

A. GETTING STARTED

1. Are you? ☐ New Applicant ☒ Returning Applicant
2. Select the kind of Community Grant you are applying for: ☒ General Grant (Operating) ☐ General Grant (Programming)
☐ Recreational Sport Grant ☐ Fee Waiver
3. Amount you are requesting: \$5,000.00 ☐ In-Kind (check if applicable)
4. Total cost of the project/event/program etc.: \$1,479,534.00
5. If you are a returning applicant and are requesting an increase over your last year grant amount awarded, please provide a rational for the increase.

We directly support Burnaby residents and organizations by providing Burnaby school-based youth wellness workshops & mindfulness programs, as well as, suicide awareness and suicide response consultation to Burnaby schools and community. We face increased demand for support services and programming, yet funding and capacity have not been increased. Support chat services are available from 12 noon to 1 am and we require financial support to provide sustainable chat support services (average chat lasts 45 minutes). In 2019, we responded to 1,686 unique calls and chats self-identified from Burnaby. The number may be more due to unknown location of callers/chatters for example, almost 2,000 users access crisiscentre.bc.ca with 1,505 unique users identified as being from Burnaby.

A. GETTING TO KNOW YOU**1. Applicant Type**

☒ Local Registered Non-Profit Society

Society No: S-0008255

Date of Incorporation: 01/30/69

☒ Registered Charity Charitable No: 10699 3322 RR0001

☐ National/International Non-profit operating locally

Society No: _____

Date of Incorporation: _____

☐ Sport or Recreation Organization

☐ Other Specify: _____

2. Organization Name: Crisis Intervention and Suicide Prevention Centre of British Columbia

3. Organization Street Address: 763 East Broadway, Vancouver, BC V5T1X8

4. Website (if applicable): https://crisiscentre.bc.ca

5. Grant Application Main Contact Person:

Name: Jeffrey Preiss

Phone: 604-872-1811

Email: development@crisiscentre.bc.ca

6. Alternative Contact person:

Name: Effie Pow

Phone: 604-872-1811

Email: grants@crisiscentre.bc.ca

Applicant for **General Operating Grants** are not required to complete sections C, D, and E (marked with an asterisk *)

F. LONG TERM VIABILITY**

ATTENTION: The grant program is intended to support new organizations and encourage organizational self-sufficiency, while creating a framework of financial sustainability rather than using City resources as an indefinite funding source. It is requested that your organization develop a diverse funding income base and seek alternative methods for self-sufficiency to ensure your organization's long-term operational sustainability.

1. What are your sources of revenue? What percentage of total revenue do they each represent?

| Source of Revenue | % of Total Revenue Previous Year | % of Total Revenue Current Year |
|---|----------------------------------|---------------------------------|
| Earned Revenue (All ticket sales, registration fees, memberships, etc...) | 14 | 14 |
| Grants (All federal, provincial, municipal, foundation and gaming grants) | 60 | 60 |
| Donations and Sponsorships (Cash) | 25 | 25 |
| Donations and Sponsorships (In-kind) | 1 | 1 |
| All donations (cash/in-kind) provided by the City of Burnaby | 0.27 | 0.34 |

2. What other sources of funding are you currently pursuing? Does the organization have a plan for diversification and increase of revenue over the longer term? If yes, please provide a copy of the plan or describe the primary objectives and strategies.

Fundraising planning and strategy to increase monthly giving and major gifts.

3. Please identify the cash value (\$) of all City of Burnaby contributions your organization/program/event has received from the City of Burnaby over the past three (3) years. Additionally, please indicate any other City of Burnaby grant opportunities you will be pursuing in the current year. Failure to identify City of Burnaby contributions may affect your eligibility for grants in the present year and in the future.

| | 3 years ago | 2 years ago | 1 year ago | Current Year | |
|--------------------------|-------------|-------------|------------|--------------|-----------|
| | | | | Awarded | Requested |
| Grant - Cash | \$4000.00 | \$4000.00 | \$4000.00 | \$0.00 | \$5000.00 |
| Grant - In-kind | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Permissive Tax Exemption | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Lease Grant | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Other | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

4. Describe the top 3 goals for the organization in the current year.

Goal 1:

Recruit new volunteers.

