

**FINANCIAL MANAGEMENT COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: 2020 MAY ENGINEERING CAPITAL FACILITIES MANAGEMENT  
BYLAW FUNDING REQUEST**

**RECOMMENDATION:**

1. THAT Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$380,000 to finance the Engineering capital Facilities Management improvement projects, as outlined in the report.

**REPORT**

The Financial Management Committee, at its meeting held on 2020 May 12, received and adopted the *attached* report seeking Council authorization for the use of a Capital Reserve Fund Bylaw to finance 2020 - 2024 Engineering capital Facilities Management improvement projects.

Respectfully submitted,

Mayor M. Hurley  
Chair

Councillor S. Dhaliwal  
Vice Chair

Copied to: City Manager Director Engineering Director Finance Director Public Safety & Community Services Assistant Director Facilities Management Deputy Fire Chief - Planning & Logistics City Solicitor
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**TO:** CHAIR AND MEMBERS FINANCIAL MANAGEMENT COMMITTEE **DATE:** 2020 April 27

**FROM:** DIRECTOR ENGINEERING **FILE:** 32000-05

**SUBJECT:** **2020 MAY ENGINEERING CAPITAL FACILITIES MANAGEMENT BYLAW FUNDING REQUEST**

**PURPOSE:** To request the use of a Capital Reserve Fund Bylaw to finance 2020 - 2024 Engineering capital Facilities Management improvement projects.

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**RECOMMENDATION:**

1. **THAT** the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$380,000 to finance the Engineering capital Facilities Management improvement projects, as outlined in this report.

**REPORT****INTRODUCTION**

The 2020 – 2024 Financial Plan will provide funding for various multi-year capital improvement projects. In order to proceed with the award of contracts for design, contract administration and construction, funding approval is requested for the Fire Department related projects listed below.

**POLICY SECTION**

The following project is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan.

**Goal**

- A Safe Community
  - Maintain a high level of safety in City buildings and facilities for the public and City staff.
- A Dynamic Community
  - City Facilities and infrastructure –  
Build and maintain infrastructure that meets the needs of our growing community.

To: Chair and Members Financial Management Committee  
 From: Director Engineering  
 Re: 2020 MAY ENGINEERING CAPITAL FACILITIES  
 MANAGEMENT BYLAW FUNDING REQUEST  
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- An Inclusive Community  
 Support a diversified City workforce by identifying barriers and implementing proactive strategies.

**1.0 City Buildings – Fire Halls Estimated \$380,000**

The requested projects this year are intended to upgrade and modernize some of the amenities at the current fire halls to improve restroom and dorm suitability, and storage requirements. In addition, as a greening initiative, the installation of hand dryers will assist with the reduction of paper towel usage and of total consumables for the City.

<u>Project</u>	<u>Project Mask(s)</u>	<u>2020</u>
Restroom Suitability Upgrades	ABX.0011	\$80,000
Dorm Suitability Upgrades	ABX.0012	\$130,000
Storage Containers - Station #1	ABY.0092	\$70,000
Paperless Hand-Dryers	ABY.0093	\$100,000
<b>Total</b>		<b>\$380,000</b>

These expenditures will be included in the 2020 – 2024 Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

**RECOMMENDATION**

It is recommended that the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$380,000, to finance the Engineering capital Facilities Management improvement projects as outlined in this report.



Leon A. Gous, P.Eng., MBA  
 DIRECTOR ENGINEERING

JM/RS/ac

Copied to: Director Finance  
 City Solicitor  
 Assistant Director Facilities Management  
 Director Public Safety & Community Services  
 Deputy Fire Chief – Planning & Logistics