



## **EXECUTIVE COMMITTEE OF COUNCIL M I N U T E S**

**Tuesday, July 14, 2020, 1:00 p.m.  
Council Chamber, City Hall  
4949 Canada Way, Burnaby, BC**

**PRESENT:** Councillor Sav Dhaliwal, Chair  
His Worship, Mayor Mike Hurley, Vice Chair  
Councillor Pietro Calendino, Member  
Councillor James Wang, Member

**STAFF:** Mr. Lambert Chu, City Manager  
Mr. Dipak Dattani, Director Corporate Services  
Mr. Dave Ellenwood, Director Parks, Recreation & Cultural Services  
Ms. Noreen Kassam, Director Finance  
Ms. Elaine Wong, Executive Assistant to the Mayor  
Ms. Nikolina Vracar, Administrative Officer 2  
Ms. Ginger Arriola, Council Support Assistant  
Ms. Lauren Cichon, Council Support Assistant  
Ms. Samantha Thompson, Clerk Typist 2

### **1. CALL TO ORDER**

The Chair called the Open Committee meeting to order at 1:04 p.m. and conducted the roll call.

The Chair, Councillor Sav Dhaliwal, recognized the ancestral and unceded homelands of the hən̓q̓əmi̓n̓əm and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this shared territory.

The Chair acknowledged recent passing of Councillor Paul McDonell, and the Committee observed a minute of silence in Councillor McDonell's honour.

## **2. MINUTES**

### **2.1 Minutes of the Executive Committee of Council Open meeting held on 2020 June 03**

MOVED BY MAYOR HURLEY  
SECONDED BY COUNCILLOR WANG

THAT the minutes from the Executive Committee of Council meeting held on 2020 June 03 be now adopted.

CARRIED UNANIMOUSLY

## **3. CORRESPONDENCE**

### **3.1 Correspondence from South Burnaby Stratas LMS 4411, 3835, 4262, 4123, and 3722 - Re: Funding Request for Village Community Play Park Renewal Project**

Correspondence was received from Mr. Ted Norcott, Strata Council President, Berkeley LMS 4411, on behalf of following South Burnaby Village communities: Berkeley, Rock Hill LMS 3835, Monterey LMS 4262, Carmel LMS 4123, and Ventura/Camarillo LMS 3722. Five stratas requested funding in support of 2020 September Village Community Play Park renewal project. The 21-year old playground, located south of the north-east corner of Magnolia Terrace and Beresford Street, has reached end of life. Mr. Norcott advised that the playground is accessible to public, and is used by neighbouring private day care providers.

The Committee requested staff inform the writer that based on current policy, the City does not provide funding for playgrounds located on a private property.

Staff undertook to contact the writer.

### **3.2 Correspondence from Burak Ozkan - Re: Letter of Appreciation (2020 Burnaby Bursary Award)**

Correspondence was received from Mr. Burak Ozkan, Moscrop Secondary School student, expressing appreciation to the City for being selected as a recipient of 2020 Burnaby Bursary Award.

**4. FESTIVALS BURNABY AVAILABLE BUDGET - \$225,500**

**4.1 Festivals Burnaby Grants Approved to Date - \$40,000**

*Note: Festivals Burnaby grants #20-S-001, #20-S-002, and #20-L-001, approved by Council on 2020 February 10 and 2020 March 09, were returned to the City as a result of festivals cancellation due to COVID-19.*

**5. COMMUNITY GRANTS AVAILABLE BUDGET - \$ 247,798 (Programs) and \$ 49,350 (Operating Costs)**

**5.1 Program Grants Approved to Date - \$53,300**

*Note: Approved grants amount does not include green fee waiver #20.07.g. Unused portion of in-kind printing grant #20.03.p, approved by Council on 2020 February 10, and full green fee waiver #20.07.g, approved by Council on 2020 March 09, will not be expensed as a result of events cancellation due to COVID-19.*

**5.2 Operating Grants Approved to Date - \$50,650**

**6. NEW APPLICATIONS - COMMUNITY GRANTS**

**6.1 #20.22. - Western Community Centred College for the Retired Society**

*Courses and Workshops*

An application was received from the Western Community Centred College for the Retired Society requesting an operating grant to assist with the administrative costs of courses and workshops provided by the College. The College is run by volunteers, and low program fees encourage senior residents to continue learning, socializing and being active. Due to the COVID-19 pandemic, all courses have been cancelled until 2021 January.

**Request: \$1,500**

*CPA: 2019 - \$1,500 / 2018 - \$1,500 / 2017 - \$1,500*

MOVED BY COUNCILLOR CALENDINO

SECONDED BY MAYOR HURLEY

THAT an operating grant in the amount of \$1,500 be awarded to the Western Community Centred College for the Retired Society to assist with the administrative costs of courses and workshops provided by the College in 2021.

