

**TO:** CITY MANAGER **DATE:** 2019 Oct 30

**FROM:** DIRECTOR FINANCE **FILE:** 5820-20  
Reference: RFP #121-06/18

**SUBJECT: CONTRACT INCREASE EA-3151  
SECOND PHASE SOUTH BURNABY ROADWORKS & BURNABY  
MOUNTAIN URBAN TRAIL IMPROVEMENTS 2020/2021**

**PURPOSE:** To obtain Council approval to award a contract increase for the second phase of the South Burnaby Roadworks & Burnaby Mountain Trail Improvements project.

#### RECOMMENDATION:

- 1. THAT** Council approve a contract increase of \$295,790.25 including GST in the amount of \$14,085.25 to R.F. Binnie & Associates Ltd. as outlined in this report. Final payment will be based on the actual quantity of services delivered and hourly rates as submitted.

#### REPORT

On 2018 July 18, the City awarded a design assignment to R.F. Binnie & Associates Ltd. (Binnie) in the amount of \$282,297.75 including GST in the amount of \$13,442.75 for the first phase of preliminary and detailed engineering design services for the South Burnaby Roadworks & Burnaby Mountain Urban Trail Improvements project.

This contract increase is for Phase 2 of the project which includes tendering and construction administration services that will commence in 2020. Therefore, a contract increase is required in the amount of \$295,790.25 including GST in the amount of \$14,085.25 for the second phase. The total contract cost will be \$578,088.00 including GST in the amount of \$27,528.00.

	Accumulative Total Change (including GST)
Original Contract Award	\$282,297.75
Contract Increase	\$295,790.25
<b>TOTAL</b>	<b>\$578,088.00</b>

To: City Manager  
From: Director Finance  
Re: Contract Increase EA-3151  
Second Phase South Burnaby Roadworks & Burnaby Mountain Urban Trail Improvements  
2020/2021

2019 Oct 30 .....Page 2

Engineering has reviewed the proposed change order and believes it appropriately addresses the City's needs at a fair cost while meeting the tendering and construction schedule. The Director Engineering concurs with this recommendation.

Funding will be provided for this capital work within the 2019 – 2023 Financial Plan under the following WBS element: EMC.3151 (\$281,800.00).



Noreen Kassam, CPA, CGA  
DIRECTOR FINANCE

NK:GC:SC/lk:md

Copied to: Director Engineering  
City Solicitor