Description:

Recruit and screen 270-280 new volunteer applicants; provide 10-12 volunteer information sessions.

Goal 2:

Enroll 135-140 new volunteers into training programs.

Description:

Provide 6-8 training sessions per year; train and mentor 120-130 new volunteers who complete training programs.

Goal 3:

Increase capacity to deliver crisis services and education/training programs.

Description:

Secure additional funding to increase number paid crisis services responders and/or training facilitators.

5. Please complete the following:

| | Previous Year | Current Year |
|--|---------------|--------------|
| Number of volunteers (including Board) | 337 | 350 |
| Volunteer hours per year | 81,817 | 82,000 |
| Number of voting members | 330 | 330 |

6. How does your organization work to ensure that programs and services are accessible and inclusive for anyone who has an interest regardless of age, ability, orientation, ethnic/cultural background, socio-economic status? Please share examples and success stories of inclusivity and diversity within your organization and programming. (750 Characters Max)

Crisis Centre support services are free, accessible 24/7 and inclusive of people of all ages, regardless of orientation, ethnic/cultural background, socio-economic status (phone support available with a language translation service); youth workshops and training programs are available for free and/or at subsidized rates. The Crisis Centre has an inclusive and diverse team and base of dedicated volunteers from communities across the Lower Mainland, including 35 Burnaby residents. Success story: Bob Meyer took his Distress Services Training in July 2005; became a Training Assistant in 2006; and volunteered 1500+ hours. Bob is the current President and on the Board of Directors for a 4th term.

G. INSURANCE AND ACKNOWLEDGEMENT

1. Does your organization have general liability insurance? ☒ Yes ☐ No

2. If yes, what coverage?

Commercial General Liability

3. If awarded a grant, how will your organization acknowledge the contribution from the City of Burnaby?
(maximum 500 characters)

Recognition on the website donor wall and in the Annual Report presented at the Annual General Meeting to members and stakeholders.

H. OPERATING BUDGET FOR ORGANIZATION or PROJECT/EVENT/PROGRAM**

| | |
|--|--|
| Please identify if you are providing information for the entire organization or a specific project/event/program | <input checked="" type="radio"/> Organization <input type="radio"/> Project/Event/Program |
| For the Fiscal Year: | 2020-2021 (Please see attachment for Organization Budget) |
| Month Fiscal Year Begins: | April 1, 2020 |

| REVENUES | Prior Year Actual | Current Year Budget | Current Year Confirmed? Y/N | Brief Descriptions/ Comments (type of grant and funding period) |
|---------------------------------|-------------------|---------------------|-----------------------------|--|
| Federal Government (Specify) | | | | |
| 1. | | | | Note: A copy of the applicant's operating and capital budget is available in the Clerk's Office. |
| 2. | | | | |
| 3. | | | | |
| Provincial Government (Specify) | | | | |
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |
| Local Government (Specify) | | | | |
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |
| Sponsorships (Specify) | | | | |
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |
| Earned Revenue | | | | |
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |
| Fundraising (Net Revenue) | | | | |
| Individual Donations | | | | |
| In Kind Sources | | | | |
| Investment Income | | | | |
| Other Sources (Specify) | | | | |
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |
| Total Revenue | | | | |

| Expenditures | Prior Year Actual | Current Year Budget | Brief Descriptions/ Comments (type of grant and funding period) |
|--|--------------------------|----------------------------|--|
| Total Compensation Expense | | | |
| Office Supplies & Expenses | | | |
| Program & Event Supplies | | | |
| Advertising & Promotion | | | |
| Travel & Vehicles Expenses | | | |
| Interest and Bank Charges | | | |
| Licences, Memberships, & Dues | | | |
| Occupancy Costs | | | |
| Professional & Consulting Fees | | | |
| Capital Purchases & Improvements | | | |
| Amortization of Capitalized Assets | | | |
| Donation, Grants, & Scholarship Expense as part of Charitable Activities | | | |
| Education and Training for Staff & Volunteers | | | |
| City Services Expenses (Specify) | | | |
| 1. | | | |
| 2. | | | |
| 3. | | | |
| Other Expenses (Specify) | | | |
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| Total Expenditures | | | |
| CURRENT SURPLUS (DEFICIT) | | | |