

A. GETTING STARTED

1. Are you? ☐ New Applicant ☒ Returning Applicant
2. Select the kind of Community Grant you are applying for: ☐ General Grant (Operating) ☒ General Grant (Programming)
☐ Recreational Sport Grant ☐ Fee Waiver
3. Amount you are requesting: \$3,000.00 ☐ In-Kind (check if applicable)
4. Total cost of the project/event/program etc.: \$58,230
5. If you are a returning applicant and are requesting an increase over your last year grant amount awarded, please provide a rationale for the increase.

N/A

6. If you are applying for a General Operating Grant, please describe how this grant will be used to offset costs incurred to operate the organization.

N/A

B. GETTING TO KNOW YOU

1. Applicant Type:

☐ Local Registered Non-Profit Society

Society No: _____

Date of Incorporation: _____

☒ Registered Charity Charitable No: 106793722RR0001

☐ National/International Non-profit operating locally

Society No: _____

Date of Incorporation: _____

☐ Sport or Recreation Organization

☐ Other Specify: _____

2. Organization Name: Big Brothers of Greater Vancouver (BBGV)

3. Organization Street Address: 102 - 1193 Kingsway, Vancouver BC V5V 3C9

4. Website (if applicable): bigbrothersvancouver.com

5. Grant Application Main Contact Person:

Name: Teresa Quach

Phone: 604-876-2447 ext. 306

Email: tqquach@bbgvf.com

6. Alternative Contact person:

Name: Mandy Wong

Phone: 604-876-2447 ext. 247

Email: mwong@bbgvf.com

C. THE PROJECT/EVENT/PROGRAM*

1. Name of the Project/Event/Program: Mentoring with Math
2. Project/Event/Program Location (physical street address or event location):
- North Burnaby Neighborhood House
- 4908 Hastings St, Burnaby, BC V5B 1P6
3. Project/Event/Program Start Date: October 2020
4. Project/Event/Program End Date: July 2021

D. PURPOSE OR BENEFIT*

1. Describe the purpose or goal of the project/event/program.
- Big Brothers of Greater Vancouver believes that when our children are emotionally, socially and physically healthy, everyone in the community benefits. That is why we have worked with community stakeholders to develop a variety of programs to meet the needs of children and families in Greater Vancouver.
- BBGV is asking the City of Burnaby for assistance in helping cover the costs of Mentoring with Math (MwM). Specifically, the cost of the Jump Math Workbooks and volunteer education and training.
- The Jump Math Workbooks are excellent learning resources that the Littles get to work on while they are with their mentors. They come in four distinct categories, from a low difficulty (A) to more complex (D). Despite any mathematical complexity, the textbooks have very low barriers in terms of language complexity, making them excellent sources for Littles who do not use English as their first language. As the students use the textbooks throughout the program and then take them home at the end, BBGV needs to purchase a new set for each run of the Mentoring with Math program.
- Our volunteers that serve as mentors to the littles receive valuable training from our Mentoring Coordinators. They learn about what is mentorship, successful attributes of a mentor, role of a Mentoring Coordinator, Child Development, Agency rules, child safety (boundaries, types of abuse, disclosures and discovery, duty to report), and stages of a mentoring relationship including closure. Mentoring with Math volunteers also receive additional training on Jump Math! (textbook), the philosophy that all students have undiscovered potential, tutoring tips, common issues that students encounter when learning math, how to build confidence and reduce anxiety in children.

2. Describe the project/event/program, and the activities.

In Burnaby, Big Brothers of Greater Vancouver runs Mentoring with Math, where children aged 8-12 are matched with a Big Buddy Mentor who provides positive role modeling for them. Many of these mentors are students from Simon Fraser University (SFU). The program is for children who need academic assistance in math at their grade level and who are not able to access any other academic enrichment programs.

Weekly sessions facilitate the development of healthy relationships and the opportunity to work on math challenges in a fun and supportive environment - dedicated to enhancing and encouraging an understanding and a love of math in our students, or as we refer to them in the organization, 'Littles.'

