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**TO:** CITY MANAGER **DATE:** 2019 September 20

**FROM:** DIRECTOR - PUBLIC SAFETY AND  
COMMUNITY SERVICES

**SUBJECT:** 2020 LICENCE, IMPOUNDMENT AND MAINTENANCE FEES FOR DOGS

**PURPOSE:** To obtain Council approval for proposed 2020 licence, impoundment and maintenance fees for dogs.

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**RECOMMENDATION:**

1. **THAT** Council authorize the City Solicitor to bring forward an amendment to the Burnaby Animal Control Bylaw 1991, to provide for an increase in the licence, impoundment and maintenance fees for dogs as outlined in this report, effective 2020 January 01.

**REPORT**

**1.0 INTRODUCTION**

Fees for Burnaby dog licences, impoundments and maintenance are contained in the Burnaby Animal Control Bylaw 1991 and have been established to offset the costs of providing animal control services. The Burnaby dog licence, impoundment and maintenance fees were last revised in 2015.

Dog licence renewal notifications are mailed out to all dog owners that have current licenses in November of each year and owners that pay before March 1<sup>st</sup> are provided a discount rate.

**2.0 POLICY SECTION**

The recommended action is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the plan:

- An Inclusive Community
  - Create a sense of community –  
Provide opportunities that encourage and welcome all community members and create a sense of belonging

- A Healthy Community
  - Healthy life –  
Encourages opportunities for healthy living and well-being
  - Healthy environment –  
Enhance our environmental health, resilience and sustainability

### 3.0 DOG LICENCE, IMPOUNDMENT AND MAINTENANCE FEES

Staff are recommending for 2020, a fee increase based on compounded Consumer Price Index (CPI) changes over the previous four years:

- 2016 - 2.2%
- 2017 - 2.2%
- 2018 - 2.9%
- 2019 - 2.2% (projected)

The proposed fees are rounded up to the nearest \$1, and will be amended in the Burnaby Animal Control Bylaw 1991 as follows:

**Table 1 – Schedule A, Section 1**

Schedule A	Licence Fees for Dogs	Current Yearly Fee	Proposed Yearly Fee	Change (\$)
1	<b><u>Annual Licence Fees</u></b>			
	<b><u>Before March 01<sup>st</sup></u></b>			
	Unaltered dog	55.00	61.00	6.00
	Spayed or neutered dog	28.00	31.00	3.00
	Spayed or neutered vicious dog	105.00	116.00	11.00
	Unaltered vicious dog	158.00	174.00	16.00
	<b><u>After March 01<sup>st</sup></u></b>			
	Unaltered dog	66.00	73.00	7.00
	Spayed or neutered dog	39.00	43.00	4.00
	Spayed or neutered vicious dog	105.00	116.00	11.00
	Unaltered vicious dog	158.00	174.00	16.00

**Table 2 – Schedule A, Sections 2 and 3**

Schedule A	Licence Fees for Dogs	Current Yearly Fee	Proposed Yearly Fee	Change (\$)
<b>2</b>	<b><u>Licence Transfer Fees</u></b>			
	Transfer to new owner	11.00	13.00	2.00
	Transfer to replacement dog	11.00	13.00	2.00
<b>3</b>	<b><u>Replacement Licence Tag Fee</u></b>	6.00	7.00	1.00

**Table 3 – Schedule B, Sections 1 - 5**

Schedule B	Fee for impoundment	Current Yearly Fee	Proposed Yearly Fee	Change (\$)
<b>1</b>	<b><u>For a licensed dog</u></b>			
	(a) first impoundment	53.00	59.00	6.00
	(b) second impoundment	158.00	174.00	16.00
	(c) third and subsequent impoundments	315.00	347.00	32.00
<b>2</b>	<b><u>For an unlicensed dog</u></b>			
	(a) first impoundment	105.00	113.00	8.00
	(b) second impoundment	210.00	231.00	21.00
	(c) third and subsequent impoundments	315.00	346.00	31.00
<b>3</b>	<b><u>For each vicious dog</u></b>			
	(a) first impoundment	210.00	231.00	21.00
	(b) each subsequent impoundment	420.00	462.00	42.00
<b>4</b>	<b><u>For all other animals</u></b>			
	(a) first impoundment	21.00	24.00	3.00
	(b) second impoundment	63.00	70.00	7.00
	(c) third and subsequent impoundments	126.00	139.00	13.00
<b>5</b>	For special equipment used, if any, to effect the impounding	11.00	13.00	2.00

