



## **MANAGER'S REPORT**

### **December 16, 2019**

*Unless otherwise noted, the departmental recommendations contained in this Manager's Report are approved and recommended by the City Manager to the Mayor and Council*

#### **HIS WORSHIP THE MAYOR AND MEMBERS OF COUNCIL;**

The following report is submitted for your consideration:

#### **Item**

**01        2020 MEETING SCHEDULES FOR COUNCIL, PUBLIC HEARINGS, BOARDS, COMMITTEES AND COMMISSIONS**

**PURPOSE:** To set the 2020 meeting dates for Regular Council, Public Hearings, and Boards, Committees and Commissions.

**02        BC BENCHMARKING PILOT PROGRAM TO REDUCE ENERGY USE AND EMISSIONS FROM BUILDINGS**

**PURPOSE:** To inform Council about the British Columbia Benchmarking Pilot Program (BCBPP) and to request Council endorse the City of Burnaby's participation in this program.

**03        REQUEST FOR PROPOSALS (RFP) FOR NON-MARKET HOUSING PARTNERSHIP SITES**

**PURPOSE:** To seek Council authorization to issue a Request for Proposals (RFP) to identify non-profit development partners and operators for five City-owned sites.

**04        HERITAGE ALTERATION PERMIT  
SCHOU STREET SCHOOL  
4041 CANADA WAY**

**PURPOSE:** To seek approval for issuance of a Heritage Alteration Permit for this Designated Heritage Site.

**Item**

**05        2019 DECEMBER – PARKS, RECREATION AND CULTURAL SERVICES  
CAPITAL FUND BYLAW**

**PURPOSE:** To request a Capital Reserve Fund Bylaw to finance 2020 projects outlined in this report.

**06        BUILDING PERMIT TABULATION REPORT NO. 11  
FROM 2019 NOVEMBER 01 – 2019 NOVEMBER 30**

**PURPOSE:** To provide Council with information on construction activity as reflected by the building permits that have been issued for the subject period.

**07        CAMERON RECREATION COMPLEX REDEVELOPMENT -  
AWARD OF CONTRACT FOR CONSULTING SERVICES**

**PURPOSE:** To obtain Council's approval to enter into a Client/Architect Agreement with Diamond Schmitt Architects to undertake the first phase of work for the Cameron Recreation Complex redevelopment project, which includes preliminary project development, feasibility and schematic design study scopes of work, and costing.

**08        CONTRACT AWARD  
CA-3173 BURNABY MOUNTAIN PARKWAY UPGRADES & ECO-CENTRE  
ACCESS IMPROVEMENTS**

**PURPOSE:** To obtain Council approval to award a contract for upgrades on the Burnaby Mountain Parkway and improvements at the Burnaby Eco-Centre.

**09        CONTRACT AWARD  
CA-3179 STORM SEWER EXTENSIONS 2019B**

**PURPOSE:** To obtain Council approval to award a contract for the construction of storm sewers, sewer services, manholes, road rehabilitation and miscellaneous surface restoration.

**10        CONTRACT AWARD  
GIS ENTERPRISE LICENCE AGREEMENT**

**PURPOSE:** To obtain Council approval to award a contract for the licensed use of GIS (Geographical Information System) software applications, including support and maintenance at a fixed rate schedule for the term.

**Item**

**11        REZONING REFERENCES #19-21 AND #19-22  
            CANNABIS PRODUCTION FACILITIES  
            3290 PRODUCTION WAY AND 3030 BETA AVENUE  
            RESPONSE TO COUNCIL'S REQUEST FOR INFORMATION REGARDING  
            SECURITY AND AIR QUALITY CONTROL IN CANNABIS PRODUCTION  
            FACILITIES**

**PURPOSE:** To respond to Council's request for information on cannabis production and manufacturing facilities, including air control and security.

**12        REZONING REFERENCE #19-34  
            EXTERIOR CHANGES TO BUILDING ELEVATION  
            BIG BEND DEVELOPMENT PLAN**

**PURPOSE:** To seek Council authorization to forward this application to a Public Hearing on 2020 January 28.

**13        REZONING REFERENCE #19-61  
            CHANGE OF USE ON CD PLAN  
            STATION SQUARE**

**PURPOSE:** To seek Council authorization to forward this application to a Public Hearing on 2020 January 28.

**14        RETIREMENTS**

**PURPOSE:** To inform Council of the following retirements from July to December 2019.

Yours respectfully,



Lambert Chu  
City Manager