CARRIED UNANIMOUSLY

## 6.2 **#20.23. - Helping Families in Need Society**

### *Operating Costs*

An application was received from the Helping Families in Need Society requesting an operating grant to assist with monthly expenses (i.e. rent, utilities, insurance, vehicle maintenance, etc.). The volunteer-based Society has been operating for 38 years, and assists low-income families in the community (i.e. women in transition, single moms and dads, and new immigrants and refugees) by providing used household items. Due to the COVID-19 pandemic, the organization closed its warehouse in 2020 March, and re-opened on July 01. As a result of the pandemic and costly re-opening protocols, the Society lacks sufficient operating funds. During the closure, the Society assisted residents by collecting donations and delivering \$25,000 in grocery gift cards.

**Request: \$10,000**

*CPA: 2019 - No Application / 2018 - No Application / 2017 - No Application*

MOVED BY COUNCILLOR CALENDINO

SECONDED BY MAYOR HURLEY

THAT an operating grant in the amount of \$10,000 be awarded to the Helping Families in Need Society to assist with monthly expenses associated with the COVID-19 pandemic and re-opening protocols in 2020.

CARRIED UNANIMOUSLY

## 6.3 **#20.24. - Social Diversity for Children Foundation**

### *Building Bridges with Music Program*

An application was received from the Social Diversity for Children Foundation requesting a grant in support of their creative therapy program, *Building Bridges with Music (BBM)*. The Foundation supports children with disabilities, particularly those overstimulated by sound and movement. Through BBM, children who are comfortable with active social interaction receive music therapy (i.e. sing-alongs, rhythmic activities with drums, musical group games, dancing, etc.), and socialize with other children. A professional music therapist leads the after-school program during 10 weeks at approximately 10 Metro Vancouver locations. The two-hour sessions include one-on-one pairings between a child and a trained youth volunteer, allowing for a child-centred care and connection. The program's objective is to support children in becoming more well-adjusted and self-confident in their expressive abilities. Approximately 800 participants (i.e. families, volunteers, children and community members) will benefit from a locally delivered program.

**Request: \$20,000**

*CPA - 2019 - No Application / 2018 - No Application / 2017 - No Application*

MOVED BY COUNCILLOR CALENDINO

SECONDED BY MAYOR HURLEY

THAT this grant request be DENIED.

CARRIED UNANIMOUSLY

**7. NEW BUSINESS**

**Councillor Dhaliwal – City’s Equity Data Collection**

Councillor Dhaliwal, citing the City’s Equity Policy, emphasized the importance of collecting race, ethnicity and gender data to better understand the City’s workforce, committees, and governance, as well as the City’s progress on being an inclusive and accessible organization (i.e. employment opportunities and services provided).

Councillor Calendino advised that Prime Minister’s Youth Council has requested specific actions to address racism, and expressed his support for a workplace equity plan.

His Worship, Mayor Hurley expressed support for the initiative, and noted that the Committee needs more information (i.e. legal advice) from staff on this matter.

The Committee requested staff’s advice on next steps, and information on potential privacy, civil liberties, and legal concerns, as well as the legislated authority to collect noted data.

City Manager confirmed staff can provide information on workforce composition, and can outline a methodology and framework for data collection.

Without objection by any member, the Committee requested a memorandum from staff on this issue.

**His Worship, Mayor Hurley - By-election**

His Worship, Mayor Hurley, reaffirmed the City’s position that public safety and candidates’ ability to campaign in the light of COVID-19 pandemic will be considered before a by-election is held to fill two vacancies on Council.

Councillors Dhaliwal and Calendino expressed support on this matter. Councillor Dhaliwal noted that Council has diversity, more than legislated minimum number of members for quorum, and is focused on providing critical essential services.

**8. INQUIRIES**

**Councillor Calendino - Mandatory Face Masks**

Councillor Calendino inquired regarding implementation of mandatory face masks at Council and Committee meetings citing leading by example, asymptomatic COVID-19 carriers, and potential health and safety concerns from staff.

Councillor Dhaliwal and His Worship, Mayor Hurley, advised that the City is awaiting for a directive from the Public Health Officer (PHO).

City Manager confirmed the City is following the PHO's guidelines, and face mask usage is currently a voluntary additional option.

**9. CLOSED**

MOVED BY COUNCILLOR CALENDINO

SECONDED BY MAYOR HURLEY

THAT the Committee, in accordance with Sections 90 and 92 of the Community Charter, do now resolve itself into a Closed meeting from which the public is excluded to consider matters concerning personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; and labour relations or other employee relations.

CARRIED UNANIMOUSLY

MOVED BY COUNCILLOR CALENDINO

SECONDED BY MAYOR HURLEY

THAT the Open Committee meeting recess at 1:54 p.m.

CARRIED UNANIMOUSLY

Without objection, the Executive Committee of Council Open meeting reconvened at 2:03 p.m.

**10. ADJOURNMENT**

Without objection by any member, the Executive Committee of Council Open meeting adjourned at 2:04 p.m.

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CHAIR

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ADMINISTRATIVE OFFICER