**Table 4 – Schedule C, Section 1**

Schedule C	Maintenance Fees	Current Yearly Fee	Proposed Yearly Fee	Change (\$)
1	<b>Per day or part of a day:</b>			
	(a) For each dog	16.00	18.00	2.00
	(b) For each cat or small animal	6.00	7.00	1.00
	(c) For any animal not listed in (a) or (b)	11.00	13.00	2.00

Comparative animal fees from other cities are found in Attachment 1. This data shows that Burnaby's proposed dog licence fees remain lower than the regional average. If Council is in support of the fee increases contained within this report it is recommended that Council give first, second, and third readings of the amended Burnaby Animal Control Bylaw 1991 at the 2019 October 07 Council meeting to allow for billing of the new 2020 fees on 2019 December 01.

**4.0 RECOMMENDATION**

It is recommended that Council authorize the City Solicitor to bring forward an amendment to the Burnaby Animal Control Bylaw 1991 to provide for an increase in the dog licence fees, as outlined in this report, effective 2020 January 01. Copies of the amendment bylaw appear elsewhere on this Council agenda. Subject to Council approval, first, second and third readings of the amendment bylaw at this meeting and then final adoption at the 2019 October 28 Council meeting would allow for billing of the new 2020 fees to be sent in November 2019.

  
 Dave Critchley  
 DIRECTOR - PUBLIC SAFETY AND COMMUNITY SERVICES

DC:cjh

Attachment

Copied to: City Solicitor

ATTACHMENT 1

**REGIONAL DOG LICENCING FEES**

Annual Dog Licence Fees	Coquitlam	District of North Vancouver	Maple Ridge	New Westminster	North Vancouver	Port Coquitlam	Port Moody	Richmond	Surrey	Vancouver	West Vancouver	Average (without Burnaby)	Burnaby (current)	Burnaby (proposed)
<i>(a) Male or female dog</i>														
Early Discount Rate	54	N/A	52	60	N/A	80	70	59.75	N/A	44	70	<b>61.22</b>	55	<b>61.00</b>
Without discounted rate	69	84	68	80	59	95	78	83.25	75.25	54	85	<b>75.5</b>	66	<b>73.00</b>
<i>(b) Spayed or neutered dog</i>														
Early Discount Rate	28	N/A	25	20	N/A	32	45	24.25	N/A	44	30	<b>31.03</b>	28	<b>31.00</b>
Without discounted rate	43	41	41	30	30	47	50	36.25	46.50	54	45	<b>42.16</b>	39	<b>43.00</b>
<i>(c) Vicious Dog</i>														
Early Discount Rate	107	N/A	200	200	N/A	N/A	N/A	239	N/A	N/A	N/A	<b>186.5</b>	N/A	<b>N/A</b>
Without discounted rate	123	99	270	250	200	500	515	297	214.25	N/A	200	<b>266.83</b>	158	<b>174.00</b>
<i>(d) Spayed or neutered vicious Dog</i>														
Early Discount Rate	64	N/A	200	150	N/A	N/A	N/A	180	N/A	N/A	N/A	<b>148.5</b>	N/A	<b>N/A</b>
Without discounted rate	79	99	270	200	200	500	515	239	214.25	N/A	200	<b>251.63</b>	105	<b>116.00</b>

*(Source: rates extracted from individual website as of September 2019.)*