![City of Burnaby logo]

City of Burnaby

COUNCIL REPORT

TO:	CITY MANAGER	**DATE:**	2019 September 18
FROM:	DIRECTOR ENGINEERING	**FILE:**	38000 40

SUBJECT: **REMEMBRANCE DAY PARADE – NORTH BURNABY – 2019 NOVEMBER 11**

PURPOSE: To seek Council approval for a Remembrance Day Parade on Monday, 2019 November 11.

RECOMMENDATIONS:

1. **THAT** Council approve the parade as discussed in this report.

2. **THAT** a copy of this report be sent to Mavis Roed for Wilson Gurney, President, Royal Canadian Legion #148, 4356 Hastings Street E, Burnaby BC V5C 2J9.

REPORT

INTRODUCTION

A request to use City streets for a Remembrance Day Parade on Monday, 2019 November 11 has been received from Branch #148 of the Royal Canadian Legion. Council approval is required by the *Burnaby Street & Traffic Bylaw*.

POLICY SECTION

The Remembrance Day Parade is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan.

Goal
- A Connected Community
  - Social connection –
    Enhance social connections throughout Burnaby

- An Inclusive Community
  - Create a sense of community –
    Provide opportunities that encourage and welcome all community members and create a sense of belonging

- A Healthy Community
  - Community involvement –
    Encourage residents and businesses to give back to and invest in the community

DISCUSSION

The proposed Remembrance Day Parade will start from the underground parking lot of the McGill Library. The parade will leave the parking lot at 10:40 am and head west, then south through Confederation parking lot onto Albert Street, then east to Alpha Avenue and then North on Alpha Avenue into Confederation Park towards the Cenotaph. The streets surrounding the parade route will be barricaded just prior to the start of the parade to control traffic as shown on the *attached* map. Barricades are lifted approximately 20 minutes later after the parade is safely off the street and in the park. The ceremony at the Cenotaph begins at 11:00 am. Upon completion, the parade will disperse just outside of Confederation Park at approximately 11:45am. Alpha Avenue from Confederation Park to the driveway to the McGill Library will remain closed until 12 noon for dispersal into the Seniors Centre.

CONDITIONS

The organizers are aware that approval is subject to the following conditions:

1. That the parade be conducted under the supervision of one person as marshal or organizer.

2. That all participants be instructed to respect the rights and property of the individuals encountered en route.

3. That the RCMP has agreed to monitor all barricades for the duration of the parade.

4. That all emergency and transit services are advised of the event.

5. That the parade be covered with liability insurance in the minimum amount of $5 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.

