
TO: CITY MANAGER **DATE:** 2020 Jun 29

FROM: DIRECTOR, HUMAN RESOURCES

SUBJECT: CERTIFICATE OF RECOGNITION (COR) REBATES

PURPOSE: To inform Council of the WorkSafeBC Certificate of Recognition Rebates.

RECOMMENDATION:

1. **THAT** Council receive this report for information

REPORT

1.0 INTRODUCTION

The Certificate of Recognition (COR) Program is a partnership between industries, WorkSafeBC, and several certifying partners around the Province of BC. Through these Health & Safety Associations, employers are able to gain recognition for going beyond mere compliance with Occupational Health & Safety regulations and Return to Work programs.

2.0 POLICY SECTION

Goal

- A Safe Community
 - Crime prevention and reduction –
Ensure citizens and businesses feel safe in our community
 - Emergency preparedness –
Enhance plans, procedures and services so that we are better prepared to respond to emergencies and are able to maintain City services
 - Emergency services –
Provide responsive emergency services
 - Transportation safety –
Make City streets, pathways, trails and sidewalks safer
 - Community amenity safety –
Maintain a high level of safety in City buildings and facilities for the public and City staff

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- A Healthy Community
 - Healthy life –
Encourages opportunities for healthy living and well-being
 - Healthy environment –
Enhance our environmental health, resilience and sustainability
 - Lifelong learning –
Improve upon and develop programs and services that enable ongoing learning
 - Community involvement –
Encourage residents and businesses to give back to and invest in the community

3.0 BACKGROUND

The COR program requires organizations to have a strong Safety Management System and an effective Return to Work Program. It requires the organization to undergo a stringent audit of eight elements of the Safety Management System and an additional ninth element specifically for the Return to Work Program.

During these difficult and trying times of COVID-19 Pandemic, the City of Burnaby and Burnaby Public Library staff have maintained their dedication and commitment to Health and Safety in the workplace. They continue to apply safe work procedures and standards, which have been successful in keeping themselves and the public safe throughout the City of Burnaby.

I am very pleased to inform you that the City of Burnaby and Burnaby Public Library have been successful in retaining their certification in Health & Safety and Return to Work programs.

WorkSafeBC has recognized the City of Burnaby and Burnaby Public Library for successfully passing their audits regarding Safety/RTW Management Systems and have been sent two COR rebate cheques totaling \$478,773.53. The amounts below are calculated by using the WorkSafeBC Base Rate associated with the City’s Classification Unit.

The breakdown of certifications and rebate cheques are listed below.

Certification:	Rebate Amount:
City of Burnaby - Health & Safety Management System	\$316,755.41
City of Burnaby - Return to Work Program	\$158,377.71
Sub-Total	\$475,133.12
Burnaby Public Library - Health & Safety Management System	\$2,426.94
Burnaby Public Library - Return to Work Program	\$1,213.47
Sub-Total	\$3,640.41
Total	\$478,773.53

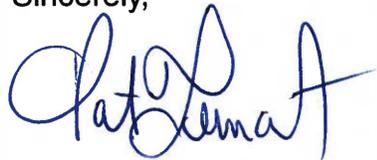
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The intent of the COR Program is to maintain and continually improve upon an organization's safety standards. Going forward, the City is required to conduct an Internal Safety Audit as a maintenance certification. Due to the COVID-19 situation, this year's COR Internal Audit will be scheduled for later in the fall of 2020 and will be conducted by an Internal Safety Auditor.

We currently have enhanced safe work procedures and programs in place to be able to train our workers in how to do their jobs safely. We also have exemplary cooperation on our Joint Occupational Health & Safety Committees, which continue to strive towards a safer workplace by monitoring and recommending safety initiatives.

It is no easy task to pass this audit, especially for an organization of this size, but staff have been diligent and committed to the City's safety program. As of June 2020, the City of Burnaby is still one of the largest municipality to be certified and the Burnaby Public Library is the only library in British Columbia with the COR certification.

Sincerely,



Pat Tennant
DIRECTOR, HUMAN RESOURCES

Copied to: Lambert Chu, P. Eng. City Manager
Dave Critchley, Director Public Safety and Community Services
Dipak Dattani, CPHI(C), Director Corporate Services
Beth Davies, Chief Librarian
Dave Ellenwood, Director Parks, Recreation & Cultural Services
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Chris Bowcock, Fire Chief
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Shari Wallace, Chief Information Officer
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Jeff Clark, IAFF Local 323 President
Sergio Picco, Manager, Occupational Health & Safety