



Planning and Building Department

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## INTER-OFFICE MEMORANDUM

TO: CHAIR AND MEMBERS  
ENVIRONMENT COMMITTEE

DATE: 2020 January 17

FROM: DIRECTOR PLANNING AND BUILDING

FILE: 2410 20

Reference: Environment Committee

**SUBJECT: 2020 ENVIRONMENTAL AWARDS PROGRAM**

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This memo and *attachments (3)* provides the Environment Committee with information about the City's Environmental Awards Program ([www.burnaby.ca/environmentawards](http://www.burnaby.ca/environmentawards)). *Attached* are a copy of this year's promotional poster, Terms of Reference and Nomination Form for your information and use. Committee members are encouraged to raise awareness of the program through their networks and to encourage nomination of worthy candidates in one of the six award categories. The call for nominations is now open and closes on April 3<sup>rd</sup>.

Also be advised that the Environment Committee will be involved in the process of reviewing the nominations and recommending award recipients to Council for approval. Planning Department staff will support the process by presenting the nominations received and making preliminary recommendations in a report to the Environment Committee. Based on the Committee's input, a second report will be prepared that recommends a list of award recipients to Council for approval. Award recipients will be invited to receive their award at a regular meeting of Council scheduled tentatively for June 22.

Committee members may contact Mark Sloat, Ecosystem Planner, with any questions about the Environmental Awards Program. Additional hard copies of the poster, Terms of Reference and Nomination Form are available on request.



E.W. Kozak, Director  
PLANNING AND BUILDING

MS:sa

*Attachments*

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# ENVIRONMENTAL AWARDS 2020

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**NOW ACCEPTING NOMINATIONS**

**DEADLINE: APRIL 3, 2020**

The Environmental Awards Program recognizes contributions made by individuals, community groups, businesses and organizations to environmental stewardship and sustainability in Burnaby.

We are currently seeking nominations for the following categories:

- **Business Stewardship**
- **Communications**
- **Community Stewardship**
- **Green Choices**
- **Planning & Development**
- **Youth**

**TO MAKE A NOMINATION:**

Call 604-294-7400 or visit [burnaby.ca/environmentawards](https://burnaby.ca/environmentawards)





# ENVIRONMENTAL AWARDS 2020

## TERMS OF REFERENCE

*Nomination  
Deadline:  
April 3, 2020*

The City of Burnaby's Environmental Awards Program recognizes the outstanding contributions of individuals, community groups, businesses and organizations to environmental sustainability in our community. Help us recognize Burnaby's environmental leaders by making a nomination today.

### Award Categories

#### 1 Business Stewardship

This category recognizes Burnaby-based businesses, whose business practices and stewardship activities promote environmental sustainability in the workplace or community. Businesses should demonstrate excellence in raising awareness of environmental issues with staff/clients, reducing their ecological footprint in areas such as energy or water use, waste reduction, purchasing and transportation and/or enhancing or rehabilitating the City of Burnaby's environment.

#### 2 Communications

This category includes all forms of print and digital media, video, audio or multi-media presentations, and outreach or campaigns that help to increase the understanding of environmental issues or promote environmentally sustainable behaviors in our community. The nominated work should demonstrate a comprehensive understanding of an environmental issue or sustainability and its relationship to Burnaby's citizens.

#### 3 Community Stewardship

This category recognizes individuals, community groups and organizations that have actively promoted environmental stewardship in the City of Burnaby for several years. Their efforts have increased public awareness of an environmental issue or notably enhanced or rehabilitated the City's environment.

#### 4 Green Choices

This category recognizes residents of Burnaby, including individuals, community groups, organizations, strata councils, and institutions, that demonstrate an exemplary commitment to environmental sustainability in the home, garden and community through any of the following means: household energy conservation, waste reduction, green waste recycling, water efficiency, innovation in natural garden practices and native plant landscaping, local food production, active transportation and other sustainable lifestyle choices.

#### 5 Planning & Development

This category highlights developments that demonstrate strategic planning, innovative environmental features and green building technologies that reduce energy use and emissions, reuse materials, use water efficiently, employ innovative approaches to stormwater and wastewater management, encourage active transportation, and protect and enhance aquatic and terrestrial ecosystems. Developments may range in scale from large commercial, industrial, institutional or residential projects to individual new or renovated buildings.

#### 6 Youth

This category recognizes the contributions that children or teenagers have made, either through their own initiatives or through school programs, which have enhanced public awareness of environmental sustainability issues or have notably enhanced or rehabilitated the City's environment.

### Nomination Information

Visit [burnaby.ca/environmentawards](http://burnaby.ca/environmentawards) for an online nomination form.

#### Award Process

The program includes two award designations. Environmental Awards recognize individuals and groups for outstanding environmental achievements, Environmental Stars recognize accomplishments carried out on a smaller scale. Criteria is available on our website. Awards will be presented at a Council Meeting on June 22, 2020.

#### Questions?

City of Burnaby Planning Department:  
Tel: 604-294-7400  
Email: [planning@burnaby.ca](mailto:planning@burnaby.ca)

**Nomination Deadline:**  
**April 3, 2020**



# ENVIRONMENTAL AWARDS 2020

## NOMINATION FORM

The City of Burnaby's Environmental Awards Program recognizes the outstanding environmental achievements of individuals, community groups, businesses and organizations in Burnaby. We are currently seeking nominations in the categories of Business Stewardship, Communications, Community Stewardship, Green Choices, Planning and Development and Youth\*.

To be considered for an award, please complete this form by April 3 and submit it through one of the following methods:

- Drop off this hard copy to City of Burnaby Planning Department at 4949 Canada Way, Burnaby, BC V5G 1M2
- Email a scanned copy to [planning@burnaby.ca](mailto:planning@burnaby.ca)
- Complete the online form: [burnaby.ca/environmentawards](http://burnaby.ca/environmentawards)

Awards will be presented at the regular meeting of Council on June 22.  
Help us recognize Burnaby's environmental leaders by making a nomination today!

[burnaby.ca/environmentawards](http://burnaby.ca/environmentawards)

### Nominee's Name and Contact Information

Name:

Address:

Phone:

Email:

### Award Category

- ☐ Business Stewardship    ☐ Communications    ☐ Community Stewardship  
☐ Green Choices    ☐ Planning & Development    ☐ Youth

### Brief description of nominee's environmental achievement(s)

Please attach a separate sheet.

The City's Environmental Sustainability Strategy contains 10 goals shown here. Learn more about each goal at [burnaby.ca/environmentawards](http://burnaby.ca/environmentawards). Please indicate which ESS goal(s) you think the environmental achievements of your nominee contribute towards.

- ☐ Green    ☐ Move    ☐ Conserve  
☐ Flow    ☐ Build    ☐ Live  
☐ Prosper    ☐ Manage  
☐ Breathe    ☐ Nourish

### Name and contact information of two references that have knowledge of the nominee's environmental achievement(s)

Name:

Address:

Phone:

Email:

Name:

Address:

Phone:

Email:

### Your Name and Contact Information

Name:

Address:

Phone:

Email:

Please complete each section of this form, all information is required.

\*The City is not compelled to recommend award winners to Council in any or all categories if they feel there are no appropriate candidates in a given year.

## Environmental Awards Program

Form deadline: April 3, 2020 | [burnaby.ca/environmentawards](http://burnaby.ca/environmentawards)

