



Item .....
Meeting ..... 2020 Jul 27

COUNCIL REPORT

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**TO:** CITY MANAGER **DATE:** 2020 Jul 22

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES **FILE:** 9100-22

**SUBJECT:** 2020/2021 COMMUNITY SCHOOL GRANT

**PURPOSE:** To request approval and authorization of an agreement with the Burnaby School District #41 for the support and operation of eight Community Schools.

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**RECOMMENDATION:**

1. **THAT** Council authorize the execution of an agreement with the Burnaby School District #41 for the support and operation of eight Community Schools (Byrne Creek, Edmonds, Gilmore, Lochdale, Maywood, Second Street, Stoney Creek and Stride Avenue).

**REPORT**

At its Open meeting of 2020 July 21, the Parks, Recreation and Culture Commission received the attached report and adopted the recommendations contained therein.

A handwritten signature in black ink, appearing to read "D. Ellenwood".

Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:tc  
Attachment  
2020-2021 Community School Grant (2020.07.27)

cc: City Solicitor  
Director Finance  
Director Planning and Building



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Commission REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE  
COMMISSION **DATE:** 2020 July 07

**FROM:** DIRECTOR - PARKS, RECREATION &  
CULTURAL SERVICES **FILE:** 9100-22

**SUBJECT:** 2020/2021 COMMUNITY SCHOOL GRANT

**PURPOSE:** To request approval and authorization of an agreement with the Burnaby School District #41 for the support and operation of eight Community Schools.

**RECOMMENDATIONS:**

1. **THAT** approval be given for the expenditure of \$516,872.00 as the City of Burnaby's share of the operating funds for the 2020/2021 Community School Program.
2. **THAT** the Parks, Recreation and Culture Commission recommend Council authorize the execution of an agreement with the Burnaby School District #41 for the support and operation of eight Community Schools (Byrne Creek, Edmonds, Gilmore, Lochdale, Maywood, Second Street, Stoney Creek and Stride Avenue).
3. **THAT** a copy of this report be forwarded to the Burnaby Board of Education for their information.

**REPORT**

**INTRODUCTION**

The City of Burnaby and School District #41 have been working together since 1974 to provide services to the citizens of Burnaby. The eight Burnaby Community Schools fill a valuable role in our neighbourhoods by welcoming community into the facilities throughout the day for programs, events, resources, and gathering spaces. They provide an additional layer of recreation and community services to the citizens of Burnaby in a warm, inviting and encouraging environment. In response to the COVID-9 pandemic, the Community Schools have adapted their programming to respond to new and emerging

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Re: 2020/2021 Community School Grant

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community needs and will continue to do so as the new school year unfolds. The following are a few examples of this work:

### **Early Learning**

- Virtual opportunities in collaboration with StrongStart Educators and Burnaby Family Life

### **Out of School Time**

- Virtual opportunities in partnership with Big Brothers of Greater Vancouver, Simon Fraser University Art Club, Burnaby Neighbourhood House (BNH) - Friendship Club, Canada Scores & Burnaby Family Life
- Use of school facilities as childcare for essential service workers
- Online girls' group and online boy's group for vulnerable students
- Burnaby Youth COVID Response Team - youth from grades 9-12 working together "To foster and build a sense of community and provide relevant information to students across Burnaby during the COVID-19 pandemic."
- Preparing and sharing resources and information with parents about how to enrich home learning experiences and virtual meetings to help parents successfully manage on-line learning at home

### **Community and Family Engagement and Supports**

- Engagement with multiple community partners for food security (BNH, United Way, Food Bank, Vancouver Christian School, Guru Nanak, ReFood, Breakfast for Learning) including a hot lunch program – distribution of 600 hot lunches a day
- After School Sport and Art Initiative Program (ASSAI)– evening outdoor events for isolated families
- Links to Tech Education and online Adult Education (in partnership with Canucks Family Education Centre )
- Educational books, games, laptops and Tech lessons for families in need
- Connecting families to services and support – food security, mental wellness, health supports – virtually and in their neighbourhood
- Weekly email newsletters and website updates
- Wellness visits and calls to check in on vulnerable families
- Smile for Smile and Virtual Visitor project with neighbourhood Care Centres

The work of the Community Schools is guided by the District Community School Advisory and Coordinating Committee (DCSACC). Committee members are parent representatives from each community school, one School Trustee, one Commission member, one Council member and one member at large, with the support of City and School District staff. As has been the practice for over 40 years, DCSACC requests the

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School District and the City of Burnaby provide the funds for the continued operation of the eight Community Schools for the 2020-2021 school year.

