

## COMMISSION REPORT

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**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE  
COMMISSION

**DATE:** 2020 May 29

**FROM:** DIRECTOR PARKS, RECREATION &  
CULTURAL SERVICES

**FILE:** 09100-22

**SUBJECT: PLAYGROUND DEVELOPMENT GRANT REQUEST FROM ST.  
HELEN'S ELEMENTARY AND EDMONDS COMMUNITY SCHOOL.**

**PURPOSE:** To request Council's authorization for the City to enter into an agreement for contribution to the cost of playground upgrades at St. Helen's Elementary School and Edmonds Community School.

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**RECOMMENDATIONS:**

1. **THAT** the playground development grant requests from St. Helen's Elementary School and Edmonds Community School be approved.
2. **THAT** a copy of this report be forwarded to; Waldemar Sambor, Principal, St. Helen's Elementary School; Anthony Canosa, Teacher, St. Helen's Elementary School; Maria Gunner, Community Council Chair, Edmonds Community Council; Russell A. Horswill, Secretary Treasurer, Burnaby School District; Chris McAugley, Assistant Director of Facilities Services, Burnaby School District.
3. **THAT** Council be requested to authorize the City enter into an agreement with St. Helen's Elementary School and Edmonds Community School for contribution to the cost of their playground upgrades as detailed in this report.

**REPORT****1.0 INTRODUCTION**

Appearing on the agenda is correspondence from Waldemar Sambor, Principal, St. Helen's Elementary School and Maria Gunner, Community Council Chair, Edmonds Community Council.

To: Parks, Recreation & Culture Commission  
From: Director Parks, Recreation & Cultural Services  
Re: Playground Development Funding Requests from St.  
Helen's Elementary School and Edmonds Community  
School

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St. Helen's Elementary School's Parent Education Board and the Edmonds Community Council are requesting grants from the 2020 Annual Operating Playground Development Budget to assist with the redevelopment of their playgrounds.

## **2.0 POLICY SECTION**

### **Goal**

- A Safe Community
  - Community amenity safety –  
Maintain a high level of safety in City buildings and facilities for the public and City staff
- A Connected Community
  - Social connection –  
Enhance social connections throughout Burnaby
  - Partnership –  
Work collaboratively with businesses, educational institutions, associations, other communities and governments
- A Healthy Community
  - Healthy life –  
Encourages opportunities for healthy living and well-being
  - Healthy environment –  
Enhance our environmental health, resilience and sustainability
  - Community involvement –  
Encourage residents and businesses to give back to and invest in the community

## **3.0 BACKGROUND**

There is \$12,000 budgeted annually in the Operating Budget and, with few exceptions, the fund is expended each year. The Playground Funding Requests criterion is attached (Attachment #1). The only schools to request a grant thus far in 2020 are St. Helen's Elementary and Edmonds Community Schools.

They have both met the Playground Grant guidelines and in the case of St. Helen's, the playground equipment has already been installed. St. Helen's have never received a playground development grant and Edmonds Community School have not received a grant within the last four years.

To: Parks, Recreation & Culture Commission  
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Re: Playground Development Funding Requests from St.  
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Outlined below is the cost breakdown for the grant requests:

**St. Helen's Elementary School**

Cost of playground equipment.	\$87,556.91
Installation of playground equipment	not yet invoiced
Parent Support Group	\$20,000.00
School Graduation Committee	\$15,000.00
School International Program	\$32,225.00
Expected donations from individual families	<u>\$20,000.00</u>

Amount requested from Playground Development grant.	<b>\$ 4,000.00</b>
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**Edmonds Community School**

Cost of outdoor classroom equipment	\$6,600
Installation and freight	\$1,156
Edmonds Community Council	<u>\$4,000</u>

Amount requested from Playground Development grant.	<b>\$ 3,756.00</b>
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**4.0 RECOMMENDATION**

It is recommended that the requests from St. Helen's Elementary School and Edmonds Community School be approved and that Council be requested to authorize the City enter into an agreement with St. Helen's Elementary School and Edmonds Community School for the contribution of the cost of the playground upgrades as detailed in this report.



Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

KD:tc

Attachment

P:\Admin\Clerical\Staff\td\kd\Playground Commission Report June 2020

cc: City Solicitor  
Director Finance

## **CRITERIA FOR PLAYGROUND DEVELOPMENT FUNDING REQUESTS**

The purpose of the Playground Development Grant is to recognize the fundraising efforts of Burnaby parents, as well as improve the play experience at school playgrounds for the community at large, as a valuable way to participate in physical activity and connect with neighbours, uses these assets.

### **CRITERIA:**

1. The project is initiated and cost shared by a parent group and the Burnaby School Board. The parent group must have 50% of the project cost raised at the time of the request. The Playground Development Grant will provide matching funds up to a maximum of \$4,000.
2. The facility will be accessible to the public and thus provide a public benefit beyond serving the schoolchildren during school hours.
3. The parent group may request a grant once every 4 years.
4. The remainder of the funding for the entire project needs to be either in place or very close to being finalized.
5. Parks, Recreation & Cultural Services staff will be allowed input into the design process.
6. The Burnaby School Board must approve the project and its installation of the playground within 12 months of the grant approval. Consequently, a letter from the School District must be included with the request. The parent group may contact Sandra Brunner ([Sandra.Brunner@sd41.bc.ca](mailto:Sandra.Brunner@sd41.bc.ca)) to arrange for a letter of support.
7. The grant can be used for equipment and/or for the purchase and planting of trees and/or shrubs for the playground area or garden projects.

### **OPERATIONAL GUIDELINES:**

1. Projects are considered on a first come, first served basis. Requests will be time dated and received after the 3<sup>rd</sup> Monday of January of the year the grant is available.
2. Playground Development Grants are only available if approved in the City of Burnaby's Annual Capital Budget
3. In the event the Playground Development Fund is completely allocated prior to year-end, staff will advise Commission of all subsequent requests for their consideration.

**CL:km**

**Revised 2011 December**

**P:/...admin/ka/playground development grant criteria revised December 2011.docx**