



EXECUTIVE COMMITTEE OF COUNCIL M I N U T E S

**Tuesday, May 5, 2020, 10:00 a.m.
Council Chamber, City Hall
4949 Canada Way, Burnaby, BC**

PRESENT: Councillor Sav Dhaliwal, Chair
His Worship, Mayor Mike Hurley, Vice Chair
Councillor Pietro Calendino, Member
Councillor James Wang, Member

ABSENT: Councillor Paul McDonell, Member

STAFF: Mr. Lambert Chu, City Manager
Mr. Dipak Dattani, Director Corporate Services
Ms. Noreen Kassam, Director Finance
Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services
Mr. Ed Kozak, Director Planning & Building
Ms. Elaine Wong, Executive Assistant to the Mayor
Ms. Nikolina Vracar, Administrative Officer 2
Ms. Lauren Cichon, Council Support Assistant

1. CALL TO ORDER

The Chair called the Open Committee meeting to order at 10:06 a.m. and conducted the roll call.

The Chair, Councillor Sav Dhaliwal, recognized the ancestral and unceded homelands of the hən̓q̓əmiñəm and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this shared territory.

**MOVED BY MAYOR HURLEY
SECONDED BY COUNCILLOR CALENDINO**

THAT on table correspondence regarding TransLink's request for funding from senior levels of government be added to the agenda as correspondence Item 3(7).

CARRIED UNANIMOUSLY

2. **MINUTES**

2.1 **Minutes of the Executive Committee of Council Open meeting held on 2020 March 04**

MOVED BY COUNCILLOR CALENDINO

SECONDED BY COUNCILLOR WANG

THAT the minutes of the Executive Committee of Council meeting held on 2020 March 04 be now adopted.

CARRIED UNANIMOUSLY

3. **CORRESPONDENCE**

3.1 **Correspondence from Bonsor 55+ Society - Re: Letter of Appreciation (#20.06.a)**

Correspondence was received from Mr. Ernie Kashima, President, Bonsor 55+ Society, expressing appreciation for a Community Grant in support of the Society's annual Wine and Cheese Celebration held on 2020 February 05, and attended by 180 residents.

3.2 **Correspondence from Vancouver Cantonese Opera - Re: Letter of Appreciation and 2020 Cantonese Opera Festival Cancellation (#20-S-002)**

Correspondence was received from Ms. Rosa Cheng, Artistic Director, Vancouver Cantonese Opera, expressing appreciation for a Festivals Burnaby grant in support of 2020 May 30 Cantonese Opera Festival at the Michael J. Fox Theatre. Ms. Cheng advised that the festival has been cancelled due to COVID-19, and the grant cheque has been returned to the City.

3.3 **Correspondence from Burnaby MoreSports Society - Re: Letters of Appreciation (#20.09.)**

Correspondence was received from Mr. Glenn Boyle, Executive Director, Burnaby MoreSports Society, expressing appreciation to the Committee for receiving the Society's delegation at 2020 March 04 meeting, and for a Community Grant in support of the Society's Out of School Program.

3.4 **Correspondence from Dutch Liberation 2020 Canadian Society - Re: Letter of Appreciation and Activity Update (#19.51.)**

Council Correspondence Package 2020.04.23.

Correspondence was received from Dr. Adriana Zylmans, President, Dutch Liberation 2020 Canadian Society, expressing appreciation for a Community Grant in support of initiatives recognizing the 75th Commemorative European Liberation.

Dr. Zylmans provided the Society's interim activity report; and information regarding bloom of "Canadian Liberator" tulips in the Lower Mainland, and delivery of 5,000 bouquets to the Second World War veterans, COVID-19 front line health care workers, and residents in senior care.

3.5 Memorandum from the Deputy City Clerk - Re: Community Grant Application #20.10. - Cameray Child and Family Services

A memorandum was received from the Deputy City Clerk advising that Council, at the Open Council meeting held on 2020 April 06, received a report from the Director Finance seeking review and approval of the Community Grant applications for April. Council approved the grant applications #20.11., #20.12, and #20.13. Council **REFERRED** the Community Grant application #20.10. - Cameray Child and Family Services to the Committee for consideration.

