

From: Teresa Quach <tquach@bbgvf.com>

Sent: Tuesday, November 24, 2020 8:10 AM

To: Macdonald, Monica <Monica.MacDonald@burnaby.ca>

Cc: Finance_Admin <Finance_Admin@burnaby.ca>; Kassam, Noreen <Noreen.Kassam@burnaby.ca>; Cabrilo, Georgette <georgette.cabrilo@burnaby.ca>

Subject: RE: City of Burnaby - Operating Grant Request for Mentoring with Math Program

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Dear Committee,

Thank you for considering our organization and the funding request of \$10,000 which goes towards supporting our in-person **Mentoring with Math program in Burnaby**. With your support, funding will go towards staff costs and rental fee of North Burnaby Neighbourhood House for program space.

While the COVID-19 pandemic presented new challenges to delivering many of Big Brother of Greater Vancouver (BBGV) programs, Mentoring with Math (MWM) continues to be supported by our site partner North Burnaby Neighbourhood House (NBNH) for in-person delivery. Prior to the start of the program in late October 2020, BBGV reviewed WorkSafe BC recommendations to collaborate with NBNH in the development of in-person programming COVID-19 protocols for safe program delivery. Upon delivery of the program, our mentors, mentees, and site partners were able to safely interact on site and enjoy the MWM program.

On Sunday, November 8th, 2020, new restrictions were announced by Dr. Bonnie Henry and although our program did not fall under these restrictions, BBGV pivoted to virtual delivery of the MWM program over an electronic platform during this period to support these measures. Mentors were able to continue to support mentees academically through the use of digital worksheets provided by BBGV staff instead of in person textbooks.

As of November 23rd, 2020 with the continuation of restrictions set forth by Dr. Henry, BBGV and NBNH will resume in-person programming with the addition of Plexiglas dividers and hand sanitizers at every desk. The BBGV staff and our site partner NBNH are prepared to shift program delivery to in-person or virtual in any given week based on recommendations by Dr. Henry and to ensure the safety of our staff and all program participants. Our Fall term will end the week of December 14th, 2020 and discussions with NBNH indicate our tentative Winter term and in-person programming will begin the week of January 18th, 2020.

Please see below the COVID-19 protocols that has been set in place for the in-person Mentoring with Math program at North Burnaby Neighbourhood House:

COVID-19 protocols as of October 2020

- Lysol use in common spaces
- Plexiglas at main entrance during sign-in
- Mandatory mask use

- Social distancing (each match is seated at the end of a long desk, and each desk is socially distant from other desks).
- Hand sanitizer or washing hands at beginning of session, and during sessions as needed
- Individual dry-erase markers and reusable worksheets

COVID-19 protocols beginning Nov. 25th, 2020

- Increased plexiglas and hand sanitizers at each shared desk.

We are proud to be able to continue to support our children and youth in Burnaby during these times of uncertainty – to remain a constant whether in person or virtual will help enable them to have essential mentorship and ultimately help them become healthy individuals that can optimize their full potential.

Thank you for your continued support so we can deliver programs in the Burnaby community. Please feel free to send us any questions if you have any and we'd be happy to answer them.

■ **Teresa Quach (She/Her/Hers)** // Development Officer

Big Brothers of Greater Vancouver

778-552-9188 // bigbrothersvancouver.com

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I acknowledge that the land on which we work and mentor is the unceded and traditional territory of the Musqueam, Squamish and Tsleil-Waututh; the Katzie, Kwikwetlem, Kwantlen, Qayqayt, Tsawwassen, Semiahmoo and Stó:lō Nation.