

TO: CHAIR AND MEMBERS FINANCIAL MANAGEMENT COMMITTEE **DATE:** 2020 April 27

FROM: DIRECTOR ENGINEERING **FILE:** 32000-05

SUBJECT: 2020 MAY ENGINEERING CAPITAL FACILITIES MANAGEMENT BYLAW FUNDING REQUEST

PURPOSE: To request the use of a Capital Reserve Fund Bylaw to finance 2020 - 2024 Engineering capital Facilities Management improvement projects.

RECOMMENDATION:

1. **THAT** the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$380,000 to finance the Engineering capital Facilities Management improvement projects, as outlined in this report.

REPORT**INTRODUCTION**

The 2020 – 2024 Financial Plan will provide funding for various multi-year capital improvement projects. In order to proceed with the award of contracts for design, contract administration and construction, funding approval is requested for the Fire Department related projects listed below.

POLICY SECTION

The following project is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan.

Goal

- A Safe Community
 - Maintain a high level of safety in City buildings and facilities for the public and City staff.
- A Dynamic Community
 - City Facilities and infrastructure –
Build and maintain infrastructure that meets the needs of our growing community.

To: Chair and Members Financial Management Committee
From: Director Engineering
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- An Inclusive Community
Support a diversified City workforce by identifying barriers and implementing proactive strategies.

1.0 City Buildings – Fire Halls

Estimated \$380,000

The requested projects this year are intended to upgrade and modernize some of the amenities at the current fire halls to improve restroom and dorm suitability, and storage requirements. In addition, as a greening initiative, the installation of hand dryers will assist with the reduction of paper towel usage and of total consumables for the City.

Project	Project Mask(s)	2020
Restroom Suitability Upgrades	ABX.0011	\$80,000
Dorm Suitability Upgrades	ABX.0012	\$130,000
Storage Containers - Station #1	ABY.0092	\$70,000
Paperless Hand-Dryers	ABY.0093	\$100,000
Total		\$380,000

These expenditures will be included in the 2020 – 2024 Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

RECOMMENDATION

It is recommended that the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$380,000, to finance the Engineering capital Facilities Management improvement projects as outlined in this report.



Leon A. Gous, P.Eng., MBA
DIRECTOR ENGINEERING

JM/RS/ac

Copied to: Director Finance
City Solicitor
Assistant Director Facilities Management
Director Public Safety & Community Services
Deputy Fire Chief – Planning & Logistics