Arising from discussion, the Committee introduced the following motion:

MOVED BY MAYOR HURLEY
SECONDED BY COUNCILLOR WANG

THAT a grant in the amount of \$5,000 be awarded to Cameray Child and Family Services on behalf of the Burnaby Early Childhood Development Table for early childhood development education and awareness raising community-wide events to be held from 2020 April 01 to 2021 March 31 in Burnaby.

CARRIED UNANIMOUSLY

3.6 Memorandum from the Deputy City Clerk - Re: Federal Funding to Stabilize Public Transport

A memorandum was received from the Deputy City Clerk advising that Council, at the Open Council meeting held on 2020 April 27, **REFERRED** a resolution regarding the City of Montreal's declaration to the Government of Canada to provide urgent funding to assure the viability of public transit during the COVID-19 pandemic, and to aid transit operators rebuild ridership, to the Executive Committee of Council.

The Committee took action on this matter under Item 4.2.

3.7 Correspondence from Translink – Re: Emergency Transit Funding

A memorandum was received from the Deputy City Clerk advising that Council, under the New Business portion of the Open Council meeting held on 2020 May 04, **REFERRED** correspondence from Mr. Kevin Desmond, CEO, TransLink, to the Executive Committee of Council. Correspondence outlined the changes to service planned by Translink as necessary measures to maintain service on routes and times with continued high demand. It was noted that although transit has been deemed an essential service, relief funding has not been provided by senior

government, resulting in service reductions and layoff of approximately 1,500 staff members. Further, TransLink sought Council support of their request for funding from senior levels of government.

The Committee took action on this matter under Item 4.2.

4. REPORTS

4.1 Report from the Director Planning and Building - Re: Community Resource Centres - 2021 Lease Rates and Grants

The Director Planning and Building submitted a report proposing lease rates and anticipated lease grants for 2021 for non-profit tenants at all City-owned Community Resource Centres.

The Director Planning and Building recommended:

1. THAT Council be requested to approve the proposed 2021 lease rates for Resource Centre tenants, as presented in Section 4.0 of the report.
2. THAT information on the approved 2021 lease rates and the anticipated lease grants be distributed to Resource Centre tenants.
3. THAT Resource Centre tenants, which meet the grant eligibility criteria established by Council, be invited to make an application for 2021 lease grants.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR WANG

THAT the recommendations of the Director Planning and Building be adopted.

CARRIED UNANIMOUSLY

4.2 Report from the Director Planning and Building - Re: Federal Financial Support for Transit Operations

The Director Planning and Building submitted a report requesting the Federal Government to provide financial support to transit operators, due to the COVID-19 pandemic.

The Director Planning and Building recommended:

1. THAT Council support the federal funding request made by the Canadian Urban Transit Association.

2. THAT Council forward copies of the report to:

- a. Burnaby School District Board;
- b. Burnaby Board of Trade;
- c. Burnaby Association for Community Inclusion;
- d. Voices of Burnaby Seniors;
- e. Simon Fraser University;
- f. British Columbia Institute of Technology;
- g. Mayors and Councils of all Metro Vancouver municipalities;
- h. TransLink Mayors' Council;
- i. TransLink Board;
- j. Metro Vancouver Board;
- k. Fraser Health Authority;
- l. Union of British Columbia Municipalities;
- m. BC Minister of Transportation and Infrastructure;
- n. Canadian Urban Transit Association;
- o. Federation of Canadian Municipalities;
- p. Prime Minister of Canada;
- q. Canada Minister of Transport;
- r. Canada Minister of Finance; and,
- s. Marvin Rotrand, Councillor, City of Montréal.

MOVED BY COUNCILLOR CALENDINO

SECONDED BY COUNCILLOR WANG

THAT the recommendations of the Director Planning and Building be adopted.

