street Address: 17531 WESTMINSTER HWY, RICHMOND, BC V6V 1A9

4. Website (if applicable): WWW.DUTCHCANADA2020.COM

5. Grant Application Main Contact Person

Name: A. ZYLITAKIS

Phone: [REDACTED]

Email: [REDACTED]

6. Contact person #2

Name: E. VAN DER VEN

Phone: [REDACTED]

Email: [REDACTED]@DUTCHCANADA.COM

7. Number of Volunteers

Confirmed: 8 <BOARD MEMBERS>

Expected: \_\_\_\_\_

### C. THE PROJECT/EVENT/PROGRAM

1. Name of the Project/Event/Program: 75<sup>TH</sup> COMMEMORATIVE EUROPEAN LIBERATION
2. Project/Event/Program Location (physical street address or event location):  
45 CITY'S IN BC. + BEYON
3. Project/Event/Program Start Date: 2019
4. Project/Event/Program End Date: JULY 2020

### D. PURPOSE OR BENEFIT

1. Describe the purpose or goal of the project/event/program.  
TO THANK AND TO HONOUR CANADA AND ITS VETERANS / EDUCATING THE YOUNG.
2. Describe the project/event/program, and the activities.  
±45 CITY'S CANDLELIGHT VIGILS AT MAY 2<sup>ND</sup> 2020 - 1400 SCHOOLS EDUCATION PACKAGE
3. Describe how the project/event/program fits into the chosen grant category.  
INCREASE AWARENESS TO ALL RESIDENTS
4. Describe how this project/event/program will benefit residents of Burnaby (who will benefit). How many Burnaby residents will be involved with or benefit from the project?  
WE HOPE TO HAVE GREAT PARTICIPATION OF RESIDENTS + SCHOOLS / CURRENT 17 SCHOOLS
5. Describe how the project/event/program aligns with one or more of the following (Social Sustainability Plan, Environmental Sustainability Plan, Official Community Plan):  
N/A OR OUR TULIP PROGRAM WILL BEAUTIFY THE CITY
6. Identify your community partners or stakeholders – you may also include letters of support for your project/event/program from these groups as part of the application.  
ROYAL CANADIAN LEGION / BC/YUKON COMMAND / BURNABY BRANCH B3
7. If the amount requested from the City of Burnaby is not fully granted, what would you do to make up the difference and/or how would you proceed differently?  
INCREASE BULB SALES -

### E. EVENT OUTCOMES

1. How will you know if your project/event/program reached its goals? (for example, a goal of engaging youth in environmental activities might include reaching a set target of youth participants)  
LARGE PARTICIPATION TO THE MAY 2<sup>ND</sup> CANDLELIGHT AND QUANTITY OF BULB SALES.
2. What data and feedback do you collect from your audience/participants? How do you evaluate your programs and services?  
PRESENTATIONS TO 12 CITY'S - ROTARY - SENIOR CARE HOMES - TENNIS CLUBS - SOCIAL CLUB - GOLF CLUB -

Applicants for Recreational Sport Grants are not required to complete sections F, G, and H (marked by an asterisk \*).

## F. LONG TERM VIABILITY\*

**ATTENTION:** The grant program is intended to support new organizations and encourage organizational self-sufficiency, while creating a framework of financial sustainability rather than using City resources as an indefinite funding source. It is requested that your organization develop a diverse funding income base and seek alternative methods for self-sufficiency to ensure your organization's long-term operational sustainability.

1. What are your sources of revenue? What percentage of total revenue do they each represent?

Source of Revenue	% of Total Revenue Previous Year	% of Total Revenue Current Year
Earned Revenue (All ticket sales, registration fees, memberships, etc...)	,	48 %
Grants (All federal, provincial, municipal, foundation and gaming grants)		28 %
Donations and Sponsorships (Cash)		12 %
Donations and Sponsorships (In-kind)		12 %
All donations (cash/in-kind) provided by the City of Burnaby		< 1.6 % >

2. What other sources of funding are you currently pursuing? Does the organization have a plan for diversification and increase of revenue over the longer term? If yes, please provide a copy of the plan or describe the primary objectives and strategies.

N/A

3. Please identify the cash value (\$) of all City of Burnaby contributions your organization/program/event has received from the City of Burnaby over the past three (3) years. Additionally, please indicate any other City of Burnaby grant opportunities you will be pursuing in the current year. Failure to identify City of Burnaby contributions may affect your eligibility for grants in the present year and in the future.

