

**A. GETTING STARTED**

1. Are you? ☐ New Applicant ☒ Returning Applicant
2. Select the kind of Community Grant you are applying for: ☒ General Grant (Operating) ☐ General Grant (Programming)  
☐ Recreational Sport Grant ☐ Fee Waiver
3. Amount you are requesting: \$10,000 ☐ In-Kind (check if applicable)
4. Total cost of the project/event/program etc.: \$310,200
5. If you are a returning applicant and are requesting an increase over your last year grant amount awarded, please provide a rational for the increase.

We are applying for this grant on behalf of the Burnaby Early Childhood Development (ECD) Table. The ECD Table's operating budget includes a new provincial contract that goes directly to the Table member agencies to run ECD programs and services at various sites throughout Burnaby. None of this provincial funding can be used for ECD Table coordination. The coordinator role is vital to ensure that program priorities are guided by the needs identified by the 46 agencies represented around the Table, and to ensure no duplication of service. The increase requested reflects the lack of coordination funds available that is so critical to the equitable, efficient, and relevant delivery of services.

**B. GETTING TO KNOW YOU**

## 1. Applicant Type:

- ☒
- Local Registered Non-Profit Society

Society No: S-17939Date of Incorporation: March 1, 1983

- ☒
- Registered Charity Charitable No:
- 130534613RR0001

- ☐
- National/International Non-profit operating locally

Society No: \_\_\_\_\_

Date of Incorporation: \_\_\_\_\_

- ☐
- Sport or Recreation Organization

- ☐
- Other Specify: \_\_\_\_\_

2. Organization Name: Cameray Community Fund (aka Cameray Child & Family Services)3. Organization Street Address: #102 - 5623 Imperial Street, Burnaby, BC V5J 1G14. Website (if applicable): www.cameray.ca

## 5. Grant Application Main Contact Person:

Name: Tracey RusnakPhone: 604-436-9449 Ext 275Email: tracey.rusnak@cameray.ca

## 6. Alternative Contact person:

Name: Kamala SproulePhone: [REDACTED]Email: [REDACTED]

Applicant for **General Operating Grants** are not required to complete sections **C, D, and E** (marked with an asterisk \*)

## F. LONG TERM VIABILITY\*\*

**ATTENTION:** The grant program is intended to support new organizations and encourage organizational self-sufficiency, while creating a framework of financial sustainability rather than using City resources as an indefinite funding source. It is requested that your organization develop a diverse funding income base and seek alternative methods for self-sufficiency to ensure your organization's long-term operational sustainability.

1. What are your sources of revenue? What percentage of total revenue do they each represent?

<u>Source of Revenue</u>	<u>% of Total Revenue Previous Year</u>	<u>% of Total Revenue Current Year</u>
Earned Revenue (All ticket sales, registration fees, memberships, etc...)	0	0
Grants (All federal, provincial, municipal, foundation and gaming grants)	92	95
Donations and Sponsorships (Cash)	5	2
Donations and Sponsorships (In-kind)	0	0
All donations (cash/in-kind) provided by the City of Burnaby	3	3

2. What other sources of funding are you currently pursuing? Does the organization have a plan for diversification and increase of revenue over the longer term? If yes, please provide a copy of the plan or describe the primary objectives and strategies.

We are also pursuing contributions from member agencies around the ECD Table. In addition, we are dependent on the extensive in-kind contributions of these agencies to facilitate the provision of city-wide ECD programs and services. As noted above, the provincial contract for ECD programs cannot be used for coordination. Yet, in order to provide effective and coordinated programs across the city of Burnaby, we require this coordination.

3. Please identify the cash value (\$) of all City of Burnaby contributions your organization/program/event has received from the City of Burnaby over the past three (3) years. Additionally, please indicate any other City of Burnaby grant opportunities you will be pursuing in the current year. Failure to identify City of Burnaby contributions may affect your eligibility for grants in the present year and in the future.

	3 years ago	2 years ago	1 year ago	Current Year	
				Awarded	Requested
Grant - Cash			\$7,000.00		
Grant - In-kind					
Permissive Tax Exemption					
Lease Grant					
Other					

4. Describe the top 3 goals for the organization in the current year.

Goal 1:

Communities Support the Development of All Children and Families

Description:

Strategy 1: Engage in collaborative planning and capacity building for integrated neighbourhood planning and service delivery that includes hard-to-reach, multi-barriered families and children.