AMENDED

MOVED BY COUNCILLOR CALENDINO

SECONDED BY COUNCILLOR WANG

THAT recommendation no. 1 be **AMENDED** to read, as follows:

“THAT Council support the following resolution by the Canadian Urban Transit Association:

WHEREAS the situation of an unprecedented drop in public transit ridership provoked by the COVID-19 outbreak accompanied by massive revenue losses is affecting public transit agencies right across Canada putting in jeopardy their financial viability and future ability to operate:

WHEREAS the Canadian Urban Transit Association (CUTA), Canada's largest public transport lobby, the membership of which includes most Canadian transit agencies, has called for urgent emergency funding to address the immediate liquidity issues of transit operators while providing financial stability while ridership rebuilds:

WHEREAS CUTA estimates as many as 40% of systems may require bridge funding over the coming months requiring some \$1.2 billion to help them keep the buses and trains running;

WHEREAS CUTA is seeking \$400 million a month to keep services running as fare box and other revenue drop by up to 100%;

WHEREAS CUTA notes that it will likely take some time for transit operators to rebuilt ridership to February 2020 levels during a gradually return to more normal economic activity;

WHEREAS without a quick infusion of funds by the Government of Canada it is impossible to assure that the gains made over the past decade in growing the modal share of all rides taken via collective transit will not be lost;

THEREFORE BE IT RESOLVED THAT Burnaby City Council endorse CUTA's request to the Government of Canada for emergency funding to provide immediate liquidity to transit operators and on-going funding to alleviate revenue loss as ridership rebuilds;

THEREFORE BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Prime Minister of Canada, the Minister of Transport of Canada and the Minister of Finance of Canada.”

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR WANG

THAT the following recommendation be added as recommendation no. 2:

“THAT Council support the following resolution by TransLink:

WHEREAS prior to the beginning of the COVID-19 pandemic in March 2020, Metro Vancouver transit was a success story, with a 20% increase in transit ridership from 2016 to 2019, leading to the 4th highest per-capita transit ridership in North America behind only New York City, Montreal and Toronto;

WHEREAS in a highly transit-oriented city like Burnaby, good public transit is an essential service that is critical for the ongoing functioning of the regional economy, congestion and GHG reduction, and the provision of an affordable mobility option for lower income families;

WHEREAS transit ridership in Metro Vancouver has fallen by more than 80% due to the COVID-19 pandemic, leading to a 50% drop, or \$75 million, in TransLink’s monthly revenues, with \$400 to \$600 million in losses projected by the end of the year;

WHEREAS TransLink has taken steps to slow monthly losses to \$50 million by reducing all non-essential expenditures, deferring capital projects, and cutting transit service hours by almost 40%;

WHEREAS just 18% of the passenger carrying capacity of the transit system will remain once these cuts are in place by May 18 and combined with the physical distancing measures in place on TransLink's transit system today (no standing, every other seat closed off);

WHEREAS TransLink continues to provide an essential service to 75,000 residents every day, 80% of who are using transit for essential trips like getting to work, buying groceries and getting medical appointments, 40% of whom are from households with an income of \$40,000 or less, and one in ten say they do not have any other option to get to work;

WHEREAS even before the most recently announced transit service reductions, Burnaby residents were already experiencing long lines at SkyTrain stations and more frequent pass-ups on many bus routes, making transit and less safe or practical option for many;

WHEREAS these transit service cuts are not a viable option for Burnaby residents or businesses;

WHEREAS in the United States, the federal government delivered an emergency transit operating relief fund of \$25 billion in March to ensure that US transit agencies do not need to cut service as a result of decreases in fare revenues;

WHEREAS to date, TransLink has not received any emergency operating funding from senior governments, making these service cuts unavoidable;

THEREFORE BE IT RESOLVED THAT Burnaby City Council join the TransLink Mayors' Council on Regional Transportation to call on senior governments to provide emergency operating funding to TransLink immediately, to protect transit access to essential services during the current COVID-19 crisis and to support the economic recovery to come;

THEREFORE BE IT BE FURTHER RESOLVED THAT a copy of this resolution be sent to the Prime Minister of Canada and the Premier of British Columbia

THEREFORE BE IT BE FURTHER RESOLVED THAT a copy of this resolution be sent to the Mayors' Council and TransLink for their information."