A letter from the Burnaby School District #41 (Attachment #1) outlines the Community Schools' operating budget and funding sources for the upcoming year. This budget is a \$20,073 increase to overall base contribution levels from the City to address increases of employee wages and benefits for 2020/2021. The School District will also increase its contribution by \$31,396. This funding is distributed equally to each school and covers their core requirements. All Community Schools supplement their community education programs and neighbourhood activities through a variety of fund raising activities, grants, donations and sponsorships.

## **POLICY SECTION**

### **Goal**

The Community School Grant aligns with the Corporate Strategic Plan in the following ways:

#### **A Connected Community**

- Enhance social connections throughout Burnaby
- Work collaboratively with educational institutions

#### **An Inclusive Community**

- Ensure City services fully meet the needs of our dynamic community
- Provide opportunities that encourage and welcome all community members and procreate a sense of belonging

#### **A Healthy Community**

- Encourage opportunities for healthy living and well-being
- Improve upon and develop programs and services that enable ongoing learning

#### **A Dynamic Community**

- Manage change by balancing economic development with environmental protection and maintaining a sense of belonging

#### **A Thriving Organization**

- Ensure that our core values are reflected in our policies, programs and service delivery

To: Parks, Recreation & Culture Commission

From: Director - Parks, Recreation & Cultural  
Services

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## **RECOMMENDATION**

It is recommended that approval be given for the expenditure of \$516,872.00 as the City's share of the funds to operate Burnaby's Community Schools. The funds are included in the City's Annual Budget.



Dave Ellenwood

**DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES**

DE:km

Attachment

Copied to: City Solicitor  
Director Finance  
Director Planning and Building



July 3, 2020

Mr. Dave Ellenwood, Director  
Burnaby Parks, Recreation & Cultural Services  
#101 – 4946 Canada Way  
Burnaby, BC V5G 4H7

**Re: 2020-21 Budget for Community Schools**

Dear Mr. Ellenwood,

The Burnaby School District and DCSACC wish to acknowledge and thank the City Council, Burnaby Parks, Recreation and Cultural Commission, and the Burnaby Board of Education for their ongoing support of Burnaby's vibrant Community School program.

The Burnaby School District is requesting:

THAT the proposed 2020-21 Community School Budget (attached) be approved and that the Burnaby Board of Education and the City of Burnaby each be requested to include in their respective budgets, the amounts requested for the support and operation of community schools during the 2020/2021 school year.

Please consider this letter as the formal request to include in the City's operating budget, the sum of \$516,872 as its share of the funds required to support Burnaby's Community School Program for the 2020-21 school year. This budget provides for a 2% wage increase for CUPE, a 5% wage increase for teachers and a 1% benefits increase for both.

Please find attached an operating budget information sheet that provides an overview of the 2020/2021 budget, process and guiding principles.

If you require further information, please contact me at 604.296.6900, ext 661008.

Sincerely,

A handwritten signature in black ink, appearing to read "Wanda Mitchell".

Wanda Mitchell  
Assistant Superintendent

WM/dja

encl.

c: Robin Juergensen, City of Burnaby Recreation Services Manager      Margaret Manifold, City of Burnaby Senior Planner  
James Wang, City of Burnaby Councillor      Gary Wong, Board of Education Chair  
Claire Preston, Parks, Recreation & Cultural Commissioner      Sheri Brattston, Burnaby School District

