

James Koll
Burnaby Artists Guild
211-5350 Victory Street
Burnaby, BC V5J 1T1

February 10, 2020

Mayor and Council
c/o Office of the City Clerk
4949 Canada Way
Burnaby, BC V5G 1M2

Dear Mayor and Council,

Request To Place Temporary Event Signs On Burnaby Public Property

The Burnaby Artists Guild requests the consent of the Council to place temporary signs on City road rights-of-way and boulevards to publicize our annual Spring and Fall Original Art Shows at the Shadbolt Centre on the following dates:

- Spring 2020 - April 5, 6 and 7
- Fall 2020 - October 23, 24 and 25

We have a total of eight 4ft x 4ft signs for this purpose. We will take care to comply with all City guidelines and locate them as directed by the City's Traffic Engineering Division. The signs would be erected no earlier than two weeks before each event and be removed within three days afterwards.

Thank you for your consideration in this matter.

Respectfully,



James Koll
Vice President, Burnaby Artists Guild

Copied to:
City Manager
Dir. Corporate Services
Dir. Engineering

Note from Dir. Engineering:

In accordance with the Burnaby Street and Traffic Bylaw and Burnaby Sign Bylaw, a motion of Council is required to permit the temporary placement of signs on street rights-of-way for this event.

The request is generally supportable and Engineering staff will work with event organizers to determine the appropriate location and number of signs to be placed on City boulevards.