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR CALENDINO
SECONDED BY MAYOR HURLEY

THAT recommendation no. 2 in the report be **AMENDED** to read as recommendation no. 3, as follows:

“THAT Council forward copies of this report and resolutions to...

- t. The Premier of British Columbia;
- u. Burnaby MLAs; and
- v. Burnaby MPs.”

CARRIED UNANIMOUSLY

Without objection by any member, the following motion was adopted:

THAT the recommendations of the Director Planning and Building be adopted, **AS AMENDED**.

His Worship, Mayor Hurley, inquired regarding writing a letter to the Premier of British Columbia and the Prime Minister of Canada about a review of TransLink’s governance structure and the role of the Mayor’s Council.

Arising from discussion, the Committee introduced the following motion:

MOVED BY MAYOR HURLEY
SECONDED BY COUNCILLOR WANG

THAT staff prepare a report regarding the TransLink’s governance structure and the role of the Mayor’s Council.

CARRIED UNANIMOUSLY

5. FESTIVALS BURNABY GRANTS AVAILABLE BUDGET - \$250,000

5.1 Festivals Burnaby Grants Approved to Date - \$15,500

Note: Festivals Burnaby grants #20-S-001, #20-S-002, and #20-L-001 approved by Council on 2020 February 10 and 2020 March 09 were returned to the City as a result of festivals cancellation due to COVID-19.

6. COMMUNITY GRANTS AVAILABLE BUDGET (PROGRAM AND OPERATING) - \$338,298

6.1 Program Grants Approved to Date - \$24,800

Note: Approved grants amount does not include green fee waiver #20.07.g. Unused portion of in-kind printing grant #20.03.p, approved by Council on 2020 February 10, and full green fee waiver #20.07.g, approved by Council on 2020

March 09, will not be expensed as a result of events cancellation due to COVID-19.

Staff will follow-up with additional grant recipients two months prior to their 2020 event date to confirm upcoming events, or request return of funds in case of cancellation.

6.2 Operating Grants Approved to Date - \$38,000

7. NEW APPLICATIONS - COMMUNITY GRANTS

7.1 #20.14. - BC Pets and Friends

BC Pets and Friends Children's Program

An application was received from BC Pets and Friends requesting a grant in support of planning, designing, implementing and evaluating a program offering pet therapy to children in Burnaby from 2020 June 01 to 2021 May 31. The project includes selection of a children's program training expert; identification of facility partners and venues (i.e. libraries, bookstores, etc.); development and purchase of marketing materials; volunteers' screening and training; and identification of successes and opportunities for growth. Twenty-five volunteer teams (owners and their pets) will be trained to provide one-hour of visitation to 25 children (625 children in total). During the visit, children will read to a pet and practice their reading and life skills (i.e. self-esteem and self-confidence). The newly proposed program is based on a demand from volunteers and facilities involved in provision of a similar program to seniors in 25 Burnaby long-term and senior care facilities.

Request: \$5,000

CPA: 2019 - No Application / 2018 - No Application / 2017 - No Application*

**In 2018, Council awarded \$1,000 one-time grant in support of pet therapy for seniors living in Burnaby care facilities.*

MOVED BY COUNCILLOR WANG
SECONDED BY MAYOR HURLEY

THAT one-time grant in the amount of \$1,000 be awarded to BC Pets and Friends in support of planning, designing, implementing, and evaluating a program offering pet therapy to Burnaby children from 2020 June 01 to 2021 May 31.

LOST

(Opposed: Mayor Hurley and Councillors Calendino and Dhaliwal)

Councillor Calendino declared a conflict of interest and left the meeting at 10:59 a.m.

