

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE  
COMMISSION

**DATE:** 2020 Nov 3

**FROM:** DIRECTOR - PARKS, RECREATION &  
CULTURAL SERVICES

**FILE:** 09100-25

**SUBJECT: BURNABY LAKE ROWING CLUB LICENCE AGREEMENT**

**PURPOSE:** To obtain approval for a new licence agreement with the Burnaby Lake Rowing Club for the rowing channel at Burnaby Lake.

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### **RECOMMENDATIONS:**

1. **THAT** approval be granted for a new licence agreement with the Burnaby Lake Rowing Club for the use and allocation of the rowing channel at Burnaby Lake for an additional 2.5 year term beginning 2021 January 01 and ending on 2023 June 30, under the terms and conditions outlined in this report.
2. **THAT** Council be requested to approve a new licence agreement with the Burnaby Lake Rowing Club for the use and allocation of the rowing channel at Burnaby Lake, as outlined in this report.
3. **THAT** Council authorize the City Solicitor to prepare and finalize for execution a new licence agreement with the Burnaby Lake Rowing Club for the use and allocation of the rowing channel at Burnaby Lake, as outlined in this report.
4. **THAT** a copy of this report be sent to Mr. Peter Klinkow, President of the Burnaby Lake Rowing Club.

## **REPORT**

### **1.0 INTRODUCTION**

The Burnaby Lake Rowing Club (BLRC) is a Burnaby based, not-for-profit, small craft paddling organization. The mandate of the BLRC is to promote and encourage the sports of rowing and sculling for the physical, competitive, and social well-being of its members. The BLRC has had a licence agreement for the use and allocation of the rowing channel at Burnaby Lake since 2012. The current agreement expires on 2020 December 31.

Since the lake was dredged, BLRC has worked diligently to coordinate the use of the lake amongst a number of user groups and events. In consultation with other user groups, the City

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and BLRC have developed an agreement to manage use of the lake which includes rowing, canoeing, kayaking, and other recreational activities. BLRC is continuing to experience growth in demand, including enquiries regarding potential regattas.

This agreement allows for paddling activities that remain sensitive to Burnaby Lake's unique environmental and wildlife requirements and will ensure the City can manage and protect these aspects of the lake. The continuance of this agreement allows BLRC to manage access and scheduling of activities on the rowing course under the supervision of the City.

The BLRC continues to be a conscientious and responsible occupant and provides paddling opportunities for Burnaby residents. In order to prevent the spread of COVID-19 and comply with the Provincial Health orders, BLRC was only able to provide limited program offerings during 2020.

It is recommended that approval be given for a new licence agreement with BLRC, as outlined in this report.

## 2.0 POLICY SECTION

### Goal

- A Connected Community
  - Social connection – Enhance social connections throughout Burnaby
- An Inclusive Community
  - Create a sense of community – Provide opportunities that encourage and welcome all community members and create a sense of belonging
- A Healthy Community
  - Healthy life – Encourages opportunities for healthy living and well-being

## 3.0 PROPOSED LICENCE AGREEMENT TERMS

The following is a summary of the key terms of the proposed licence agreement, which reflect the terms in the current agreement:

1. The new term for the licence will be for 2.5 years commencing on 2021 January 01 and ending on 2023 June 30.
2. The licence area is the rowing channel as shown in the plan included as Attachment #1 to this report.

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3. The licence gives the right for BLRC to use and manage the use of the rowing channel for its members as well as schedule and manage use by other sports groups and the public, and enter into sub-user agreements with these other users. The rowing channel is to be used for rowing and boating activities only.
4. The annual licence fee payable by the BLRC will be \$ 2.00 annually beginning on 2021 January 01.
5. The BLRC to continue to pay the City for the use of the Burnaby Lake Pavilion for any annual allotments for storage facilities, including any fees for special events and regattas. Currently, these fees are established with the annual fees and charges guidelines.
6. The BLRC to submit annual membership and program information.
7. All maintenance of the Club's rowing course and course buoys will remain the responsibility of the BLRC.
8. In the event that either party wishes to expand the existing responsibilities, or a development of the existing infrastructure or facilities is to take place, then the agreement can be renegotiated with terms that are mutually beneficial.
9. Insurance and indemnity requirements will comply with updated City standards.

#### 4.0 RECOMMENDATION

It is recommended that approval be given for a new licence agreement with Burnaby Lake Rowing Club for the rowing channel at Burnaby Lake, as outlined in this report.



Dave Ellenwood  
DIRECTOR - PARKS, RECREATION & CULTURAL SERVICES

DP:tp:km

Attachment (1)

Copied to: Director Finance  
City Solicitor  
Risk Manager