To: *City Manager*
From: *Director Engineering*
Re: *REMEMBRANCE DAY PARADE – NORTH*
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6. That a signed copy of the "City of Burnaby Permit For Short Term Use and Occupancy Of City Lands" be received no later than one week prior to the event.
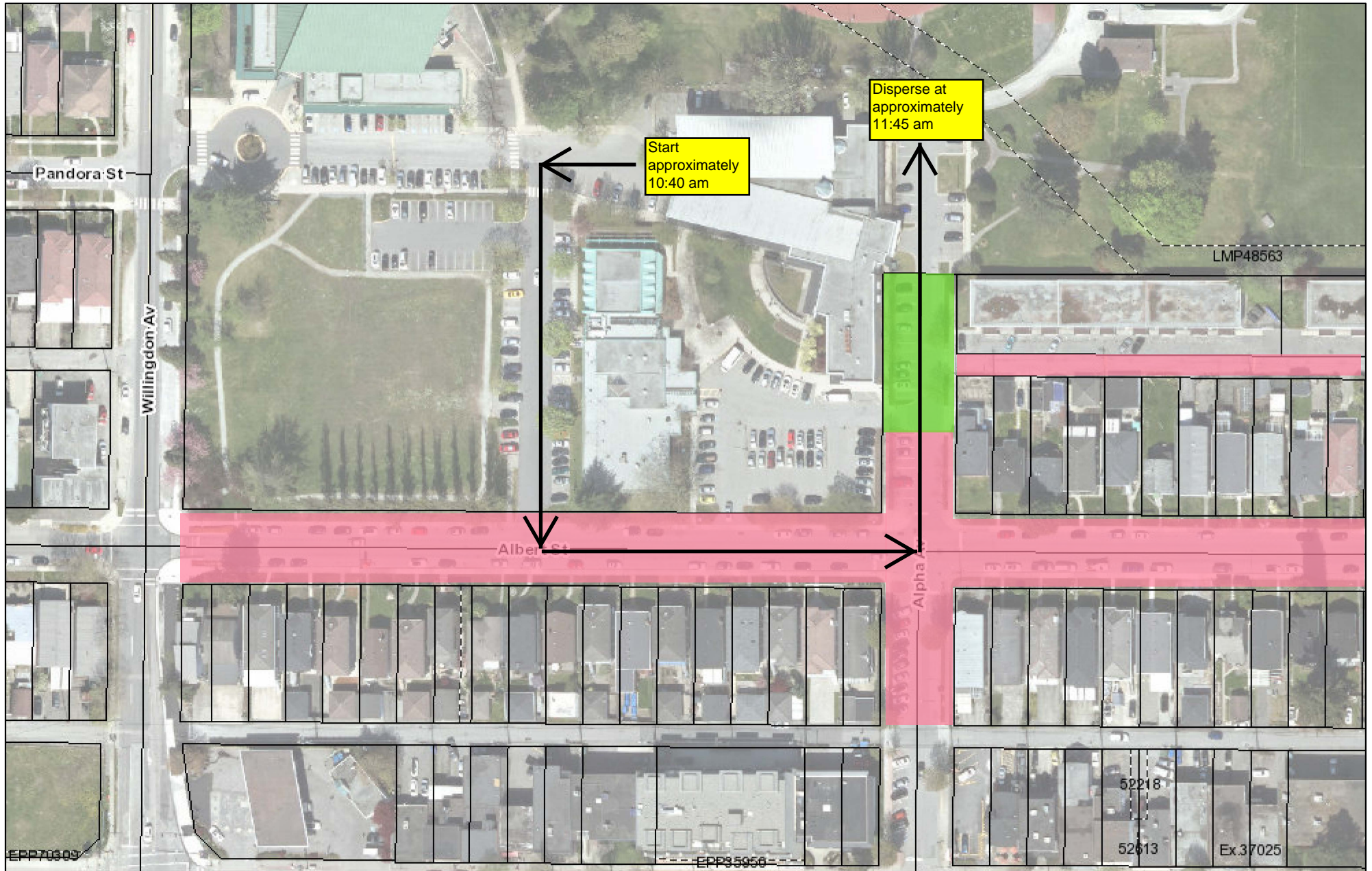

Leon A. Gous, P. Eng. MBA
Director Engineering

SP/ac

Attachment

Copied to: Director Corporate Services
                Director Public Safety and Community Services
                RCMP – OIC Burnaby Detachment Chief Supt. Deanne Burleigh
                Acting Fire Chief – Darcey O'Riordan
                BC Ambulance Special Operator, via email at SpecialOperations@bcehs.ca
                Emergency Program Coordinator – Charmaigne Pflugrath

Remembrance Day Parade - Legion # 148

City of Burnaby

1:1,400

Pandora St

Willingdon Av

Disperse at approximately 11:45 am

Start approximately 10:40 am

LMP48563

Albert St

Alpha

EPP70309

EPP35950

52218

52613

Ex.37025

The information has been gathered and assembled on the City of Burnaby's computer systems. Data provided herein is derived from a number of sources with varying levels of accuracy. The City of Burnaby disclaims all responsibility for the accuracy or completeness of information contained herein.

Road Closure 10:30 am - 11 am

Road Closure 10:30 am to 12 Noon

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