7.2 #20.15. - Voices of Burnaby Seniors Society

Program Coordinator and Portable Microphone System

An application was received from Voices of Burnaby Seniors Society requesting an operating grant in support of a part-time coordinator position and a portable microphone system. The volunteer-based Society organizes monthly guest speakers' presentations (i.e. housing options for seniors and CarFit Program), educational workshops (i.e. prescription medication), walkability and transit projects, and other resources (i.e. online newsletter and information cards for seniors' services). The Society's distribution list includes 130 members, 95 of whom are seniors. Members pay a low-cost fee (i.e. \$5 per individual and \$25 per organization). The grant allows the Society to broaden its advocacy work, expand its capacity, programs and membership, and continue building connections with senior residents. The coordinator is responsible for organizing yearly events, and a portable microphone system ensures provided information is audible to senior participants.

Request: \$10,000

CPA: 2019 - No Application/ 2018 - No Application/ 2017 - No Application

MOVED BY MAYOR HURLEY
SECONDED BY COUNCILLOR WANG

THAT an operating grant in the amount of \$2,650 be awarded to Voices of Burnaby Seniors Society in support of a Program Coordinator position and a portable microphone system for the Society's programs and services delivered to Burnaby senior residents in 2020.

CARRIED UNANIMOUSLY

Councillor Calendino returned to the meeting at 11:07 a.m.

8. NOTICE OF MOTION

8.1 His Worship, Mayor Mike Hurley - Re: City of Burnaby Policy on Consultation Fees

At the 2020 March 04 Open Committee meeting, His Worship, Mayor Hurley provided the Committee with a notice of motion regarding staff bringing forward a report to the Committee amending the City's Policy on Consultation Fees in support of the initiatives with First Nations.

The following motion was brought forward for the Committee's consideration:

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR WANG

WHEREAS the City of Burnaby is working to initiate government-to-government relations with local First Nations; and

WHEREAS within this local context, the involvement of First Nations in key civic strategies and plans both implies and necessitates a high level of technical and cultural expertise on the part of individual Nations; and

WHEREAS this expertise is not akin to the general feedback usually gathered through a consultative process, but is rather in alignment with hiring an expert consultant or advisor;

THEREFORE BE IT RESOLVED THAT staff be directed to bring forward a report to the Executive Committee of Council amending the City of Burnaby Policy on Consultation Fees in support of the City's initiatives with First Nations.

AMENDED

Staff advised that a consultant can be retained at an administrative level to facilitate a meeting between City Council and First Nations, and a report is not required for that purpose.

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR WANG

WHEREAS the City of Burnaby is working to initiate government-to-government relations with local First Nations; and

WHEREAS within this local context, the involvement of First Nations in key civic strategies and plans both implies and necessitates a high level of technical and cultural expertise on the part of individual Nations; and

WHEREAS this expertise is not akin to the general feedback usually gathered through a consultative process, but is rather in alignment with hiring an expert consultant or advisor;

THEREFORE BE IT RESOLVED THAT staff be requested to retain a consultant when needed to facilitate discussion between City Council and First Nations.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR CALENDINO
SECONDED BY COUNCILLOR WANG

THAT a notice of motion be adopted, **AS AMENDED.**

CARRIED UNANIMOUSLY

9. NEW BUSINESS

There was no new business brought before the Committee at this time.

10. INQUIRIES

There were no inquiries brought before the Committee at this time.

11. CLOSED

MOVED BY COUNCILLOR WANG

SECONDED BY COUNCILLOR CALENDINO

THAT the Committee, in accordance with Sections 90 and 92 of the Community Charter, do now resolve itself into a Closed meeting from which the public is excluded to consider matters concerning personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity.

CARRIED UNANIMOUSLY

MOVED BY MAYOR HURLEY

SECONDED BY COUNCILLOR CALENDINO

THAT the Open Committee meeting recess at 11:20 a.m.

CARRIED UNANIMOUSLY

Without objection, the Open Committee meeting reconvened at 11:58 a.m.

12. ADJOURNMENT

Without objection, the Executive Committee of Council meeting adjourned at 11:59 a.m.

CHAIR

ADMINISTRATIVE OFFICER