Child referrals are received from educators in the Burnaby school districts, North Burnaby Neighbourhood House, various community service providers, and through self-referral from the guardians. Eligibility is determined based on financial and other needs of the family/child, their performance in math and their need for a mentor.

Mentoring with Math is multifaceted, as the focus is on the overall well-being of students, as opposed to just academic development.

The MwM program is an 8 week program, where the sessions run once a week for 90 minutes. The first 30 minutes of the program is spent on math homework assigned by teachers, the second 30 minute block is spent working on Jump Math workbooks, and the final 30 minutes is dedicated to snack time and math games. What math subjects the Littles work on is determined by what they are learning in school at the time. For example, if the students are working on geometry in school, then they will work on their geometry homework as well as the geometry section in the Jump Math workbooks.

The Mentoring with Math mentors are recruited through our strong partnership with Simon Fraser University, both from their Surrey and Burnaby campus and through BBGV's (Big Brothers of Greater Vancouver) traditional recruitment methods. The volunteers are then screened before attending training in mentoring and math to help build confidence in

their Littles' math skills, and build a strong friendship.

Benefits of this program include:

- Increased confidence in academics and schoolwork.
- Meaningful relationship-building between students and positive adult role models.
- Volunteer mentors also benefit from civic engagement and leadership development.

Our Mentoring Coordinators also observe the level of bond that forms between the mentors and students. The discussion and listening among the matches builds trust and often more varied topics come up. Mentors are listening to the children's aspirations and questions and working collaboratively to find answers. The interactions go beyond just a tutoring service. One mentor wrote in their after program survey, "we have positive interactions while working on math, and we frequently talk and laugh together."

3. Describe how this project/event/program will benefit residents of Burnaby (who will benefit). How many Burnaby residents will be involved with or benefit from the project?

Every child referred to us comes on the basis that he or she will benefit substantially by forming a bond with a caring older mentor. Many of the children we serve are from low-income households or from families who are facing multiple barriers and a lack of positive role models for the child. The 'Little Buddies' served in Mentoring with Math are all children who have been identified by school officials (teachers, counsellors) as needing a special friend and supporter in their life. The majority have particular challenges, such as social isolation, low self-esteem, learning difficulties or anxiety.

In recent years, Burnaby has become an increasingly culturally diverse community with many new immigrants and young newcomer families. BBGV strives to ensure that children from all backgrounds have access to our programs. We acknowledge that immigrant and refugee families may experience additional pressures related to community integration, language and cross-cultural issues and we believe mentorship can be an important part of the solution.

4. Describe how the project/event/program aligns with one or more of the following ([Official Community Plan](#), [Social Sustainability Strategy](#), [Economic Development Strategy](#), [Environmental Sustainability Strategy](#)):

Mentoring with Math strongly adheres to the Social Sustainability Strategy. Mentoring with Math is about people and individuals within the community working together to meet the needs of local youth and help them realize their potential, and prosper in a healthy environment, both academically and socially.

5. Identify your community partners or stakeholders – you may also include letters of support for your project/event/program from these groups as part of the application.

The Mentoring with Math program aligns with the Social Sustainability Plan in that many of the Littles are typically from low-income families who do not have access to after school tutoring services. When the program was established, BBGV considered a number of different factors in determining how the program could best benefit the Littles and their families. It was created after guardians in our Community Program, informed us about the lack of affordable tutoring services available, and the need for more programs to support children struggling with math. To that end, the program was designed to be a fun 90 minute long free session with healthy snacks and games, to make learning math fun and enjoyable.

Over the course of the program, the mentors gain significant experience in a classroom environment, teaching and encouraging the Littles. The benefits the mentors gain through this process allows them to feel more connected and engaged to their community and can encourage them to volunteer more in the future.

6. If the amount requested from the City of Burnaby is not fully granted, what would you do to make up the difference and/or how would you proceed differently?

BBGV greatly values the support of the City of Burnaby, should the funding not be secured in the full amount, there are reserve funds that the organization can draw on to fulfill the needs of the Mentoring with Math program. While that would mean the program has to make modifications to compensate for the budget, there is the possibility that not as many children will be served.

