



Item .....
Meeting..... 2020 Mar 23

COUNCIL REPORT

**TO:** CITY MANAGER **DATE:** 2020 March 16

**FROM:** DIRECTOR FINANCE **FILE:** 5820-20  
*Reference: RFP #227-10/19*

**SUBJECT: CONTRACT INCREASE – SCOPE  
 ENGINEERING CONSULTING SERVICES FOR NON-MARKET  
 HOUSING PROJECTS**

**PURPOSE:** To obtain Council approval to award a contract increase for the engineering consulting services for non-market housing projects.

**RECOMMENDATION:**

- 1. THAT** Council approve a contract increase with Parsons Inc. for an estimated value of \$195,650.70 including GST in the amount of \$9,316.70 for the Engineering Consulting Services for Non-Market Housing Project. Final payment will be based on hourly rates and services purchased.

**REPORT**

In 2019 December, the City awarded a contract for engineering consulting services related to the Non-Market Housing Projects program to Parsons Inc., for the amount of \$478,201.50 including GST in the amount of \$22,771.50. The revised scope of services requires a higher level of preliminary site contamination investigation, additional civil design including topographical survey, additional environmental ecosystem investigation and legal survey services.

This recommendation is for an increase for an estimated value of \$195,650.70 including GST in the amount of \$9,316.70. City staff have reviewed Parson Inc.'s proposed revised scope and believe it appropriately addresses our needs at a fair cost. Total estimated contract value will be \$673,852.20 including GST in the amount of \$32,088.25.

Contract History	Term	Amount
Original Contract Award	2019 December	\$478,201.50
Contract Increase - Scope	2020 March	\$195,650.70
<b>TOTAL</b>		<b>\$673,852.20</b>

To: City Manager  
From: Director Finance  
Re: Contract Increase – Scope  
Engineering Consulting Services for Non-Market Housing Projects  
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Parsons Inc. has performed this work to date to the satisfaction of City staff. The Director Engineering concurs with this recommendation.

Funding for this contract is included within the 2020 – 2024 Provisional Financial Plan under WBS element BAX.0026 (\$186,400).



For Noreen Kassam, CPA, CGA  
DIRECTOR FINANCE

BK:GC:SL / ts:md

Copied to: Director Engineering