
TO: CITY MANAGER **DATE:** 2020 February 28
FROM: DIRECTOR ENGINEERING **FILE:** 38000-40
SUBJECT: ROAD CLOSURE – SHIRLEY AVENUE
PURPOSE: To seek Council approval for a road closure.

RECOMMENDATIONS:

1. **THAT** Council approve the road closure as discussed in this report.
2. **THAT** the coordinator of the event, Jeffrey Tremblay, Service Manager, The Garage, 5707 Beresford Street, Burnaby BC V5J 1J6 be sent a copy of this report.

REPORT

INTRODUCTION

A request to use City streets for the 2nd Annual Neighbourhood Car Show on Saturday, 2020 July 11 between 10:00 am and 6:00 pm has been received from Jeffrey Tremblay, Service Manager of The Garage (R & F Motors Ltd). Council approval is required by the Street & Traffic Bylaw.

POLICY SECTION

The 2nd Annual Neighbourhood Car Show is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan.

Goal

- A Connected Community
 - Social connection –
Enhance social connections throughout Burnaby

- An Inclusive Community
 - Create a sense of community –
Provide opportunities that encourage and welcome all community members and create a sense of belonging

- A Healthy Community
 - Community involvement –
Encourage residents and businesses to give back to and invest in the community

DISCUSSION

The Garage (R & F Motors Ltd) has moved their family business of 4 generations from Vancouver to Burnaby. They are proud of their accomplishments of the family owned business that began in 1934 and wish to celebrate this with their clients of old & new. The Neighbourhood Car Show will include an open house, promotional displays, activities for children, and a car show. Neighbouring automotive businesses will also be participating in the car show.

The Garage is requesting the closure of Shirley Avenue from Beresford Street to Dorset Street (see *attachment*) on Saturday, 2020 July 11 between 10:00 am and 6:00 pm which includes set up and take down. The actual event is from 12 noon to 4:00 pm. The Garage has consulted with all of the businesses on Shirley Avenue within the road closure and they are all supportive of this request.

The organizers are aware that approval is subject to the following conditions:

1. That the road closure be conducted under the supervision of one person as organizer.

2. That all participants be instructed to respect the rights and property of the individuals encountered en route.

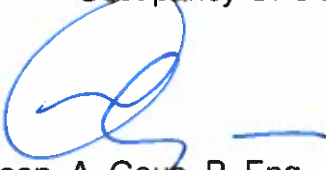
3. That the organizers are responsible for arranging barricade volunteers for all barricade locations.

4. That all emergency and transit services are advised of the event.

5. That an emergency lane be maintained on the closed road during the event.

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6. That the road closure be covered with liability insurance in the minimum amount of \$5 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.
7. That a signed copy of the "City of Burnaby Permit For Short Term Use and Occupancy Of City Lands" be received no later than one week prior to the event.



Leon. A. Gous, P. Eng., MBA
DIRECTOR ENGINEERING

RP/ac

Attachment

Copied to: Director Corporate Services – Dipak Dattani
Director Public Safety & Community Services – Dave Critchley
RCMP – OIC Burnaby Detachment Chief Supt. – Deanne Burleigh
Acting Fire Chief – Dave Samson
BC Ambulance Special Operations via email SpecialOperations@bcehs.ca
Emergency Program Coordinator – Charmaine Pflugrath



The information has been gathered and assembled on the City of Burnaby's computer systems. Data provided herein is derived from a number of sources with varying levels of accuracy. The City of Burnaby disclaims all responsibility for the accuracy or completeness of information contained herein.

 Barricades