## 2020/2021 COMMUNITY SCHOOL OPERATING BUDGET INFORMATION

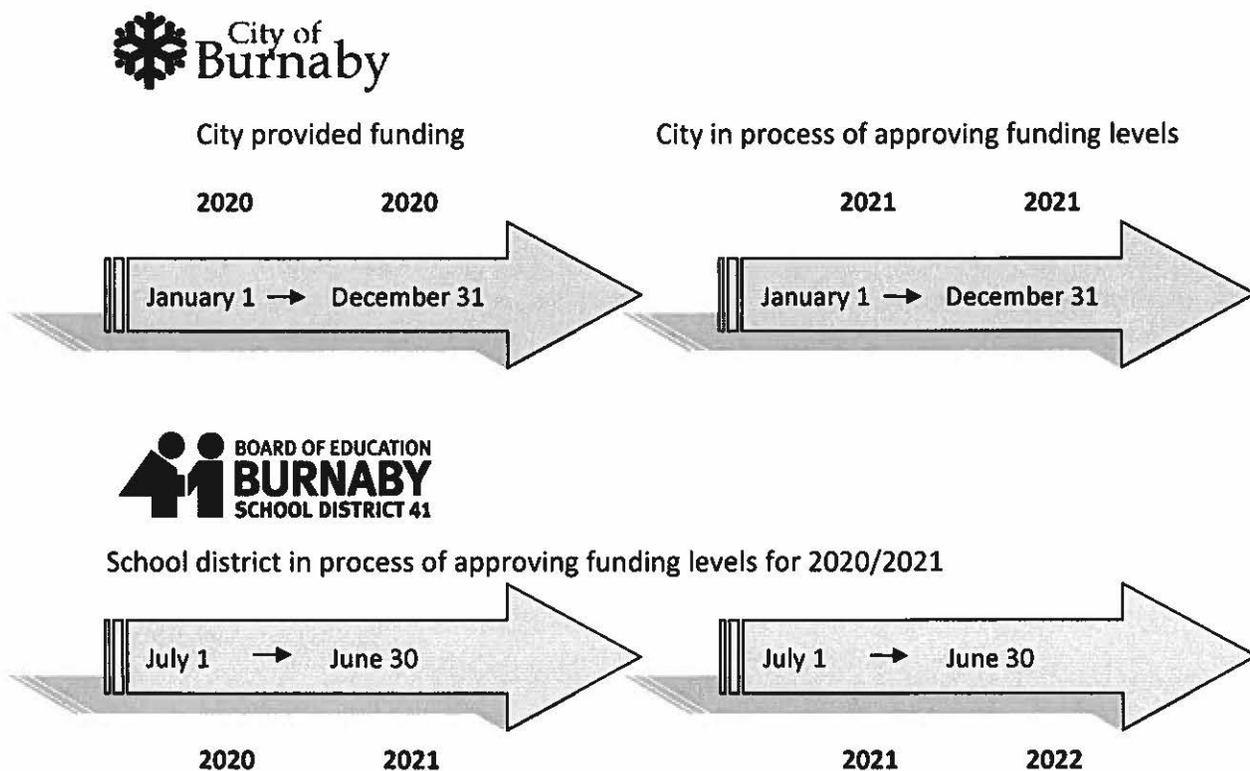
The community school program in Burnaby is supported by an integrated funding model involving the school district, City of Burnaby, provincial government, organizations and community residents.

The City of Burnaby and the school district have an operating agreement which outlines the process for receiving community school designation status and a funding formula to support community school operations.

The provincial government through the Ministry of Education's CommunityLINK funding provides the school district with the funds to support a number of school based social service programs such as school meals, children, youth and family support services and community schools. Many of these services are integral elements of the district's community school model.

The community school budget merges the school district financial year (school year July 1 – June 30) with the city calendar year (January 1 – December 31) to produce an 18 month budget cycle. It is further complicated by the provincial government's budget year (April 1 – March 31). The budget that is being proposed is for the 2020-21 school year (July 1, 2020 to June 30, 2021).

The following graphic may be helpful in understanding how the funding partnership works:



**2020-21 Budget Preparation Guiding Principles**

- Budget includes no increase to overall base contribution levels from the City and School District
- Budget provides for an equitable distribution of funds to each designated community school
- Budget recognizes that each community school enhances their community education program through a variety of other funding sources including provincial and federal government summer program grants
- Budget uses the historical community school cost sharing agreement to determine the level funding required from the City of Burnaby and the School District for the operation of the community school programs for 2020-21
- Requests the City increase its contribution by \$20,073 from \$496,799 to \$516,872 to cover its share of the overall cost of providing the existing community schools program in 2020-21
- Requests the School District increase its contribution by \$31,396 from \$784,585 to \$815,981 to cover its share of the overall cost of providing the existing community schools program in 2020-21

**PROPOSED OPERATING BUDGET FOR EIGHT COMMUNITY SCHOOLS  
JULY 1, 2020 – JUNE 30, 2021**

	<b>Approved 2019-20 Operations (8 Schools)</b>	<b>Proposed 2020-21 Operations (8 schools)</b>
<b>REVENUE</b>		
City of Burnaby	496,799	516,872
School District (from School District Funding Sources)	784,585	815,981
	<b><u>1,281,384</u></b>	<b><u>1,332,853</u></b>
<b>EXPENDITURES</b>		
Coordinators and Staff Program Assistants	971,153	1,020,265
Clerical and Custodial Support Services		
Employee Benefits	235,731	238,088
	<b><u>1,206,884</u></b>	<b><u>1,258,353</u></b>
<b>SUPPLIES/SERVICES</b>		
Summer Programs	16,000	16,000
Program Development/After School Programs	24,000	24,000
Supplies	8,000	8,000
Equipment	12,000	12,000
Training Development	6,000	6,000
Mileage	6,000	6,000
Telephone	2,500	2,500
	<b><u>74,500</u></b>	<b><u>74,500</u></b>
<b>TOTAL</b>	<b><u>1,281,384</u></b>	<b><u>1,332,853</u></b>