E. EVENT OUTCOMES*

1. How will you know if your project/event/program reached its goals? (for example, a goal of engaging youth in environmental activities might include reaching a set target of youth participants)

The key objectives of the program include:

- Increased confidence for the mentees in academics and schoolwork.
- Meaningful relationship-building between students and positive adult role models.
- Volunteer mentors also benefit from civic engagement and leadership development.

Our Mentoring Coordinators monitor the level of bond that forms between the mentors and students. They perform interviews and have conversations with the participants throughout the program to ensure the matches are fulfilling the program goals. After the program is complete, BBGV surveys the participants and gathers information about what factors worked and if anything needs to be improved.

2. What data and feedback do you collect from your audience/participants? How do you evaluate your programs and services?

To measure program impacts, BBGV conducts surveys of participants, measuring how effective they felt the program was. Additionally our Mentoring Coordinators maintain consistent communication with all the participants, both the volunteers, youth and their families, monitoring the matches for success and making sure the program is achieving the impacts outlined.

For Mentoring with Math, key objectives are not just limited to academic math performance, but also an appreciation for learning and a positive and productive match between mentor and mentee.

Applicants for **Recreational Sport Grants** are not required to complete sections **F**, and **H** (marked by two asterisks **).

F. LONG TERM VIABILITY**

ATTENTION: The grant program is intended to support new organizations and encourage organizational self-sufficiency, while creating a framework of financial sustainability rather than using City resources as an indefinite funding source. It is requested that your organization develop a diverse funding income base and seek alternative methods for self-sufficiency to ensure your organization's long-term operational sustainability.

1. What are your sources of revenue? What percentage of total revenue do they each represent?

<u>Source of Revenue</u>	<u>% of Total Revenue Previous Year</u>	<u>% of Total Revenue Current Year</u>
Earned Revenue (All ticket sales, registration fees, memberships, etc...)	0	0
Grants (All federal, provincial, municipal, foundation and gaming grants)	21	22
Donations and Sponsorships (Cash)	69	61
Donations and Sponsorships (In-kind)	0	0
All donations (cash/in-kind) provided by the City of Burnaby	8	17

2. What other sources of funding are you currently pursuing? Does the organization have a plan for diversification and increase of revenue over the longer term? If yes, please provide a copy of the plan or describe the primary objectives and strategies.

BBGV is currently pursuing a number of funding opportunities related to Mentoring with Math. Funders include Canada Post and BC Hydro.

BBGV consistently seeks to create a diverse portfolio of funding sources based on finding a link between priorities between funder and the mission of BBGV. This includes a strong focus on annual fundraising, major gifts, and grants. Additionally, support is provided through the BBGV Clothing Donation program, which provides much of the operating costs for the organization. As you know, these are unprecedented times and many charities have been affected by covid-19. As a result, we had to temporarily suspend clothing donation operations and events to adhere to social distancing guidelines. This has affected us financially and now more than ever, require funding to help us serve children and youth during this difficult time.

3. Please identify the cash value (\$) of all City of Burnaby contributions your organization/program/event has received from the City of Burnaby over the past three (3) years. Additionally, please indicate any other City of Burnaby grant opportunities you will be pursuing in the current year. Failure to identify City of Burnaby contributions may affect your eligibility for grants in the present year and in the future.

	3 years ago	2 years ago	1 year ago	Current Year	
				Awarded	Requested
Grant - Cash	\$3,000 – Programming Grant	\$3,000 – Programming Grant	\$3,000 – Programming Grant		\$3,000 – Programming Grant
Grant - In-kind					
Permissive Tax Exemption					
Lease Grant					
Other					

4. Describe the top 3 goals for the organization in the current year.

Goal 1:

Recruit More Volunteers

Description:

At Big Brothers of Greater Vancouver, there are children and youth waiting for mentors. In high-needs areas, the wait list for kids to be matched to a mentor is up to 2-3 years. Our aim is to be able to provide as many mentors as possible and minimize the waitlist.

Goal 2:

Serve More Children

Description:

Our goal is to serve over 40 children through our Mentoring with Math program. Last year we served 36 children in Burnaby for our Mentoring with Math program and we hope to surpass that number this year.