Strategy 2: Educate and raise awareness with the community - service providers, residents, business, government - about the importance of investing in healthy child development, including child care.

Goal 2:

Families and caregivers have the knowledge, resources and supports to help children develop to their full potential

Description:

Strategy 1: Ensure that ECD programs and services, including child care, are part of a coordinated, integrated continuum that is responsive to and inclusive of all children, families and caregivers.

Strategy 2: Work together to promote the importance of a family-friendly community.

Goal 3:

Description:

5. Please complete the following:

	Previous Year	Current Year
Number of volunteers (including Board)	0	0
Volunteer hours per year	0	0
Number of voting members	0	0

6. How does your organization work to ensure that programs and services are accessible and inclusive for anyone who has an interest regardless of age, ability, orientation, ethnic/cultural background, socio-economic status? Please share examples and success stories of inclusivity and diversity within your organization and programming. (750 Characters Max)

The Burnaby Early Childhood Development Community Table is a collaborative coalition of 46 non-profit and public partners that work cooperatively to deliver programs and services to all families with children age 0-6, including children with special needs, immigrants and refugees, Indigenous families, low income families, mainstream Canadian families, and LGBTQ2+ families. Two outreach workers also reach out to and support Burnaby's most isolated and vulnerable families.

## **G. INSURANCE AND ACKNOWLEDGEMENT**

1. Does your organization have general liability insurance? ☒ Yes ☐ No

2. If yes, what coverage?

\$2,000,000

3. If awarded a grant, how will your organization acknowledge the contribution from the City of Burnaby? (maximum 500 characters)

If awarded a grant, the Table will acknowledge the contribution from the City of Burnaby in the following:

- on its Kidsinburnaby.ca website
- in all event posters
- in any other grant applications
- by notifying all 46 Table member agencies

## H. OPERATING BUDGET FOR ORGANIZATION or PROJECT/EVENT/PROGRAM\*\*

Please identify if you are providing information for the entire organization or a specific project/event/program	<input checked="" type="radio"/> Organization <input type="radio"/> Project/Event/Program
For the Fiscal Year:	2020-2021
Month Fiscal Year Begins:	April 2020

REVENUES	Prior Year Actual	Current Year Budget	Current Year Confirmed? Y/N	Brief Descriptions/ Comments (type of grant and funding period)
Federal Government (Specify)				
1.				
2.				
3.				
Provincial Government (Specify)				
1. MCDFD Early Years Contract	\$219,525	\$292,700	Y	ECD programs and services by fiscal year
2. MCDFD Grant	\$ 1,500	\$ 1,500	N	For Kidsinburnaby.ca website
3.				
Local Government (Specify)				
1. City of Burnaby	\$ 7,000	\$10,000		
2.				
3.				
Sponsorships (Specify)				
1.				
2.				
3.				
Earned Revenue				
1.				
2.				
3.				
Fundraising (Net Revenue)				
Individual Donations				
In Kind Sources				
Investment Income				
Other Sources (Specify)				
1. Table member agencies cash	\$12,500	\$ 6,000	N	Cash given by non-profits for coordination
2.				
3.				
<b>Total Revenue</b>	<b>\$240,525</b>	<b>\$310,200</b>		

<b>Expenditures</b>	<b>Prior Year Actual</b>	<b>Current Year Budget</b>	<b>Brief Descriptions/ Comments (type of grant and funding period)</b>
Total Compensation Expense			
Office Supplies & Expenses			
Program & Event Supplies			
Advertising & Promotion	\$ 1,500	\$ 1,500	Kidsinburnaby website
Travel & Vehicles Expenses			
Interest and Bank Charges			
Licences, Memberships, & Dues			
Occupancy Costs			
Professional & Consulting Fees	\$19,500	\$16,000	Decreased from last year due to non-profit agencies cost pressures
Capital Purchases & Improvements			
Amortization of Capitalized Assets			
Donation, Grants, & Scholarship Expense as part of Charitable Activities			
Education and Training for Staff & Volunteers			
City Services Expenses (Specify)			
1.			
2.			
3.			
Other Expenses (Specify)			
1. Early Years Programs	\$219,525	\$292,700	Provincial MCFD contract for Early Years programs and services
2.			
3.			
4.			
5.			
<b>Total Expenditures</b>	<b>\$240,525</b>	<b>\$310,200</b>	
<b>CURRENT SURPLUS (DEFICIT)</b>			