



Item .....
Meeting ..... 2015 July 06

COUNCIL REPORT

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**TO:** CITY MANAGER **DATE:** 2015 June 22

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

**SUBJECT: 2015 JUNE - PARKS, RECREATION & CULTURAL SERVICES  
CAPITAL FUNDING BYLAW**

**PURPOSE:** To request approval for the expenditure of \$261,680 (inclusive of GST) to allow for funding of four projects from the 2015 Annual Financial Plan.

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**RECOMMENDATION:**

1. **THAT** a bylaw be brought forward to appropriate \$261,680 (inclusive of GST) from Capital Reserves to finance four projects.

**REPORT**

At its 'Open' Meeting of 2015 June 17, the Parks, Recreation and Culture Commission received the attached report and adopted the two recommendations contained therein.

A handwritten signature in cursive script that reads "D. Ellenwood".

Dave Ellenwood  
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

DE:km  
Attachment

Copied to: City Manager  
Director Parks, Recreation and Cultural Services  
Director Finance  
City Solicitor

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

**SUBJECT:** 2015 JUNE - PARKS, RECREATION & CULTURAL SERVICES  
CAPITAL FUNDING BYLAW

**RECOMMENDATIONS:**

1. **THAT** the expenditure of \$250,000 from the 2015 Annual Financial Plan for the projects outlined in this report be approved.
2. **THAT** Council be requested to bring down a bylaw to appropriate \$261,680 (inclusive of GST) from Capital Reserves to finance these projects.

**REPORT**

The 2015 Annual Financial Plan for Parks, Recreation and Cultural Services contains the following four projects to be funded from Capital Reserves. To enable work to go ahead on these projects, approval is requested to bring down a bylaw for funding

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|--|------------------|
| 1. <b>Shadbolt Centre</b>  | <b>\$50,000</b>  |
| Production of a comprehensive sign program to aid visitor way finding. This will upgrade the current dated signage and simplify the interior visual clutter. Visitors will efficiently find where they need to go through self-navigation.             |                  |
| 2. <b>Access Improvements</b>  | <b>\$100,000</b> |
| Accessibility upgrades in City parks to meet current day access standards. This involves park features such as surface materials, access points to parks, trails and parking lots, width of entry points and reduction of steep grades where possible. |                  |
| 3. <b>Data Mapping of Underground Utilities</b>  | <b>\$50,000</b>  |
| Capture of underground utility locations for irrigation systems, electrical services, drainage within City Parks for future input into the City GIS network.   |                  |

To: Parks, Recreation & Culture Commission  
From: Director Parks, Recreation & Cultural Services  
Re: 2015 June- Parks, Recreation & Cultural Services  
Capital Funding Bylaw

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**4. Food Services Equipment**

**\$50,000**

Caterease software to improve capability of customer service (bookings, special events) as well as improvements to Ice Cream Parlour food service area on the patio to improve and speed up customer service.

Sufficient Capital Reserves are available to complete the above projects in the 2015 Annual Financial Plan. It is recommended that Council be requested to bring down a bylaw to appropriate \$261,680 (inclusive of GST) from Capital Reserves to finance these projects.



Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DH:km

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Copied to: Director Finance  
City Solicitor