Goal 3:

Sustain Our Programs Financially

Description:

Due to COVID-19 and the loss of temporarily closing our clothing donation service, there will be a huge revenue loss for our organization. We hope to secure new and more funding to help cover this loss and sustain our programs as best we can.

5. Please complete the following:

	Previous Year	Current Year
Number of volunteers (including Board)	889	779
Volunteer hours per year	61,289	53,339
Number of voting members	38	35

6. How does your organization work to ensure that programs and services are accessible and inclusive for anyone who has an interest regardless of age, ability, orientation, ethnic/cultural background, socio-economic status? Please share examples and success stories of inclusivity and diversity within your organization and programming. (750 Characters Max)

BBGV is dedicated to supporting children and youth in developing skills so they can grow to become active and contributing members of the community. To ensure this, our programs are free and community based to reduced barriers of travel. Many of our Mentoring Coordinators speak more than one language and devote effort in our marketing and promotions to reach communities which are under-served. We are committed to the values of diversity and inclusion. We respect and welcome participation of all individuals. We believe that the diversity of our volunteers, families, and staff allows us to collectively strengthen our organization to intentionally support the communities we serve.

G. INSURANCE AND ACKNOWLEDGEMENT

1. Does your organization have general liability insurance? ☒ Yes ☐ No

2. If yes, what coverage?

Fosters Park Brokers

3. If awarded a grant, how will your organization acknowledge the contribution from the City of Burnaby? (maximum 500 characters)

A grant of \$3000 would put the City of Burnaby in our Big Buddy Circle of recognition. This would include recognition on the BBGV Our Partners page, e-newsletter, annual report, and social media. For more information on recognition pieces, please contact BBGV.

H. OPERATING BUDGET FOR ORGANIZATION or PROJECT/EVENT/PROGRAM**

Please identify if you are providing information for the entire organization or a specific project/event/program	<input type="radio"/> Organization <input checked="" type="radio"/> Project/Event/Program
For the Fiscal Year:	July 2020- August 2021
Month Fiscal Year Begins:	July 31, 2020

REVENUES	Prior Year Actual	Current Year Budget	Current Year Confirmed? Y/N	Brief Descriptions/ Comments (type of grant and funding period)
Federal Government (Specify)				
1.				
2.				
3.				
Provincial Government (Specify)				
1.Community Gaming Grant	\$5,000	\$10,000	Y	
2.				
3				
Local Government (Specify)				
1.City of Burnaby	\$3,000	\$3,000	N	
2.				
3.				
Sponsorships (Specify)				
1.United Way Allocation	\$2,932	\$2,990	Y	
2.				
3.				
Earned Revenue				
1.				
2.				
3.				
Fundraising (Net Revenue)	\$46,298	\$42,240	Y	
Individual Donations				
In Kind Sources				
Investment Income				
Other Sources (Specify)				
1.				
2.				
3.				
Total Revenue	\$57,230	\$58,230		

Expenditures	Prior Year Actual	Current Year Budget	Brief Descriptions/ Comments (type of grant and funding period)
Total Compensation Expense	\$36,884	\$33,400	
Office Supplies & Expenses			
Program & Event Supplies	\$750	\$1,700	
Advertising & Promotion	\$1,111	\$1,730	
Travel & Vehicles Expenses	\$931	\$0	
Interest and Bank Charges			
Licences, Memberships, & Dues	\$781	\$710	
Occupancy Costs	\$6,264	\$9,520	
Professional & Consulting Fees	\$495	\$460	
Capital Purchases & Improvements			
Amortization of Capitalized Assets			
Donation, Grants, & Scholarship Expense as part of Charitable Activities			
Education and Training for Staff & Volunteers	\$6,161	\$5,380	
City Services Expenses (Specify)			
1.			
2.			
3.			
Other Expenses (Specify)			
1.General and Admin	\$3,853	\$5,330	
2.			
3.			
4.			
5.			
Total Expenditures	\$57,230	\$58,230	
CURRENT SURPLUS (DEFICIT)	0	0	