	3 years ago	2 years ago	1 year ago	Current Year	
				Awarded	Requested
Grant - Cash			N/A		
Grant - In-kind					
Permissive Tax Exemption					
Lease Grant					
Other					

4. If you are a returning applicant and are requesting an increase over your last year grant amount awarded, please provide a rational for the increase.

N/A

5. Describe the top 3 goals for the organization in the current year.



Goal 1:

Description:

Goal 2:

Description:

Goal 3:

Description:

6. Please complete the following:

	Previous Year	Current Year
Number of volunteers (including Board)		8
Volunteer hours per year	FOR HOSTING CANDALIGHT CELLS	??
Number of voting members	INCLUDING - CADETS - CHOIRS - PIPE BAND	

7. How does your organization work to ensure that programs and services are accessible and inclusive for anyone who has an interest regardless of age, ability, orientation, ethnic/cultural background, socio-economic status? Please share examples and success stories of inclusivity and diversity within your organization and programming. (750 Characters Max)

CITY'S PRESENTATIONS - PUBLICITY IN MEDIA - NEWSLETTER LEADERS - GARDEN CENTER

#### G. INSURANCE AND ACKNOWLEDGEMENT\*

1. Does your organization have general liability insurance? ☐ Yes ☒ No

2. If yes, what coverage?

3. How will your organization, if granted funds, acknowledge the contribution from the City of Burnaby? (maximum 500 characters)

CITY LOGO ON WEBSITE - BANNERS - RECOGNITIONS DURING CEREMONIES.

## H. FINANCIAL INFORMATION\*

CITY OF BURNABY COMMUNITY GRANT PROGRAM	
OPERATING BUDGET FOR ORGANIZATION OR PROGRAM	
Name of Organization:	DUTCH LIBERATION 2020 CANADIAN SOCIETY
For the Fiscal Year:	2019-2020
Month Fiscal Year Begins:	AUG 2019
Please check the appropriate box if you have received a Permissive Tax Exemption and indicate amount:	<input type="radio"/> Yes <input checked="" type="radio"/> No
Amount:	

REVENUES	Prior Year Actual	Current Year Budget	Confirmed? Y/N	Brief Descriptions/ Comments (type of grant and funding period)
Federal Government (Specify)				
1.				
2.				
3.				
Provincial Government (Specify)				
1.				
2.				
3.				
Local Government (Specify)				
1. City's		30.000		Note: The Society is seeking \$30,000 in funding from several municipalities; however this funding has not been confirmed to date.
2.				
3.				
Sponsorships (Specify)				
1. LEONARD		2500	2500	BE/VIETNAM HEAD OF FIVE
2. BUSINESS		2500	2500	TAR'S
3. PRIVATE		1000	1000	SEVERAL INDIVIDUALS.
Earned Revenue				
1.				
2.				
3.				
Fundraising (Net Revenue)		60.000.-	65000.-	BULB SALES
Individual Donations		14.000.-	-	
In Kind Sources		15.000.-	20.000.-	
Investment Income				
Other Sources (Specify)				
1.				
2.				
3.				
Total Revenue		125.000.-	91.000	

Expenditures	Prior Year Actual	Current Year Budget	Brief Descriptions/ Comments (type of grant and funding period)
Total Compensation Expense			
<del>Office Supplies &amp; Expenses</del>		16.000	CANDLELIGHT TRIBUTES
Program & Event Supplies		50.000	BC AGRICULTURE IN THE CLASSROOM
Advertising & Promotion		15.000	WEBSITE + MAINTAINING
Travel & Vehicles Expenses		10.000	PROMOTION + PRINTING
Interest and Bank Charges		15.-	
Licences, Memberships, & Dues		585.-	
Occupancy Costs			
Professional & Consulting Fees			
Capital Purchases & Improvements			
Amortization of Capitalized Assets			
Donation, Grants, & Scholarship Expense as part of Charitable Activities			
Education and Training for Staff & Volunteers			
City Services Expenses			
1.			
2.			
3.			
Other Expenses			
1. ACCOMMODATION		5000.-	
2. Logo DESIGN ETC		10.000.-	
3. CONTINGENCY		5.000.-	
4.			
5.			
Total EXPENDITURES		\$ 111.600	
Current surplus (deficit)		13.500	TO BE DONATED TO THE R.C. LEAGION.