

COMMITTEE REPORT

TO: CHAIR AND MEMBERS FINANCIAL MANAGEMENT COMMITTEE **DATE:** 2020 Mar 03

FROM: DIRECTOR PUBLIC SAFETY & COMMUNITY SERVICES **FILE:** 42000-01

SUBJECT: 2020 PUBLIC SAFETY AND COMMUNITY SERVICES (PSCS)
DEPARTMENT CAPITAL PROJECTS BYLAW FUNDING REQUEST

PURPOSE: To request a Capital Reserve Fund Bylaw to finance 2020 Public Safety and Community Services Department capital projects.

RECOMMENDATION:

1. **THAT** Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$848,000 to finance Public Safety and Community Services Department capital projects, as outlined in this report.

1.0 INTRODUCTION

In order to proceed with the award of contracts for procurement, bylaw funding approval is requested for the projects identified below. These projects are expected to be completed in 2020.

2.0 POLICY

The following projects are aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan.

Goal

- A Safe Community
 - Maintain a high level of safety in City buildings and facilities for the public and City staff.
- A Dynamic Community
 - Build and maintain infrastructure that meets the needs of our growing community.
- An Inclusive Community
 - Support a diversified City workforce by identifying barriers and implementing proactive strategies.

To: Chair and Members Financial Management Committee
 From: Director Public Safety and Community Services
 Re: 2020 PSCS CAPITAL PROJECTS BYLAW FUNDING
 REQUEST
 2020 March 03 Page 2

3.0 BUSINESS LICENCE AND PROPERTY MANAGEMENT

Description	2020 Estimated Budget
Deer Lake City Space Renovation <ul style="list-style-type: none"> Suite 205 renovation to create additional City space for additional staff. (CAX.0032) 	\$250,000
City Hall Kitchenette Renovation <ul style="list-style-type: none"> City Hall main floor kitchenette renovation to accommodate Licence and Tax Office staff. (CAX.0033) 	\$150,000
Total	\$400,000

4.0 BURNABY FIRE DEPARTMENT

Description	2020 Estimated Budget
Light Urban Search & Rescue Equipment <ul style="list-style-type: none"> New equipment to support department personnel responding to critical life hazard events as part of the Burnaby Firefighters Light Urban Search and Rescue Team. (ABY.0088) 	\$50,000
Smoke Curtains & Evacuation Hoods <ul style="list-style-type: none"> Firefighting equipment that allows firefighters to control the travel of smoke through occupied areas while still permitting safe access and egress for firefighters and equipment. (ABY.0086) 	\$50,000
Total	\$100,000

5.0 RCMP

Description	2020 Estimated Budget
Emergency Operations Centre Re-Purposing <ul style="list-style-type: none"> Furniture and light renovations including paint, carpet, and minor electrical work to re-purpose the previous court space. (ACX.0023) 	\$325,000
Exhibits Refrigerator and Freezer Replacement <ul style="list-style-type: none"> Replacement of existing units that have surpassed their useful lives. (ACY.0011) 	\$23,000
Total	\$348,000

To: Chair and Members Financial Management Committee
From: Director Public Safety and Community Services
Re: 2020 PSCS CAPITAL PROJECTS BYLAW FUNDING
REQUEST
2020 March 03.....Page 3

These expenditures are included in the 2020-2024 Provisional Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

6.0 RECOMMENDATION

It is recommended that the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$848,000 to finance Public Safety and Community Services Department capital projects, as outlined in this report.



Dave Critchley
DIRECTOR Public Safety & Community Services

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Copied to: City Manager
Director Finance
Fire Chief
Officer in Charge Burnaby RCMP
City Solicitor